

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PONCE		
FIRST NAME	BETHLEHEM	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	ALGODON		
3. DATE OF BIRTH (mm/dd/yyyy)	10/20/1983	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> birth <input type="checkbox"/> naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Apartment 81 Kiboume Drive House/Block/Lot No. Street VSU Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.65 METERS	ZIP CODE	6521
8. WEIGHT (kg)	60 KGS		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	111 House/Block/Lot No. Street SAN ROQUE Subdivision/Village Barangay SOGOD SOUTHERN LEYTE City/Municipality Province
10. GSIS ID NO.	02004263907	ZIP CODE	6606
11. PAG-IBIG ID NO.			
12. PHILHEALTH NO.	13-000109048-9	19. TELEPHONE NO.	NONE
13. SSS NO.		20. MOBILE NO.	09616630936
14. TIN NO.	265-714-574-000	21. E-MAIL ADDRESS (if any)	bethlehem.ponce@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V-000761		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	na		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	na	NAME EXTENSION (JR., SR.)	na	
MIDDLE NAME	na			
OCCUPATION	na			
EMPLOYER/BUSINESS NAME	na			
BUSINESS ADDRESS	na			
TELEPHONE NO.				
24. FATHER'S SURNAME	PONCE			
FIRST NAME	JAIME	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	TAN			
25. MOTHER'S MAIDEN NAME	ALGODON			
SURNAME	ALGODON			
FIRST NAME	PABLITA			
MIDDLE NAME	DELA PEÑA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SOGOD CENTRAL ELEMENTARY SCHOOL	na	1990	1996	graduated	1996	NONE
SECONDARY	SOUTHERN LEYTE STATE COLLEGE OF SCIENCE AND TECHNOLOGY	na	1996	2000	graduated	2000	NONE
VOCATIONAL / TRADE COURSE	NONE						
COLLEGE	SOUTHERN LEYTE STATE COLLEGE OF SCIENCE AND TECHNOLOGY	Bachelor of Science in Information Technology	2000	2004	graduated	2004	NONE
	UNIVERSITY OF SAN CARLOS	AB Political Science	2004	2007	graduated	2007	NONE
GRADUATE STUDIES	SOUTHERN LEYTE STATE UNIVERSITY - TO CAMPUS	MAEd major in SOCIAL SCIENCE	2009	2012	graduated	2012	NONE
	UNIVERSITY OF SAN CARLOS	PhD in ANTHROPOLOGY	2013	2019	graduated	2019	VSU Fellowship

(Continue on separate sheet if necessary)

SIGNATURE	PA.	DATE	June 1, 2023
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



