

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. CAROLINE B. ANDUYAN has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III (CLERK I) of the OFFICE OF THE VICE PRESIDENT FOR RESEARCH EXTENSION AND INNOVATION effective January 16, 2023.

This certification is issued in connection with the issuance of the appointment of Ms. Anduyan as Administrative Aide III.

Done this 16 day of January 2023 in \_\_\_\_\_.

  
**MARIA JULIET C. CENIZA**  
Head of Office/Department/Unit

Date: January 16, 2023

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*