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Bachelor of Science in Economics

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## **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: August 16, 2023 July 31, 2024
- Position: Instructor I
- Name of Office/Unit: Department of Economics
- Immediate Supervisor: Prof. Zyra May H. Centino
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - a. Teaches Econometrics, Business Economics, Macroeconomics, Entrepreneurship, Agricultural Economics and Marketing, and Economics with Land Reform and Taxation
- Duration: January 1, 2023 August 15, 2023
- Position: Science Research Specialist I
- Name of Office/Unit: Office of the Director for Innovation
- Immediate Supervisor: Prof. Marlon M. Tambis
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - Conduct activities and programs in order to maximize the number of incubatees in the Regional ATBI
    - c. Focus in the selection and recruitment of incubatees
    - d. Forge collaboration and network with various business groups and organizations
    - e. Supervise the activities and programs of Regional ATBI
    - f. Ensure proper maintenance of the TBI building and equipment
    - g. Perform other tasks that the project leader may assign
- Duration: July 1, 2022 December 31, 2022
- Position: Science Research Assistant
- Name of Office/Unit: Office of the Director for Innovation
- Immediate Supervisor: Prof. Marlon M. Tambis

- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - a. Assisted the TBI Manager in the management and operation of VSU-TBI.
    - b. Prepared Business Plans for VSU-TBI incubatees.
    - c. Kept tracks of the project activities and deliverables.
    - d. Prepared project reports.
    - e. Facilitated in the conduct of seminars/trainings/workshops.
    - f. Performed other tasks that the project leaders assigned.
- Duration: May 1, 2021 June 30, 2022
- Position: Science Research Assistant
- Name of Office/Unit: Office of the Director for Innovation
- Immediate Supervisor: Prof. Alan B. Loreto
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - a. Assisted the TBI Manager in the management and operation of VSU-TBI.
    - b. Prepared Business Plans for VSU-TBI incubatees.
    - c. Kept tracks of the project activities and deliverables.
    - d. Prepared project reports.
    - e. Facilitated in the conduct of seminars/trainings/workshops.
    - f. Performed other tasks that the project leaders assigned:
      - 1. Conducted the monitoring and evaluation of TBI incubatees.
      - 2. Reviewed and revised the VSU technology profiles.
      - 3. Assisted in project proposal writing.
- Duration: June 1, 2020 April 30, 2021
- Position: Science Research Assistant
- Name of Office/Unit: Office of the Director for Innovation
- Immediate Supervisor: Prof. Alan B. Loreto
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - a. Prepared and reviewed project reports.
    - b. Performed other tasks that the project leaders assigned.
      - Facilitated the report writing of CRVA projects.
      - 2. Conducted enrollment forecasting for VSU LUDIP project.
      - 3. Assisted in VSU-TBI project operation.

- Duration: September 1, 2019 May 31, 2020
- Position: Science Research Assistant
- Name of Office/Unit: Philippine Root Crops Research and Training Center
- Immediate Supervisor: Prof. Alan B. Loreto
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - a. Assisted project leader and project staff in gathering and analyzing data.
    - b. Conducted field validation such as survey, FGD, KII in coordination with project leader & staff.
    - c. Helped write project reports.
    - d. Performed other tasks assigned by project leader and project staff.
- Duration: June 1, 2019 August 31, 2019
- Position: Science Research Assistant
- Name of Office/Unit: Department of Economics
- Immediate Supervisor: Dr. Moises Neil. V Serino
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - Assisted the study leader in the conduct of field work and coordinate with other members of the project.
    - b. Took charge in the data collection and management.
    - c. Assisted the study leader in the statistical analysis and report writing.
    - d. Assisted in the preparation of at least 1 research article to be published in peer-reviewed/ISI/scopus index journal.
    - e. Liaised with the project members, stakeholders, and local partners.
    - f. Performed administrative works related to the project
    - g. Performed other related tasks assigned by the study leader and supervisor.
- Duration: August 1, 2018 February 28, 2019
- Position: Science Research Assistant
- Name of Office/Unit: Department of Economics
- Immediate Supervisor: Prof. Ernesto F. Bulayog
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties

- Assisted the study leader in the formulation of the Payment for Ecosystem Services (PES) Scheme of Cuatro Islas Protected Landscape and Seascape (CIPLS).
- b. Liaised with the project members, stakeholders and local partners.
- c. Performed administrative works related to the project.
- d. Performed other related tasks assigned by the study leaders and supervisor.
- Duration: February 15, 2018 July 31, 2018
- Position: Substitute Instructor
- · Name of Office/Unit: Department of Economics
- Immediate Supervisor: Prof. Moises Neil V. Serino
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - a. Taught Mathematical Economics, Intermediate Microeconomics, Cost-Benefit Analysis, Applied Economics, and General Economics
    - b. Immersion teacher for Accountancy, Business and Management (ABM) Senior High School Students.
- Duration: August 1, 2017 February 14, 2018
- Position: Science Research Assistant
- Name of Office/Unit: Department of Economics
- Immediate Supervisor: Prof. Zyra May Centino
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
  - Summary of Actual Duties
    - Assisted the study leader in the valuation of the recreational and provisioning services of Cuatro Islas Protected Landscape and Seascape (CIPLS)
    - b. Assisted the study leader in the conduct of the field work and coordinated with other members of the project.
    - c. Took charge in data collection and management.
    - d. Assisted the study leader in the report writing.
    - e. Liaised with the project members, stakeholders and local partners.

(Signature over Printed Name of Employee/Applicant)

Date: <u>UULY 112</u> 2024