Revised 2017

## PERSONAL DATA SHEET

WARNING: Any misrepresent concerned.	ation made in the Personal Data Sheet and the	Work Experience Sheet shall cause	the filing of adm	inistrative/d	eriminal case/s ag	gainst the per	son	
READ THE ATTACHED GUIDE	E TO FILLING OUT THE PERSONAL DATA SHE is ( ) and use separate sheet if necessary. Indicate	EET (PDS) BEFORE ACCOMPLISHIN N/A if not applicable. DO NOT ABBREVIA	G THE PDS FORM ATE.	1. CS ID No.	rofessional Feature	(Do not fill up.	For CSC use on	
2. SURNAME	BALOTITE							
FIRST NAME	SHERWINA MAE				ON (JR., SR) N/A			
MIDDLE NAME	GONZAGA							
3. DATE OF BIRTH	01/05/1991	16. CITIZENSHIP						
(mm/dd/yyyy)	0170071001		☐ ☐ Filipii	☑ Filipino ☐ Dual Citizenship ☐ by birth ☐			☐ by naturalization	
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship,	Pls. indicate of					
5. SEX	☐ Male ☑ Female	please indicate the details.	etails. Philippines			Name of the last	_	
6 CIVIL STATUS	☐ Single ☑ Married	17. RESIDENTIAL ADDRESS						
	☐ Widowed ☐ Separated ☐ Other/s:		House/Block/Lot N	ouse/Block/Lot No. Street GUADALUPE				
7. HEIGHT (m)	1.46		Subdivision/Village BAYBAY			Barangay LEYTE		
8. WEIGHT (kg)	72.00	ZIP CODE	City/Municipality		CEOA	Province		
9. BLOOD TYPE		18. PERMANENT ADDRESS	Lesselo	Assistant Pr	6521	NAME OF STREET		
The State of The State of Stat	В		House/Block/Lot N	lo.		Street	• 10 (2) (1)	
10. GSIS ID NO.	LP 02004720727		Subdivision/Villag		G	UADALUPE Barangay		
11. PAG-IBIG ID NO.	1211-2094-5945	The state of the s	BAYBAY City/Municipality		LEYTE  Province		13.10-21	
12. PHILHEALTH NO.	13-050162390-4	ZIP CODE	Hob	toursel.	6521	2	2051/2010/16	
13. SSS NO.	06-3227088-4	19. TELEPHONE NO.	(053) 563-1967				ONTONO T	
14. TIN NO.	456-481-433	20. MOBILE NO.	KRO	+639	9279286398			
15. AGENCY EMPLOYEE NO.	V00888	21. E-MAIL ADDRESS (if any)	sheen	vinamae.	gonzaga@vs	u.edu.ph	1.0.0	
II. FAMILY BACKGROUND	)							
22. SPOUSE'S SURNAME	BALOTITE	VEIU - LA	E of CHILDREN (Write		list all)	DATE OF BIR	TH (mm/dd/yyyy	
FIRST NAME	DIONILO NAME EXTENSION (JR., SR)		N/A			N/A		
MIDDLE NAME	ESPINOSA			N/A		N/A		
OCCUPATION	N/A	5. (2) Sate 20.5 (\$100).	- 82	N/A		N/A		
EMPLOYER/BUSINESS NAME	N/A	victi distalentesi	10)1_2B			de arest   testis		
BUSINESS ADDRESS	N/A view	V * Big2. 33. 4. 2	hodparer			2000		
TELEPHONE NO.	N/A	All order our soft		EGRA	N.	surrier lat	Turgen L	
24. FATHER'S SURNAME FIRST NAME	GONZAGA BRIGIDO RUDILLO	NAME EXTENSION (JR., SR)				10	10.01	
MIDDLE NAME	WENCESLAO	VIII GISTO NATASIN	170.5	10020	149	2.75.CU   c)	35.10.10	
25. MOTHER'S MAIDEN NAME	WENCEGEAG							
SURNAME	ALABAT							
FIRST NAME	CELIA						-	
MIDDLE NAME	CRISTINO		(C	ontinue on se	parate sheet if neces	ssary)		
III. EDUCATIONAL BACKO	GROUND		Commence of the Commence of th					
26. LEVEL	NAME OF SCHOOL	BASIC EDUCATION/DEGREE/COURS	SE PERIOD OF	ATTENDANCE	HIGHEST LEVEL/ UNITS EARNED	YEAR	SCHOLARSHIF ACADEMIC	
	(Write in full)	(Write in full)	From To		(if not graduated)	GRADUATED	HONORS RECEIVED	
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	N/A	*1997	*2003	GRADUATED	2003	With Honor	
SECONDARY	LEYTE STATE UNIVERSITY LABORATORY HIGH SCHOOL	N/A	*2003	*2007	GRADUATED	2007	none	
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF ELEMENTARY EDUCAT	TION *2007	*2011	GRADUATED	2011	College	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF EDUCATION, MAJOR IN ENGLISH, MINI-	ORIN *2011	*2014	GRADUATED	*2014	Honors	
		Continue on separate sheet if necessary)						
SIGNATURE	Small		DA	\TE	0	4/22/2024		

