## PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filling of administrative/criminal case/s against the person

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS F<u>ORM</u>. Print legibly. Tick appropriate boxes (
) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only I. PERSONAL INFORMATION 2. SURNAME ORBE NAME EXTENSION (JR., SR) N/A FIRST NAME JEROME MIDDLE NAME CAÑON 3. DATE OF BIRTH 02/01/1997 16. CITIZENSHIP ☑ Filipino ☐ Dual Citizenship (mm/dd/yyyy) by birth by naturalization 4. PLACE OF BIRTH MALITBOG, SOUTHERN LEYTE Pls. indicate country: If holder of dual citizenship please indicate the details ✓ Male ☐ Female 5. SEX ✓ Single ☐ Married 17. RESIDENTIAL ADDRESS N/A N/A 6 CIVIL STATUS House/Block/Lot No ☐ Widowed Street ☐ Separated N/A MARCOS Other/s: Subdivision/Village Barangay BAYBAY CITY 1.76 I FYTE 7. HEIGHT (m) City/Municipality Province 8. WEIGHT (kg) 80 ZIP CODE 6521 PUROK 1 18. PERMANENT ADDRESS NA 9. BLOOD TYPE 0 /Block/Lot No Street N/A LAMBONAO 10. GSIS ID NO N/A Subdivision/Village Barangay MALITBOG SOUTHERN LEYTE 11. PAG-IBIG ID NO. 121284988526 Province City/Municipality 12. PHILHEALTH NO 132027959265 ZIP CODE 6603 13. SSS NO. 35-0736076-1 19. TELEPHONE NO. NA 14. TIN NO. 713-870-999 0951-368-9993 20. MOBILE NO. NA 15. AGENCY EMPLOYEE NO 21. E-MAIL ADDRESS (if any) jerome.canon.orbe@gmail.com FAMILY BACKGROUND 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME NIA N/A MIDDLE NAME OCCUPATION EMPLOYER/BUSINESS NAME **BUSINESS ADDRESS** TELEPHONE NO. 24. FATHER'S SURNAME ORBE NAME EXTENSION (JR. SR) ROQUE FIRST NAME MORATA MIDDLE NAME 25. MOTHER'S MAIDEN NAME SURNAME CAÑON ARLENE FIRST NAME CALAYLAY MIDDLE NAME (Continue on separate sheet if necessary) FDUCATIONAL BACKGRO SCHOLARSHIP 26. PERIOD OF ATTENDANCE HIGHEST LEVEL ACADEMIC HONORS NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE YEAR LEVEL UNITS EARNED GRADUATED (Write in full) (Write in full) (if not graduated) RECEIVED From To **ELEMENTARY** MALITBOG CENTRAL SCHOOL PRIMARY EDUCATION 2005 2009 2009 NA SECONDARY SANTO NIÑO ACADEMY HIGHSCHOOL 2009 2013 ESC 2013 VOCATIONAL / N/A TRADE COURSE CHED & BS AGRICULTURE MAJOR IN PLANT VISAYAS STATE UNIVERSITY COLLEGE 2015 2019 2019 DOST-BREEDING JLSS **GRADUATE STUDIES** N/A SIGNATURE DATE MAY 15, 2025

