

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**Print legibly. Tick appropriate boxes () ☐ ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MODINA		
FIRST NAME	ALJUNE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	DACULA		
3. DATE OF BIRTH (mm/dd/yyyy)	11/01/2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street PANGSUGAN Subdivision/Village Barangay BAYABAY LEYTE City/Municipality Province
7. HEIGHT (m)	5'5	ZIP CODE	
8. WEIGHT (kg)	60 kg.		
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS	Zone 3 House/Block/Lot No. Street PANGASUGAN Subdivision/Village Barangay BAYABAY LEYTE City/Municipality Province
10. GSIS ID NO.	None	ZIP CODE	6521
11. PAG-IBIG ID NO.	12129686737		
12. PHILHEALTH NO.	01-255823-274-9		
13. SSS NO.	None	19. TELEPHONE NO.	None
14. TIN NO.	607-500-266-00000	20. MOBILE NO.	09125813830
15. AGENCY EMPLOYEE NO.	None	21. E-MAIL ADDRESS (if any)	aljunmodina@gmail.com

II. FAMILY BACKGROUND


22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	MODINA			
FIRST NAME	ALAN	NAME EXTENSION (JR., SR)		
MIDDLE NAME	FERNANDEZ			
25. MOTHER'S MAIDEN NAME				
SURNAME	DACULA			
FIRST NAME	MARITES			
MIDDLE NAME	DURADO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Pangasuga, Elem. School	Graduated	2005	2011	Graduated	2011	none
SECONDARY	Pangasugan Barangay Hall Community Alearning Center (ALS)	Alternative Learning System (ALS)	Mar. 2019	July 10, 2021	Graduated	July 10, 2021	none
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	N/A	N/A					
GRADUATE STUDIES	N/A	N/A					

(Continue on separate sheet if necessary)


SIGNATURE		DATE	11-08-24
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

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[illegible]

SIGNATURE		DATE	11-08-24
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11-08-24

[illegible]

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED	
1. Name of the Program	
2. Description of the Program	
3. Date of Completion	
4. Duration of the Program	
5. Location of the Program	
6. Sponsor/Provider of the Program	
7. Key Takeaways/Insights	
8. How the Program Impacted Your Work	
9. Any Other Relevant Information	

[illegible]

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Backhoe Operator	NONE	BAYANIHAN
Driving		
Welding		
Wiring installation		
Singing		

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	11-08-24

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES

☒ NO

If YES, give details:

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES

☒ NO

If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES

☒ NO

If YES, please specify:

b. Are you a person with disability?

☐ YES

☒ NO

If YES, please specify ID No:

c. Are you a solo parent?

☐ YES


☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)


NAME	ADDRESS	TEL. NO.
DR. Dennis Peque	Pangasugan, Baybay City, Leyte	0927706283
Dr. Anatulio Polinar	VSU	09155008625
DONALDO M. LAURINO	PANGASUGAN, BAYBAY, LEYTE	0907849898

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



ALJUN D. ODINA

PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: National ID 2918748194790536

ID/License/Passport No.: H12-22-000005

Date/Place of Issuance: 11-01-22

Signature (Sign inside the box)

08-08-2024

Date Accomplished

SUBSCRIBED AND SWORN to before me this 08 NOV 2024, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR

VSU Chief Legal Officer

Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: March 16, 2022 to Present
- Position: Tractor/Backhoe and Chainsaw Operator
- Name of Office/Unit: Department of Forest Science
- Immediate Supervisor: Dr. Anatolio N. Polinar
- Name of Agency/Organization and Location: VSU, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties
- **Hauling of Waste lumber**
- **Pruning of Trees**
- **Slicing of Lumber**


ALIUN D. MODINA

(Signature over Printed Name
of Employee/Applicant)

NOV 04 2024

Date: _____