

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MANDIA		
FIRST NAME	JOYCEE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	SILLEZA		
3. DATE OF BIRTH (mm/dd/yyyy)	SEPTEMBER 28, 1998	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	POB. ZONE 2 JAVIER, LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Philippines
7. HEIGHT (m)	1.53	ZIP CODE	n/a
8. WEIGHT (kg)	47		House/Block/Lot No. Street
9. BLOOD TYPE	NA		n/a PANGASUGAN
10. GSIS ID NO.	on process		Subdivision/Village Barangay
11. PAG-IBIG ID NO.	921358400894		BAYBAY CITY LEYTE
12. PHILHEALTH NO.	13-250578271	City/Municipality Province	6521
13. SSS NO.	NA	18. PERMANENT ADDRESS	n/a
14. TIN NO.	606-533-427-0000	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V02003		n/a BINULHO
			Subdivision/Village Barangay
			JAVIER LEYTE
			City/Municipality Province
		6511	
		19. TELEPHONE NO.	NA
		20. MOBILE NO.	09129910453/ 09554256999
		21. E-MAIL ADDRESS (if any)	joycee.mandia@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	MANDIA			
FIRST NAME	DAVID	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CABIA	N/A		
25. MOTHER'S MAIDEN NAME				
SURNAME	SILLEZA			
FIRST NAME	JOSEPHINE			
MIDDLE NAME	SOLIS			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	JAVIER CENTRAL SCHOOL	BASIC EDUCATION	2005	2011	GRADUATED	2011	4TH HIGHEST HONOR
SECONDARY	JAVIER NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	2011	2015	GRADUATED	2015	SALUTATORIA N
VOCATIONAL / TRADE COURSE	N/A	N/A			N/A		
COLLEGE	VISAYAS STATE UNIVERSITY (MAIN)	BS IN ANIMAL SCIENCE	2015	2019	GRADUATED	2019	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY (MAIN)	MS IN ANIMAL SCIENCE	2019	2021	GRADUATED	2021	none

SIGNATURE		DATE	DEC. 2, 2022
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[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
PLAY INSTUMENTS	NONE	Philippine Society of Animal Science (PSAS)
SINGING		

SIGNATURE		DATE	DEC. 2, 2022
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:
Resignation

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: _____

☐ YES☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: _____

☒ YES☐ NO

If YES, please specify ID No: MYOPIA

☐ YES☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
RUBY ANA AREVALO	BACOLOD NEGROS ORIENTAL PHILIPPINES	9508291842
JOHN CARLOS D. BOYLES	SEVILLA BOHOL, PHILIPPINES	9338690757
CHARITA BARBOSA	BRGY. GUADALUPE BAYBAY CITY LEYTE	95151247794

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PHILHEALTH

ID/License/Passport No.: 13-250578271

Date/Place of Issuance: TACLOBAN CITY

Signature (Sign inside the box)
12/2/22
Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 26 JAN 2023, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR
VSU Chief Legal Officer
Person Administering Oath

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