


Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. JEMUEL A. OCAÑADA has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III of VISAYAS STATE UNIVERSITY effective July 1, 2022.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. JEMUEL A. OCAÑADA as ADMINISTRATIVE AIDE III.

Done this 6<sup>th</sup> day of JUNE in Visayas State University.

  
**JULIUS V. ABELA**  
Head, OUDRRM

Date: 7/1/2022

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC-Director, ODHRM

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*