Rep	ublic of the	Philippines	3	1. POSITION TITLE (as	authorized by	DBM)	
POSIT	TON DESC	RIPTION FO	PRM		INSTRUC	TOR 1	1-14-1-19-14
	DBM-CSC F	orm No. 1					
(R	evised Ve	rsion No. 1	There is a special				was took or a state of the stat
2. ITEM NO .: VISCA -	INST1-S	52-2015		3. SALARY GR	ADE : SG-12	yela oo	ra i i sarras i
4. FOR LOCAL GOVERN	MENT POS	ITION, ENU	MERATE GOVERNME	ENT UNIT AND CLASS		isa tu	
() provincial () city () municipality			() 1st class () 2nd class () 3rd class () 4th class	() 68	class class pecial	The second	THE PLANT OF THE PARTY OF THE P
5. DEPARTMENT, CORPOR	RATION OR	AGENCY/LOC	CAL GOVERNMENT	6. BUREAU OR	OFFICE	3132	ed or two-t
VISA	AS STATE	UNIVERSIT	TY		TOTAL COL		i in tal Hara
7. DEPARTMENT/BRAN	CH/DIVISIO	N	71 THE TOTAL STATE	8. WORKSTATION/PL	ACE OF WORK	(	
DEPARTMENT	OF MECH	ANICAL EN	GINEERING		VSU, Ba	ybay	138 - 1 - 1
9. PRES, APPROP ACT		1. PRE	V. APPROP ACT	11. SALARY AUTHOR	IZED	12. 0	THER
				\$ 254,444N		ACA PE	ERA
13. POSITION TITLE OF I	MMEDIATE	SUPERVIS	SOR	14. POSITION TITLE O	F NEXT HIGHE	R SUPE	RVISOR
DEPT. HEAD, DEF	PT. OF ME	CHANICAL E	NGINEERING	DEAN, COLLEGE OF	NGINEERING	P	The same of the same of the
15. POSITION TITLE AND	ITEM OF	THOSE DIRI	ECTLY SUPERVISED				
(if more than seve	en (7) list o	nly by their	item numbers and titl	es) None	11 11 Ac - 1	7 (y =	
16 MACHINE, EQUIPME	NT, TOOLS	ETC., USE	D REGULARLY IN PE	RFORMANCE OF WORK	ger a Jesing at		20 - A Company
1	COMPU	TER, PRINT	ER, LCD PROJECTOR	R, CALCULATOR, RECOR	D BOOK, BAL	LPEN	
17. CONTACTS/CLIENTS	S/STAKEHO	OLDERS	a territorio di la companio della companio della companio della companio della companio della companio della c	mestal in serie	PIS WY	1264 5	18 12 17 19
17a. Internal	Occasion	al	Frequent	17b. External	Occasio	nal	Frequent
Executive/Managerial Supervisors Non Supervisors Staff	(x) (x) (x)		( ) (x ) (x )	General Public Other Agencies Others (Please specify Admin Offfices	( (x	()	(x) (x)
18. WORKING CONDITIO	ON						
Office Work Field Work	(x )	Other/s (Please Speciy)					
19. BRIEF DESCRIPTION	OF THE	ENERAL F	UNCTION OF THE UN	IT OR SECTION			
IMPLEMEN	NTS THE M	ECHANICAL	ENGINEERING PRO	GRAM AND DO RESEARC	CH AND EXTEN	ISION A	CTIVITIES
20. BRIEF DESCRIPTION	OF THE G	ENERAL FU	INCTION OF THE POS	SITION (Job Summary)	BOWA TO	-37	STATE THE STATE
PROVIDE INST	RUCTION,	RESEARCH	H, EXTENSION AND S	UPPORT FUNCTIONS OF	THE DEPART	MENT	To TY CONSERT T
21. QUALIFICATON STAI	NDARDS		A380		and blood in comment		2
21a. Education		21b. Expe	rience	21c. Training	VI DA E	21d. E	Eligibility
MS MECHANICAL ENGIN	EERING	Teaching	experience	Research/training exp	erience in ME	RA 10	80 eligibility

	RE COMPETENCIES	mujer tu Militar promidi 200 fa	Competency Leve
1.	Exemplifying Integrity	1 1200000000000000000000000000000000000	1
	Acknowledges and respects a	authority and demonstrates readiness in accepting and complying with rules	
2.	9		
	Compiles with CSC's establis	hed standards of delivery or service level agreements and delivers explicit	1
2	requirements of customers.	ing Decisions	
3.	Solving Problems and Maki	roblems and decision dilemmas that have clearcut options and/or choices and	DESCRIPTION OF SECURITY
	whose solutions are available	e and can be accessed from a database or gleaned from an existing policy or	
	process.	o and dan be accessed from a database of gleaned from all existing policy of	
1f. FUN	ICTIONAL COMPETENCIES	val. 1911	Competency Leve
1.		Effectiveness - Responds effectively to guidelines & feedback on one's	1
100	performance, well being and	learning discipline.	
2.	Speaking Effectively - Effe	ectively delivers messages that simply focus on data, facts or information &	22 NAV 1
0		or can be supported by available communication materials	KIND OF STATE
3.	own written work	s to and/or uses existing communication materials or templates to produce	11 11 11 11 11
4.		nnovation – Demonstrates an awareness of basic principles of innovation.	1
7.	onamploining a applying in	movadon – pomonouates an awareness of basic principles of innovation.	1
		As A	'
		White violation of Suffrey Surgery 1 generalization frameworks	Laborates being
1g. TEC	CHNICAL COMPETENCIES	State CORPORATE TO A LIGHT A AND THE CONTRACT OF THE PROPERTY OF THE CONTRACT	Competency Leve
		And a second sec	1
2 STA	TEMENT OF DUTIES AND D	ESPONSIBILITIES (Technical Competencies)	Competency Level
		and performs other teaching related functions, among others the following;	Competency Level
			ARM DES NO.
	a) Prepare teaching ma	aterials/guides and submit to department head.	ARM OUT WELL IN
	<ul> <li>a) Prepare teaching ma</li> <li>b) Conducts examination</li> </ul>		ARMS (1800, Malla)
	<ul> <li>a) Prepare teaching ma</li> <li>b) Conducts examination</li> <li>c) Checks test papers a</li> <li>d) Submits grade sheet</li> </ul>	aterials/guides and submit to department head. on (mid/final/long hours/quizzes)	4-96 (63) 960
	<ul> <li>a) Prepare teaching ma</li> <li>b) Conducts examination</li> <li>c) Checks test papers a</li> </ul>	aterials/guides and submit to department head. on (mid/final/long hours/quizzes) and return 1 week after exam.	448 003 9000 2000 1 34 4
	Prepare teaching match     Conducts examination     Checks test papers a     Submits grade sheet     Examination.	aterials/guides and submit to department head.  on (mid/final/long hours/quizzes)  and return 1 week after exam.  and turn over class records to department head two weeks after final	1
2b. 2.	<ul> <li>a) Prepare teaching ma</li> <li>b) Conducts examination</li> <li>c) Checks test papers a</li> <li>d) Submits grade sheet</li> </ul>	aterials/guides and submit to department head.  on (mid/final/long hours/quizzes)  and return 1 week after exam.  and turn over class records to department head two weeks after final	1
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