

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

| | | | |
|-------------------------------|---|---|---|
| 2. SURNAME | MILLA | | |
| FIRST NAME | NORBERTO | NAME EXTENSION (JR., SR.) JR | |
| MIDDLE NAME | ESPEJO | | |
| 3. DATE OF BIRTH (mm/dd/yyyy) | 08/01/1976 | 16. CITIZENSHIP | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines |
| 4. PLACE OF BIRTH | NAVAL, BILIRAN | If holder of dual citizenship, please indicate the details. | |
| 5. SEX | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female | | |
| 6. CIVIL STATUS | <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s: | | |
| 7. HEIGHT (m) | 1.62 | 17. RESIDENTIAL ADDRESS | Apt. 29 Kilbourne House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province |
| 8. WEIGHT (kg) | 155 | ZIP CODE | 6521-A |
| 9. BLOOD TYPE | O | 18. PERMANENT ADDRESS | Apt. 29 Kilbourne House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province |
| 10. GSIS ID NO. | 76010800605 | ZIP CODE | 6521-A |
| 11. PAG-IBIG ID NO. | | 19. TELEPHONE NO. | (053) 563-1868 |
| 12. PHILHEALTH NO. | 130000463206 | 20. MOBILE NO. | (+63) 935 859 0890 |
| 13. SSS NO. | N/A | 21. E-MAIL ADDRESS (if any) | bertmilla@vsu.edu.ph |
| 14. TIN NO. | 189-890-996 | | |
| 15. AGENCY EMPLOYEE NO. | V000344 | | |

II. FAMILY BACKGROUND

| | | | |
|---|---------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME | MILLA | 23. NAME OF CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME | MA. ROWENA | JAMES MARIANGELO G. MILLA | 08/31/2012 |
| MIDDLE NAME | GALLO | JAMES VINCENT G. MILLA | 03/31/2001 |
| OCCUPATION | PRINCIPAL-I | JAMIE LEE G. MILLA | 07/16/1998 |
| EMPLOYER/BUSINESS NAME | DEPARTMENT OF EDUCATION | JAME ANTONETTE G. MILLA | 11/19/1996 |
| BUSINESS ADDRESS | SALVACION, ALBUERA, LEYTE | | |
| TELEPHONE NO. | N/A | | |
| 24. FATHER'S SURNAME | MILLA | | |
| FIRST NAME | NORBERTO | NAME EXTENSION (JR., SR.) SR | |
| MIDDLE NAME | | | |
| 25. MOTHER'S MAIDEN NAME | | | |
| SURNAME | ESPEJO | | |
| FIRST NAME | ORENCIA | | |
| MIDDLE NAME | FELECIA | | |
| (Continue on separate sheet if necessary) | | | |

III. EDUCATIONAL BACKGROUND

| 26. LEVEL | NAME OF SCHOOL (Write in full) | BASIC EDUCATION/DEGREE/COURSE (Write in full) | PERIOD OF ATTENDANCE | | HIGHEST LEVEL/ UNITS EARNED (If not graduated) | YEAR GRADUATED | SCHOLARSHIP/ ACADEMIC HONORS RECEIVED |
|---------------------------|---|---|----------------------|------|--|----------------|---------------------------------------|
| | | | From | To | | | |
| ELEMENTARY | ATIPOLO COMMUNITY SCHOOL | Primary Education | 1984 | 1989 | N/A | 1989 | Class Valedictorian |
| SECONDARY | EXPERIMENTAL RURAL HIGH SCHOOL | High School | 1989 | 1993 | N/A | 1993 | With Honors |
| VOCATIONAL / TRADE COURSE | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| COLLEGE | VSAYAS STATE COLLEGE OF AGRICULTURE | B. S. (STATISTICS) | 1993 | 1997 | N/A | 1997 | Cum laude |
| GRADUATE STUDIES | UNIVERSITY OF THE PHILIPPINES-DILIMAN | M. S. (STATISTICS) | 1998 | 2001 | N/A | 2001 | CHED-FAPE |
| | UNIVERSITY OF THE PHILIPPINES-LOS BANOS | Ph. D. (STATISTICS) | 2008 | 2011 | N/A | 2011 | DOST-ASTHRDP |