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	SERVICE ELI						ı.	LICENSE (if a	onlicable)
	SPECIAL LAWS	0 (BOARD/BAR) UNDER 6/ CES/ CSEE 7/ DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	AMINATION / PLACE OF EXAMINATION / CONFERMENT			NUMBER	Date of Validity
	Licensed Profession	nal Teacher	77.00	09/25/2011	Tack	1111167	05/01/202		
	LICENSEUT TOTESSION	The Foundation		ALPHO ATE STORY	Tacloban City			es darion da l escapiones abil escapiones antes	ATT CARR
						211	TOJAS		595718 7
Page 1						HAM AMIN'	75318		1 197
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nalet ly	Janya 15 and	- Ad 🗊		1983					
				(Continue on separate she	pet if necessary)				
	EXPERIENCI ate employment.		t work) Descripti	on of duties should l	be indicated in the attache	d Work Exper	ience sheet.		
8. INCLU	SIVE DATES n/dd/yyyy)	POSITION TIT (Write in full/Do not al	LE ( ) ( )	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From 01/01/2023	To PRESENT	Assistant Profes	ssor I	Visayas	State University	36,619.00	15-1	Permanent	Υ
09/15/2022	JACATO	Assistant Profes			State University	35,097.00	15-1	Permanent	Y
07/01/2022	SIASI	Instructor I	TYASI	Visayas	State University	30,111.00	13-2	Permanent	Y
01/01/2022		Instructor I		Visayas	State University	29,798.00	13-1	Permanent	Y
01/01/2021		Instructor I		Visayas	State University	28,276.00	13-1	Permanent	Y
01/01/2020	0.00	Instructor I		Visayas State University		26,754.00	13-1	Permanent	Y
07/01/2019	12/31/2019	Instructor I	da	Visayas State University		25,232.00	13-1	Permanent	Y
01/01/2019	06/30/2019	Instructor		Visayas State University		23,222.00	12-2	Permanent	Y
07/01/2018	Post fall	Instructor	NESCHAL PRIMAY	Visayas State University		22,410.00	12-2	Permanent	Y
01/01/2018		Instructor		Visayas State University		22,149.00	12-1	Permanent	Y
11/02/2017		Instructor		Visayas State University		21,387.00	12-1	Permanent	Y
06/01/2017	12/31/2017	Instructor		Visayas	State University	21,387.00	12-1	Temporary	Υ
01/01/2017		Instructor		Visayas	State University	21,387.00	12-1	Temporary	Y
06/01/2016	05/31/2017	Instructor		Visayas	Visayas State University 20,65		12-1	Temporary	Υ
01/01/2016	and the second second	Instructor		Visayas State University		20,651.00	12-1	Temporary	Y
07/01/2015	05/31/2016	Instructor		Visayas State University		19,940.00	•	Temporary	Y
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alto D	3.					*		<i></i>	TANK T
				(Continue on separate si	eet if necessary)			1	
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. VOLUNTARY WORK OR INVOLVEMEN 9. 1 NAME & ADDRESS OF O	What is	Internal and the second	ur marcor es a las sons		Secretary of			
29. 1. ANME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)  From To		NUMBER OF HOURS	mi esta esta e patrioria esta	POSITION / NATURE OF WORK		
N/A E		N/A N/A		N/A	verament i.r	NA Septimination and wise annex of a contract of the contract		
26 28 D	dab eving ,817 H			Seanetto sud	sy administr	a. Have yez ever been foundzipility of ar		
. LEARNING AND DEVELOPMENT (L&)	D) INTERVENTIONS/TRAINING		IS ATTENDE	D				
Start from the most recent L&D/training program and include only the relevant L&D/training taken for  30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From To		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)		
Seminar-Workshop on Enhancing Gender	and Society Curriculum	03/20/2024	03/20/2024	8	Instruction	VSU Gender Resource Center		
Seminar-Workshop on Cultural Mapping of VSU M	ain Campus Heritage Properties	03/14/2024	03/15/2024	0 101 416 10 VI	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte		
eminar-Workshop on English Language and Literature Teac Century	shing and Assessment (ELLTA) in the 21st	11/24/2023	11/25/2023	16	Instruction	Leyte Normal University		
13th PAFTE Midyear Con	vention	06/15/2023	06/16/2023	16	Research	Philippine Association for Teachers and Educators (PAFTE), I		
5th International Teacher Education Re	esearch Conference	04/28/2023	04/29/2023	16	Research	Xavier University, Xavier Center for Lifelong Learning		
Training-workshop on the Crafting of the VSU Integrated High School Handbook			04/01/2023	24	Technical	VSU Integrated High School		
Centennial Book Writing W	orkshop	03/02/2023	03/04/2023	16	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte		
Participated in the VSU Faculty Onboarding with the theme "Padayon sa Panaghiusa, VSU" 1st Semester A.Y. 2022-2023			09/07/2022	24	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte		
Research and Extension Strategic Planning of College of Education			05/04/2022	8	Research	College of Education, Visayas State University		
Webinar Improve Your Foreign Language Competer	cy to Expand More Opportunities	04/20/2022	04/20/2022	8	Instruction	Southeast Asian Ministers of Education Organization (SEAM6		
ISA Reading Literacy Framework: The Need to Develop Rea	ding Competencies Across the Curriculum	10/21/2021	10/21/2021	8	Instruction	USPIRE Global Training Inc.		
Echo-Webinar on the TIEC-CHED Flexible Learning	Foundation Virtual Conference	03/15/2021	03/16/2021	16	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte		
Webinar on TOS and Test Iter	m Analysis	11/20/2020	11/20/2020	8 BOSE	Technical	Office of the Vice President for Academic Affairs, Visayas Sta University		
Enhancing Resilience in the	Vorkplace	06/08/2020	06/08/2020	8	Technical	College of Education, Visayas State University		
Training on Google Classroom as a Learning Management System (LMS)			05/21/2020	24	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte		
NATIONAL SEMINAR WORKSHOP ON RE-CALIBRATING ACTION RESEARCH			02/17/2019	16	Research	CENTER FOR HUMAN RESEARCH AND DEVELOPMEN' FOUNDATION, INC.		
ORIENTATION-WORKSHOP ON THE ESTABLISHMENT DELIVERY NETWORK FOR BA	OF AN INFORMATION AND SERVICE AYBAY CITY	01/25/2019	01/25/2019	8 and be large	Technical	COMMISSION ON POPULATION REGIONAL OFFICE VIII		
	s of the Republic of the feart redoctions	PLEASE SEE A	TTACHMENT A	e tranhac	provisions o Lauthaus ed	complete statement pursuant to the Encountries Euclidean the aconce near		
II. OTHER INFORMATION		(Continue on separa	te sheet if necessary		al Landing			
31. SPECIAL SKILLS and HOBBIES	32. NO	ON-ACADEMIC DIS	STINCTIONS / REC	OGNITION	in the artificial and the state of the state	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO (Write in full)		
N/A		Outstanding Teacher				Pinagpala Publishing Services		
					Professional Organization of Researchers and Educat the Philippines, Inc.			
	Continuous AK SAFET S					Pinoy Educators Advocating Social Media Education,		
	STATE OF THE STATE					Philippine Institute of 21st Century Educators Inc.		
A CONTRACTOR OF THE PROPERTY O			1 4 NAV 3007		Albert Set Let Jodge Albert	Philippine Association of Teachers and Educationa Leaders, Inc.		
					Philippine Association of Social Sciences and Educati Molders, Inc.			
			W.		1.000.000.000.000.000	VSU-FA		
	(Continue on separate sheet if necessary)				DATE 04/22/2024			
SIGNATURE	Series .				/A!I=	CS FORM 212 (Revised 2017), Pa		