IV. CIVIL SERVICE ELIGIBILITY  27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL RATING BARANGAY ELIGIBILITY / DRIVER'S LICENSE  CSE-Professional Exam  85.98			DATE OF EXAMINATION / CONFERMENT	SJC, MAASIN CITY, SO. LEYTE  LNHS, TACLOBAN CITY, LEYTE  LTO BAYBAY			NUMBER N/A N/A	Date of Validity  No Expiry  02/01/2025	
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29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIV (mm/do		NUMBER OF HOURS		POSITION / NATURE OF WORK	
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(Cont II. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PRO	inue on separate s	NAME AND ADDRESS OF THE OWNER, WHEN PERSONS AND ADDRESS O	7)			
tart from the most recent L&D/training program and include only the relevant L&D/training taken for  TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	the last five (5) ye INCLUSIVE ATTEN	ears for Division	Chief Executive Man	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
Training of Trainers Workshop on Good Agricultural Practices(GAP) and Good Animal Husbandry Practices (GAHP)	From 12/11/2024	To 12/12/2024	16	Technical	Department of Agriculture Regional Field Office 08	
Organic Farming Essentials Training	11/29/2024	11/29/2024	8	Technical	Department of Agriculture Regional Field Office 08	
Community Organizing Towards Social Mobilization	08/27/2024	08/31/2024	40	Technical	Department of Agriculture Regional Field Office 08	
Training on Beneficiary Needs Assessment	05/16/2023	05/18/2023	24	Technical	Department of Agriculture Regional Field Office 08	
Participatory Rural Appraisal Training	11/07/2023	11/10/2023	32	Technical	Department of Agriculture Regional Field Office 08	
chnology Forum on Fruit/Vegetable-Blended Coconut Water Processing System	09/09/2022	09/09/2022	991 <b>0 4</b> 11 gar	Technical	Philippine Center for Postharvest Development and Mechanization	
raining-Workshop on Soil and Nutrient Management and Assessing Soil Heallth	08/30/2022	08/31/2022	16 1000	Technical	Bureau of Soils and Water Management	
Climate Smart Farm Business School Training	09/8,13,20,27, 2021	10/04/2021	40	Technical	Department of Agriculture Regional Field Office	
Hand's on Training on Geotagging of the Balik Probinsya Bagong Pag-asa Villages	12/01/2021	12/01/2021	100 s <b>8</b> 00 M (1	Technical	Department of Agriculture Regional Field Office	
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35.	a. Have you ever been found guilty of any administrative offe	☐ YES ☑ If YES, give details:	NO		
	b. Have you been criminally charged before any court?	☐ YES ☑ NO  If YES, give details:  Date Filed:  Status of Case/s:			
36.	Have you ever been convicted of any crime or violation of an any court or tribunal?	☐ YES ☐ If YES, give details:	ON Cood Arthra Hospitalia		
37.	Have you ever been separated from the service in any of the dropped from the rolls, dismissal, termination, end of term, fit the public or private sector?	✓ YES NO If YES, give details: Finished Contract			
38.	a. Have you ever been a candidate in a national or local election)?	YES If YES, give details:	✓ NO		
	b. Have you resigned from the government service during the election to promote/actively campaign for a national or local	YES If YES, give details:	echhology French on Front to ON 🔽		
39.	Have you acquired the status of an immigrant or permanent	YES If YES, give details (co	NO ountry):		
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Mag and (c) Solo Parents Welfare Act of 2000 (RA 8972), please		odora II. od	ASS	
1.	Are you a member of any indigenous group?	☐ YES ☑ NO If YES, please specify:			
),	Are you a person with disability?		YES If YES, please specify ID	☑ NO No:	
3.	Are you a solo parent?	☐ YES ☑ NO If YES, please specify ID No:			
41.	REFERENCES (Person not related by consanguinity or affinity to applicant	it /appointée)			
	NAME	ADDRESS	TEL. NO.		
The second second	Ma. EDNA P. LABENIA	Tacloban City, Leyte	0949-431-1360		
- reduced and an	JOCELYN CABAÑAS	MAASIN CITY, SOUTHERN LEYTE	0919-794-8316		
-	IAMIE P. CANTILANG	Tacloban City, Leyte	0906-962-7758		
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertin Philippines. I authorize the agency head/authorized repress agree that any misrepresentation made in this docu administrative/criminal case/s against me.	nent laws, rules and regulations of the lisentative to verify/validate the contents state	Republic of the ed herein.	JEROME C. ORBE	
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## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: February 14, 2025 May 15, 2025
- Position: Science Research Assistant
- Name of Office/Unit: PhilRootcrops Genomics Project
- Immediate Supervisor: Joy C. Codog
- Name of Agency/Organization and Location: Philippine Rootcrops Research and Training Center, Visayas State University, Baybay City, Leyte
  - List of Accomplishments and Contributions (if any)
    - Help prepare the arrangement of the laboratory equipment of the Philrootcrops Genomics Laboratory.
    - Assisted the equipment supplier during the inspection of their delivered equipment in the Genomics Laboratory.
    - Attended the discussions, demonstration and conducted DNA extraction in the Philrootcrops genomics Lab.
  - Summary of Actual Duties
    - Assisted in the initial setup of the Philrootcrops Genomics Laboratory like the arrangement and installation of the equipment. Also attended some workshop and laboratory works regarding DNA extraction with the masteral students of our laboratory head.
- Duration: April 01, 2022 December 31, 2024
- Position: Project Development Officer II (Area Coordinator) Special Areas for Agricultural Development (SAAD) Project
- Name of Office/Unit: Field Operations Division
- Immediate Supervisor: Larry U. Sultan
- Name of Agency/Organization and Location: Department of Agriculture Regional Office VIII Tacloban City, Philippines
  - List of Accomplishments and Contributions (if any)
    - Managed Farm Association beneficiaries
    - Collected production data, feedback, issues, and concerns reports
    - Monitored and traveled to Agricultural areas for the project implementation
    - Managed the distribution procedures of project interventions to the farmers
    - Facilitated the conduct of training and assessments of the program on the farms' field level.
  - Summary of Actual Duties
    - Responsible for the project implementation, monitoring, and coordination of training activities of the Department; assisted in the management of the Division's programs and activities, facilitated the distribution of and performed other related functions.
- Duration: July 12, 2021 Dec. 31, 2021
- Position: Agriculturist 1 Balik Probinsya Bagong Pag-asa Program
- Name of Office/Unit: Department of Agriculture Regional Field Office VIII & Abuyog Experiment Station
- Immediate Supervisor: Maria Edna P. Labenia & Engr. Jose Jimmy Palma
- Name of Agency/Organization and Location: DARFO8, Kanhuraw Hill and Abuyog Experiment Station, Brgy. Balinsasayao, Abuyog, Leyte, Philippines
  - List of Accomplishments and Contributions (if any)
    - o Serves as resource speaker in the conduct of weekly Farmer Field School, Farm

Business School and Farm Livestock School to at least 5 Farmers Associations under Balik Probinsya Bagong Pag-asa Program.

Lead the consolidation of farmers profile under the said program.

Summary of Actual Duties

 Responsible in the conduct of Weekly FFS, FBS and FLS for 10 weeks to BP2P associations in Abuyog, Javier and Inopacan, Leyte.

 Responsible for the ground implementation of Balik Probinsya Bagong Pag-asa Program in the Municipalities of Abuyog and Javier such as delivery of farm inputs and other activities.

JEROME C. ORBE
(Signature over Printed Name of Employee/Applicant)

Date: May 26, 2025