

OP # 291 UB  
10/25

1/10/2020 (7)

For Accredited/Deregulated Agencies

CS Form No. 33-B  
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

Mr./Mrs./Ms.: VALERIE D. CIRCULADO

You are hereby appointed as Administrative Aide IV (SG 4, Step 1)  
(Position Title) (Clerk II)

under Permanent status at the CASH DIVISION  
(Permanent, Temporary, etc.) (Office/Department/Unit)

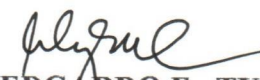
with a compensation rate of THIRTEEN THOUSAND TWO HUNDRED FOURTEEN  
(P 13214.00) pesos per month.

The nature of this appointment is Promotion vice NA  
(Original, Promotion, etc.)

, who NA with plantilla Item No. VISCAB-ADA4-128-2004 Page 12 of 20 pp.  
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.  
Subject to CSC attestation of the promotional appointment of the incumbent of the previous position.

Very truly yours,

  
EDGARDO E. TULIN  
Appointing Officer/Authority

10/1/2019

Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1400350, s. 2014  
dated 3/3/2014

DRY SEAL

SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD  
per 2018 approved VSU MSP



### Certification


This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN from 4/24 to 5/4, 2019  
and posted in BULLETIN BOARDS from 4/24 to 5/4, 2019  
in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on August 20, 2019.

  
**LOURDES B. CANO**  
HRMO

### Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/**Placement Committee** during the deliberation held on August 20, 2019.

  
**REMBERTO A. PATINDOL**  
Chairperson, HRMPSB/ **Placement Committee**


### CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

#### Acknowledgement

Received original/photocopy of appointment on 11-4-19

  
Appointee