VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

CLEARANCE FOR FACULTY / STAFF

Name: Dept/Office: FE M.. GABUNADA

FARMI

Position:

Associate Professor

President

Last Day of Service in VSU:

Faculty/employee who is retiring, resigning, being separated from the service, transferring t another agency, or go on leave of absence for more than three months is required to process this clearance e five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO).

The above-name faculty-employee is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

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