

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. **LENITA C. CAINTIC** has assumed the duties and responsibilities as **Admin. Aide I** of **VSU Pavilion** effective July 1, 2023.


This certification is issued in connection with the issuance of the appointment of **Ms./Mr. Caintic** as **Admin. Aide I**.

Done this 20th day of June, 2023 in VSU, Visca, Baybay City, Leyte.


JOSEFINA M. LARROSA
Head of Office/Department/Unit

Date: July 1, 2023
6-22-2023

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*