

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

PERSONAL INFORMATION			
2. SURNAME	REYES		
FIRST NAME	MA. FEDELINA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BRAGA		
3. DATE OF BIRTH (mm/dd/yyyy)	03-23-1968	16. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☐ Single ☒ Married ☐ Widowed ☐ Separated ☐ Other/s:		
7. HEIGHT (m)	153cm.	17. RESIDENTIAL ADDRESS	House/Block/Lot No. MIRAMBE SUBD. Street GABAS
8. WEIGHT (kg)	75 kgs.	Subdivision/Village BAYBAY CITY Barangay LEYTE	City/Municipality Province
9. BLOOD TYPE	"A"	ZIP CODE 6521	
10. GSIS ID NO.	68032301871	18. PERMANENT ADDRESS	House/Block/Lot No. MIRAMBE SUBD. Street GABAS
11. PAG-IBIG ID NO.	1700 0026 0007	Subdivision/Village BAYBAY CITY Barangay LEYTE	City/Municipality Province
12. PHILHEALTH NO.	13-0000 14 229-9	ZIP CODE 6521	
13. SSS NO.	None	19. TELEPHONE NO.	NONE
14. TIN NO.	116-623-400	20. MOBILE NO.	09176793007
15. AGENCY EMPLOYEE NO.	V000 452	21. E-MAIL ADDRESS (if any)	mfbreys@yahoo.com.

FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	REYES		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	ROBERTO	NAME EXTENSION (JR., SR)	REYES, RAQUEL B.	11-12-1996
MIDDLE NAME	RODRIGUES		REYES, DANIEL B.	01-06-1998
OCCUPATION	MATERIAL ENGINEER II			
EMPLOYER/BUSINESS NAME	EDCOR			
BUSINESS ADDRESS	MANILA			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	BRAGA			
FIRST NAME	MAXIMO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	ANDY			
25. MOTHER'S MAIDEN NAME				
SURNAME	GODOY			
FIRST NAME	DIONECIA			
MIDDLE NAME	PAUCITO			

EDUCATIONAL BACKGROUND								
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
			From	To				
ELEMENTARY	KILIM ELEMENTARY SCHOOL	PRIMARY EDUCATION	1974	1977		1979		
SECONDARY	BAYBAY HIGH SCHOOL	SECONDARY EDUCATION	1980	1984		1984		
VOCATIONAL / TRADE COURSE	N/A	N/A			N/A			
COLLEGE	CEDU SCHOOL OF MIDWIFERY	MIDWIFERY	1985	1987		1987		
GRADUATE STUDIES	N/A	N/A			N/A			

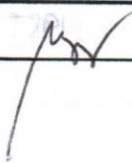
SIGNATURE		DATE	04-24-17
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
MIDWIFERY LICENSE EXAMINATION	75%	05-02-1987	MANILA	0003091	4-12-89

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-01"/ INCREMENT)	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
From	To						
01/01/17	Present	Nursing attendant II	Visayas State University	14,096.00		Permanent	
06/01/16	02/21/16	Nursing attendant II	Visayas State University	13,620.00		Permanent	
01/01/16	05/31/16	Nursing attendant II	Visayas State University	13,304.00		Permanent	
06/01/13	12/31/15	Nursing attendant II	Visayas State University	13,028.00		Permanent	
06/01/12	05/31/13	Nursing attendant II	Visayas State University	12,921.00		Permanent	
04/01/11	03/31/12	Nursing attendant II	Visayas State University	11,992.00		Permanent	
06/24/10	05/31/11	Nursing attendant II	Visayas State University	11,062.00		Permanent	
06/01/10	06/30/10	Nursing attendant I	Visayas State University	10,133.00		Permanent	
07/01/09	05/31/10	Nursing attendant I	Visayas State University	9,252.00		Permanent	
07/27/08	06/30/09	Nursing attendant I	Visayas State University	8,416.00		Permanent	
07/01/08	07/26/08	Nursing attendant I	Visayas State University	8,029.00		Permanent	
07/01/07	06/30/08	Nursing attendant I	Visayas State University	7,136.00		Permanent	
07/28/05	06/30/07	Nursing attendant I	Leyte State University	6,851.00		Permanent	
07/28/02	07/25/05	Nursing attendant I	Leyte State University	6,684.00		Permanent	
07/01/01	07/22/02	Nursing attendant I	VisCA	6,522.00		Permanent	
01/01/00	06/30/01	Nursing attendant I	VisCA	6,211		Permanent	
07/28/99	12/31/99	Nursing attendant I	VisCA	5,646.00		Permanent	
01/01/99	07/27/99	Nursing attendant I	VisCA	5,632.00		Casual	
01/01/98	12/31/98	Nursing attendant I	VisCA	5,632.00		Casual	
07/01/97	12/31/97	Nursing attendant I	VisCA	5,632.00		Casual	
01/01/97	06/30/97	Nursing attendant I	VisCA	5,632.00		Casual	
07/01/96	12/31/96	Nursing attendant I	VisCA	5,038.00		Casual	
07/01/96	06/30/96	Nursing attendant I	VisCA	5,038.00		Casual	
01/01/95	12/31/95	Nursing attendant I	VisCA	4,048.00		Casual	
12/01/94	12/31/94	Nursing attendant I	VisCA	3,026.00		Casual	
01/01/91	10/31/91	Nursing attendant I	VisCA	2,244.00		Casual	
08/01/89	12/31/90	Nursing attendant I	VisCA	2,244.00		Casual	

(Continue on separate sheet if necessary)

SIGNATURE	DATE
	04-24-17

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIL NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
1. Name of the Program	
2. Description of the Program	
3. Date Attended	
4. Location	
5. Duration	
6. Facilitator	
7. Participants	
8. Objectives	
9. Key Takeaways	
10. Action Items	
11. Feedback	
12. Other Comments	

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
READING		ADMINISTRATIVE PERSONNEL ASSOCIATION (APPA)
COOKING		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04-24-17
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?
35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?
39. Have you acquired the status of an immigrant or permanent resident of another country?
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. ELWIN JAY V. YU	VSU, VISCA BAYBAY CITY	063-7510
DR. JOSEPHINE S. BAFICO	VSU, VISCA BAYBAY CITY	063-7510
DR. MARIA BELEN J. BUZON	VSU, VISCA BAYBAY CITY	063-7510

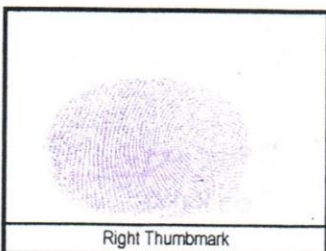
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: PRC
ID/License/Passport No.: 0003991
Date/Place of Issuance: CEBU CITY 040416

Signature (Sign inside the box)
04-24-13
Date Accomplished



MA FEDELINA B. REYES
PHOTO



SUBSCRIBED AND SWORN to before me this APR 26 2017, affiant exhibiting his/her validly issued government ID as indicated above

ATTY. RYSANG C. GUINDOR
NOTARY PUBLIC
UNTIL DECEMBER 31, 2017
Person Administering Oath

PTR 0-9 1839 - BAYBAY CITY - 11/12/11
IBP 1030124 - TAGLUBAN CITY - 12/19/16
MCLE COMP. NO. V-0002580-07/20/15
ROLL OF ATTORNEYS NO. 57467