| | | | |
|-----------|---|------|-----------|
| SIGNATURE |  | DATE | 7/10/2014 |
|-----------|---|------|-----------|

| IV. CIVIL SERVICE ELIGIBILITY | | | | | |
|--|---------------------------|----------------------------------|-----------------------------------|-------------------------|------------------|
| 27. CAREER SERVICE/ RA 1090 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE | RATING (If Applicable) | DATE OF EXAMINATION / CONFERMENT | PLACE OF EXAMINATION / CONFERMENT | LICENSE (If applicable) | |
| | | | | NUMBER | Date of Validity |
| PD 907- Honor Graduate | N/A | APRIL 1997 | Visca, Baybay City, Leyte | N/A | N/A |
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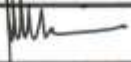
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V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

| 28. INCLUSIVE DATES (mm/dd/yyyy) | | POSITION TITLE (Write in full/Do not abbreviate) | DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate) | MONTHLY SALARY | SALARY JOB/PAY GRADE (If applicable) (A STEP Format "16-0") INCREMENT | STATUS OF APPOINTMENT | GOVT SERVICE (Y/N) |
|-------------------------------------|------------|---|---|----------------|---|-----------------------|--------------------|
| From | To | | | | | | |
| 01/01/2019 | PRESENT | Associate Professor II | Visayas State University | 52,838.00 | | Permanent | Yes |
| 01/01/2018 | 12/31/2018 | Associate Professor II | Visayas State University | 48,457.00 | | Permanent | Yes |
| 01/01/2018 | | Associate Professor II | Visayas State University | 47,037.00 | | Permanent | Yes |
| 01/01/2017 | 12/31/2017 | Associate Professor II | Visayas State University | 43,250.00 | 20-0 | Permanent | Yes |
| 01/01/2017 | | Assistant Professor II | Visayas State University | 30,751.00 | 16-3 | Permanent | Yes |
| 01/01/2016 | 12/31/2016 | Assistant Professor II | Visayas State University | 29,066.00 | 16-3 | Permanent | Yes |
| 01/01/2016 | 01/01/2017 | Assistant Professor II | Visayas State University | 28,417.00 | 16-1 | Permanent | Yes |
| 01/01/2015 | 12/31/2015 | Assistant Professor II | Visayas State University | 26,878.00 | 16-0 | Permanent | Yes |
| 12/01/2014 | 12/31/2014 | Assistant Professor I | Visayas State University | 26,161.00 | 15-2 | Permanent | Yes |
| 06/01/2012 | 11/30/2014 | Assistant Professor I | Visayas State University | 24,887.00 | 15-1 | Permanent | Yes |
| 12/01/2011 | 05/31/2012 | Assistant Professor I | Visayas State University | 22,686.00 | 15-0 | Permanent | Yes |
| 06/01/2011 | 11/30/2011 | Assistant Professor I | Visayas State University | 22,688.00 | 15-0 | Temporary | Yes |
| 06/24/2010 | 05/31/2011 | Assistant Professor I | Visayas State University | 20,490.00 | 15-0 | Temporary | Yes |
| 10/01/2009 | 06/23/2010 | Assistant Professor I | Visayas State University | 18,292.00 | 15-0 | Temporary | Yes |
| 07/01/2009 | 09/30/2009 | Instructor III | Visayas State University | 17,147.00 | 14- | Temporary | Yes |
| 07/01/2008 | 06/30/2009 | Instructor III | Visayas State University | 15,181.00 | 14- | Temporary | Yes |
| 07/01/2007 | 06/30/2008 | Instructor III | Visayas State University | 13,801.00 | 14- | Temporary | Yes |
| 7/1/2006 | 06/30/2007 | Instructor III | Leyte State University | 12,546.00 | 14- | Temporary | Yes |
| 01/01/2006 | 06/30/2006 | Instructor III | Southern Leyte State University-Tomas Oppus Normal College | 12,546.00 | 14- | Permanent | Yes |
| 06/01/2004 | 12/31/2005 | Instructor I | Southern Leyte State University-Tomas Oppus Normal College | 11,733.00 | 12- | Permanent | Yes |
| 03/07/2004 | 05/31/2004 | Instructor I | Southern Leyte State University-Tomas Oppus Normal College | 11,446.00 | 12- | Permanent | Yes |
| 07/01/2001 | 03/06/2004 | Instructor I | Tomas Oppus Normal College | 11,446.00 | 12- | Permanent | Yes |
| 06/01/2001 | 06/30/2001 | Instructor I | Tomas Oppus Normal College | 10,901.00 | 12- | Permanent | Yes |
| 06/01/2000 | 05/31/2001 | Instructor I | Tomas Oppus Normal College | 10,635.00 | 12- | Temporary | Yes |
| 01/01/2000 | 05/31/2000 | Instructor I | Tomas Oppus Normal College | 10,635.00 | 12- | Temporary | Yes |
| 06/01/1998 | 12/31/1999 | Instructor I | Tomas Oppus Normal College | 9,668.00 | 12- | Temporary | Yes |
| 11/01/1997 | 05/31/1998 | Instructor I | Tomas Oppus Normal College | 9,668.00 | 12- | Temporary | Yes |
| 06/18/1997 | 10/31/1997 | Instructor I | Tomas Oppus Normal College | 8,118.00 | 12-0 | Temporary | Yes |
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| SIGNATURE |  | DATE | 7/10/2019 |
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIL SOCIETY / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

