

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. ERIC B. SOPA has assumed the
duties and responsibilities as HEAVY EQUIPMENT OPERATOR I
of VISAYAS STATE UNIVERSITY effective
March 1, 2023


This certification is issued in connection with the issuance of the
appointment of Ms./Mr. SOPA as HEO I.

Done this 1st day of March 2023 in _____.


MARLON G. BURLAS
Head of Office/Department/Unit

Date: *March 1, 2023*

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*