[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE	<i>RA.</i>	DATE	June 1, 2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	Ugnayang Pang-Aghamtao, Inc. Anthropological Association of the Philippines	October/ 2012/	Present	NA	MEMBER	
	Mt. Pangasugan Trailblazer	04/22/2023	Present	NA	MEMBER	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/Vetc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Mindanao Peacebuilding Institute Annual Training : Understanding Grassroots Environmental Peace	05/14/2023	05/19/2023	48.0	Technical	Mindanao Peacebuilding Institute
	DOST Saiklabay Solutions Mapping Immersion	03/27/2023	03/28/2023	16.0	Technical	DOST Region XI in cooperation with UNDP
	Social Science Symposium	06/02/2022	06/03/2022	12.0	Technical	DLABS, VSU Main Campus, Baybay City Leyte
	Echo-webinar on the TIEC-CHED Flexible Learning Foundation Virtual Conference	03/15/2021	03/15/2021	16.0	Technical	VSU Main Campus, Baybay City Leyte
	Webinar on Covid19 Vaccines: Are you willing to take the shot?	02/23/2021	02/23/2021	8.0	Technical	VSU Main Campus, Baybay City Leyte
	Webinar on Flexible Learning in Social Science	9/6/2020	9/6/2020	8.0	Technical	HEIs, Region VIII
	Workshop Paper Presentation Strategies: Local, Regional, and International Conferences	7/2/2020	7/2/2020	8.0	Technical	DLABS, Visayas State University, Baybay City Leyte and ASD, Visayas State
	International Research Forum on the Philippines 2019: Constructing Philippine Modernities	11/11/2019	12/11/2019	16.0	Technical	The Philippines-Australia Studies Centre (PASC) of LA trobe University and the Dept. of Liberal Arts and Behavioral Sciences, VSU, Baybay City Leyte
	Ethnography: As Experienced by a Female Ethnographer	9/30/2019	9/30/2019	8.0	Technical	
	1st International Conference on Interdisciplinary Research	11/5/2019	5/13/2019	24.0	Technical	Colegio De San Juan De Letran, Manila PH
	UGAT 40TH Annual Conference	8/11/2018	10/11/2018	24.0	Technical	Anthropological Association of the Philippines
	3rd National Research Conference on Arts, Science and Health	10/16/2018	10/18/2018	24.0	Technical	Lyceum of the Philippines University, Batangas City and NONESCOST,
	Sensing Journey	11/6/2018	6/15/2018	40.0	Technical	ATI- Regional Training Center VIII
	2ND International Conference in the Philippine Studies and Asia	3/5/2018	5/5/2018	24.0	Technical	DANUM, De La Salle
	2018 World Interdisciplinary Research Conference	5/4/2018	7/4/2018	24.0	Technical	Lyceum of the Philippines University, Batangas City Philippines and DR Int'
	39th UGAT Annual Conference	9/11/2017	11/11/2017	24.0	Technical	Anthropological Association of the Philippines
	Forum on Conflict on Natural Resource Management and Utilization	7/11/2017	7/11/2017	8.0	Technical	Visayas State University
	Textbook Writing	11/10/2017	11/10/2017	8.0	Technical	Mutya Publishing Inc.
	Re-Echo Training on the New CHED General Education Courses: "Understanding the Self"	2/3/2017	4/3/2017	24.0	Technical	DLABS, Visayas State University, Baybay City Leyte
	Museography Workshop: Preserving and Conserving the DLABS Museum Collections	2/3/2017	4/3/2017	24.0	Technical	De pt.
	Training of Trainers for the New General Education Curriculum	10/10/2016	10/28/2016	128.0	Technical	Th e
	2nd SEAMEO SPAFA International Conference on Southeast Asian Archaeology	05/20/2016	06/02/2016	32.0	Technical	SEAMEO SPAFA
	German-Cambodian Conservation course	5/29/2015	8/7/2015	240.0	Technical	German-Cambodian Conservation School
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Photography	NA		Footbelle United Women's Football Club		
	Playing football, table tennis and volleyball					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: FINISHED CONTRACT</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>GUIRALDO FERNANDEZ</td> <td>VISCA, BAYBAY CITY</td> <td>9176540264</td> </tr> <tr> <td>JETT QUEBEC</td> <td>PATAG, BAYBAY CITY</td> <td>(053) 565-0600 LOC1028</td> </tr> <tr> <td>ZONA AMPER</td> <td>UNIVERSITY OF SAN CARLOS, CEBU CITY</td> <td>9237152119</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	GUIRALDO FERNANDEZ	VISCA, BAYBAY CITY	9176540264	JETT QUEBEC	PATAG, BAYBAY CITY	(053) 565-0600 LOC1028	ZONA AMPER	UNIVERSITY OF SAN CARLOS, CEBU CITY	9237152119
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>DRIVER'S LICENSE</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>H11-11-000024</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>Oct. 20, 2019/ Baybay City Leyte</td> </tr> </table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	DRIVER'S LICENSE	ID/License/Passport No.:	H11-11-000024	Date/Place of Issuance:	Oct. 20, 2019/ Baybay City Leyte	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">  Signature (Sign inside the box) Date Accomplished: June 1, 2023 </td> </tr> </table>	 Signature (Sign inside the box) Date Accomplished: June 1, 2023			
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center; margin-top: 20px;">  ATTY. RYAN C. GUINOCOR VSU Chief Legal Officer Person Administering Oath </div>													



PHOTO



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