| 29. | NAME & ADDRESS OF ORGANIZATION (Write in full) | INCLUSIVE DATES (mm/dd/yyyy) | | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|-----|---|---------------------------------|-----|-----------------|---------------------------|
| | | From | To | | |
| N/A | | N/A | N/A | N/A | N/A |
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VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

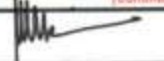
| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full) | INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) | | NUMBER OF HOURS | Type of L&D (Managerial/Supervisory/Technical/etc) | CONDUCTED/ SPONSORED BY (Write in full) |
|-----|---|---|------------|-----------------|---|--|
| | | From | To | | | |
| | Journal Writeshop: Methodological Advances in Research (Principal Components Analysis) Part 3 | 06/19/2019 | 06/21/2019 | 24 | Technical | Visayas-Mindanao Consortium for Journal Publication, Inc. |
| | Basic Statistical Methods using R Commander | 06/17/2019 | 06/17/2019 | 16 | Technical | Philippine Statistical Research and Training Institute |
| | Journal Writeshop: Methodological Advances in Research (Principal Components Analysis) Part 2 | 05/22/2019 | 05/24/2019 | 24 | Technical | Visayas-Mindanao Consortium for Journal Publication, Inc. |
| | Journal Writeshop: Methodological Advances in Research (Principal Components Analysis) Part 1 | 04/10/2019 | 04/10/2019 | 8 | Technical | Visayas-Mindanao Consortium for Journal Publication, Inc. |
| | Seminar on Statistical Tools for Research Using Stata | 03/06/2019 | 03/06/2019 | 32 | Technical | Biliran Province State University |
| | Training Series on Selected Advanced Quantitative Approaches to Project Impact Evaluation | 12/03/2018 | 12/07/2018 | 40 | Technical | Visayas Socio-Economic Research and Data Analytics Center |
| | Training on Missing Data Estimation | 11/12/2018 | 11/16/2018 | 40 | Technical | Department of Agriculture Region 8 and Philippine Statistics Authority Region 8 |
| | Statistical Inference Using Different Software Packages | 10/23/2018 | 10/26/2018 | 24 | Technical | Philippine Statistical Association, Inc. -Central Visayas Chapter |
| | Statistical Designs and Tools in Writing Thesis and Dissertations | 01/19/2018 | 01/19/2018 | 8 | Technical | Samar State University Catbalogan City, Samar |
| | Training on Statistical Forecasting Using Regression Analysis | 9/26/2017 | 9/29/2017 | 32 | Technical | Department of Agriculture Region 8 and Philippine Statistics Authority Region 8 |
| | Seminar-Workshop in Statistics | 06/13/2017 | 06/15/2017 | 24 | Technical | Jose Rizal Memorial State University-Tampulan Campus |
| | Training-Workshop of Accreditors on Outcomes-Based Quality Assurance | 09/11/2016 | 11/11/2016 | 32 | Supervisory | Accrediting Agency of Chartered Colleges and Universities in the Philippines (AACUP), Inc. |
| | Biometrics Refresher Course | 23/06/2014 | 27/06/2014 | 32 | Technical | Australian Center for International Agricultural Research (ACIAR) |
| | Training-Workshop on Data Analysis using SAS and R | 10/06/2014 | 11/06/2014 | 16 | Technical | College of Agriculture and Food Science (CAFS) |
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VIII. OTHER INFORMATION

