

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Claudette Meli Hoff E. Garduce
_____ has assumed the duties and responsibilities as
Education Research Assistant _____ of Office of the Dean of
the Graduate School _____ effective July 1,
2022.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Garduce _____ as ERA _____.

Done this 30th day of May 2022 in ODGS.


Dr. Anabella B. Tulin
Head of Office/Department/Unit

Date: July 1, 2022

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*