34.	Are you related by consanguinity or affinity to the appointin chief of bureau or office or to the person who has immedia Bureau or Department where you will be appointed,	100 - 10 - 10 - 10 - 10 - 10 - 10 - 10	The Court of the C			
	a. within the third degree?	☐ YES ☑ NO				
	b. within the fourth degree (for Local Government Unit - Ca	☐ YES ☑ NO				
		If YES, give details:				
35.	a. Have you ever been found guilty of any administrative of	ffense?	☐ YES ☑ NO			
		If YES, give details:				
	b. Have you been criminally charged before any court?	☐ YES ☑ NO If YES, give details:				
		Date Filed: Status of Case/s:				
36.	Have you ever been convicted of any crime or violation of any court or tribunal?	/ ☐ YES ☑ NO If YES, give details:				
37.	Have you ever been separated from the service in any of the retirement, dropped from the rolls, dismissal, termination, out (abolition) in the public or private sector?	✓ YES □ NO If YES, give details: FINISHED CONTRACT				
38.	a. Have you ever been a candidate in a national or local el Barangay election)?	☐ YES ☑ NO If YES, give details:				
	b. Have you resigned from the government service during election to promote/actively campaign for a national or local	☐ YES ☑ NO If YES, give details:				
39.	Have you acquired the status of an immigrant or permaner	☐ YES ☑ NO If YES, give details (country):				
40. a. b.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972) Are you a member of any indigenous group?  Are you a person with disability?  Are you a solo parent?	If YES, please specify:  ☐ YES  If YES, please specify ID No	NO			
41.	REFERENCES (Person not related by consanguinity or affinity to applica	nt /appointee)	ansana ne les l'es l'es l'es l'es l'es l'es l'es			
	NAME	ADDRESS	TEL. NO.			
183	SEREGINA RUTH L. MARTINEZ	VSU, VISCA, BAYBAY CITY, LEYTE	9185475499			
7/5	CORINA M. SACRO	GUADALUPE, BAYBAY CITY, LEYTE	9175887847	( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )		
	SHALOM GRACE S. VEGA	VSU, VISCA, BAYBAY CITY, LEYTE	9122654495			
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertiperation of pertiperation. I authorize the agency head/authorized repressagree that any misrepresentation made in this doc administrative/criminal case/s against me.	nent laws, rules and regulations of the centative to verify/validate the contents state	Republic of the	SHEERWINA MAE G BALOTITE PHOTO		
Go PL	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)  LEASE INDICATE ID Number and Date of Issuance			and the second		
	overnment Issued ID: PRC	Todatida				
ID/	/License/Passport No.: 1111167	Signature (Sign inside the b	ox)			
Da	te/Place of Issuance: 1/11/2012/TACLOBAN CITY, LEYTE		Right Thumbmark			
	SUBSCRIBED AND SWORN to before me this	4 MAY 2024 , affiant exhibiting	ng his/her validly issued governn			
	English Andrews	ATTY RYSANC GUINOCUR		4		