| 31. | SPECIAL SKILLS and HOBBIES | 32. | NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full) | 33. | MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full) |
|-----|----------------------------|-----|--|-----|---|
| | N/A | | N/A | | PHILIPPINE STATISTICAL ASSOCIATION, INC. |
| | | | | | INTERNATIONAL STATISTICAL INSTITUTE |
| | | | | | PHI DELTA, THE HONOR SOCIETY OF SCIENCE |
| | | | | | THETA SIGMA OMEGA (SKYLARKS) FRAT./SOR. |
| | | | | | INTERNATIONAL, INC. ALUMNI ASSOCIATION |
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| SIGNATURE |  | DATE | 7/10/2019 |
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| <p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
|---|---|---|--|----------|--------------------------|--------------------------------|------------------|--------------------------|--------------------------------|------------------|--|--|--|
| <p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p> | | | | | | | | | | | | |
| <p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
| <p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
| <p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> | | | | | | | | | | | | |
| <p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p> | | | | | | | | | | | | |
| <p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p> | <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> | | | | | | | | | | | | |
| <p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>DR. REMBERTO A. PATINDOL</td> <td>VSU, VISCA, BAYBAY CITY, LEYTE</td> <td>(+63) 9176341454</td> </tr> <tr> <td>DR. JACQUELINE M. GUARTE</td> <td>VSU, VISCA, BAYBAY CITY, LEYTE</td> <td>(+63) 9164057852</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | NAME | ADDRESS | TEL. NO. | DR. REMBERTO A. PATINDOL | VSU, VISCA, BAYBAY CITY, LEYTE | (+63) 9176341454 | DR. JACQUELINE M. GUARTE | VSU, VISCA, BAYBAY CITY, LEYTE | (+63) 9164057852 | | | |
| NAME | ADDRESS | TEL. NO. | | | | | | | | | | | |
| DR. REMBERTO A. PATINDOL | VSU, VISCA, BAYBAY CITY, LEYTE | (+63) 9176341454 | | | | | | | | | | | |
| DR. JACQUELINE M. GUARTE | VSU, VISCA, BAYBAY CITY, LEYTE | (+63) 9164057852 | | | | | | | | | | | |
| | | | | | | | | | | | | | |
| <p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p> | | | | | | | | | | | | | |
| <p>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)</p> <p>PLEASE INDICATE ID Number and Date of Issuance</p> <p>Government Issued ID: VSU Employee ID</p> <p>ID/License/Passport No.: V000344</p> <p>Date/Place of Issuance: January 2, 2010, VSU</p> | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; height: 100px;">  Signature (Sign inside the box) JUL 10, 2019 Date Accomplished </td> <td style="text-align: center; height: 100px;">  Right Thumbmark </td> </tr> </table> |  Signature (Sign inside the box) JUL 10, 2019 Date Accomplished |  Right Thumbmark | | | | | | | | | | |
|  Signature (Sign inside the box) JUL 10, 2019 Date Accomplished |  Right Thumbmark | | | | | | | | | | | | |
| <p>SUBSCRIBED AND SWORN to before me this 10 JUL 2019, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="text-align: center; margin-top: 20px;">  ATTY. NYSAN C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath </div> | | | | | | | | | | | | | |