

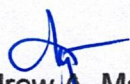
Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Roderick M. Unajan
_____ has assumed the duties and responsibilities as Admin Aide IV
(Clerk II) _____ of Institute of Human Kinetics
_____ effective June 9, 2025.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. Unajan _____ as Admin Aide IV
(Clerk II) _____.

Done this 9th day of June 2025 _____ in Visayas State
University, Baybay City, Leyte _____.



Dr. Andrew A. Mazo
Head of Office/Department/Unit

Date: June 9, 2025

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*