Person Administering Oath

## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- · Duration: September 15, 2022- Present
- Position: Assistant Professor I
- Name of Office/Unit: Department of Teacher Education
- Immediate Supervisor: Dr. Joel Q. Mabalhin
- Name of Agency/Organization and Location: Visca, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - -Communication Arts Section Head
    - -Coordinator of Senior High School Graduation
    - -Assists VSUIHS School Activities
    - -Assists DepEd related-activities for students' involvement
    - -Assists non-academic activities
    - -Assists and supports VSU Academic and Non-academic activities
    - -Facilitates the checking of school forms preparation and evaluation
  - Summary of Actual Duties
    - -Grade 11 STEM Coordinator
    - -Grade 12 STEM Coordinator
    - -The Tiller (School Publication) Adviser
    - -School Forms Preparation and Evaluation Chairperson
    - -Member of Honors and Awards Committee
    - -Member of Personnel Committee
    - -Member of Faculty and Staff Development Committee
    - Member of Alumni Relations Committee
    - -Member of Students' Discipline Committee
    - -Member of Curriculum Committee
    - -Member of Department of IMs Review Committee
    - -In-charge of VSUIHS Website
    - -National Achievement Test (NAT) Testing Coordinator
    - -Campus Journalism Coach in Division and Regional Level

SHEERWINA MAE G. BALOTITE

(Signature over Printed Name of Employee/Applicant)

Date: May 2, 2024