

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

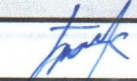
Print legibly. Tick appropriate boxes () ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1 CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	CINCO		
FIRST NAME	MARK ANTHONY	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	TABUNAN		
3. DATE OF BIRTH (mm/dd/yyyy)	8/12/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HINUNANGAN, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A House/Block/Lot No. N/A Street SANTO NIÑO 1 Subdivision/Village Barangay HINUNANGAN SOUTHERN LEYTE City/Municipality Province
7. HEIGHT (m)	1.64	ZIP CODE	6608
8. WEIGHT (kg)	84	18. PERMANENT ADDRESS	N/A House/Block/Lot No. N/A Street SANTO NIÑO 1 Subdivision/Village Barangay HINUNANGAN SOUTHERN LEYTE City/Municipality Province
9. BLOOD TYPE	B+	ZIP CODE	6608
10. GSIS ID NO.	N/A	19. TELEPHONE NO.	N/A
11. PAG-IBIG ID NO.	1212-5753-0097	20. MOBILE NO.	09070574197
12. PHILHEALTH NO.	1325-1630-8188	21. E-MAIL ADDRESS (if any)	mark.cinco@vsu.edu.ph
13. SSS NO.	34-8707651		
14. TIN NO.	610-137-044		
15. AGENCY EMPLOYEE NO.	N/A		


II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	CINCO		N/A	N/A
FIRST NAME	ANTONIO	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	CAMAHALAN		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	TABUNAN		N/A	N/A
FIRST NAME	ARLYN		N/A	N/A
MIDDLE NAME	USARES		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	OTAMA ELEMENTARY SCHOOL	N/A	1/6/2008	03/30/2010	N/A	2010	8TH HONOR
SECONDARY	HOLY ROSARY ACADEMY INC.	N/A	1/6/2010	03/30/2014	N/A	2014	EEC SCHOLAR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS AGRICULTURE MAJOR IN PLANT BREEDING	1/1/2016	06/30/2019	N/A	2019	DA BIOTEH SCHOLAR
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF SCIENCE IN AGRONOMY	1/1/2021	Present	6 Units	N/A	N/A

SIGNATURE		DATE	
		06/20/22	

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

(Continue on separate sheet if necessary)	
SIGNATURE 	DATE 06/20/22

SIGNATURE

DATE _____

06/20/22

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		POSITION / NATURE OF WORK
		From	To	
	HINGYAP PH	6/2/2021	7/2/2021	16 HOURS Volunteer in the campaign of DOH for the vaccination of polio and tigas at Palo, Leyte
	KABALIKAT CIVICOM	07/22/2021	PRESENT	N/A Action officer and communicator

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

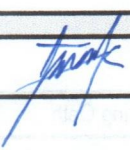
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Capability Building for 4H Scholars: Training on Aquaponics Technology	12/12/2018	12/16/2018	40	Technical	ATI RTC 8
	ABE TALKS: POSTHARVEST OPERATIONS AND LOSSES ON MAJOR CROPS OF THE PHIL	10/29/18	10/29/2018	8	Technical	VISAYAS STATE UNIVERSITY
	SEARCA Regional Professional Chair Lecture on Microbial-induced Mobilization of Micronutrients in Soil for Increased Yield and Improved Nutritional Quality of	3/20/18	3/20/2018	4	Technical	VISAYAS STATE UNIVERSITY
	Climate Change Adaption Technology, Mitigation Techniques, and Management Siminar	12/19/18	12/19/18	3	Technical	VISAYAS STATE UNIVERSITY
	Region 8 Summit on Biochar: How to Increase Agricultural Yield and Improved Climate Change	12/13/18	12/13/18	8	Technical	Ormoc City Agriculture
	Training-Seminar on Disaster Preparedness	4/21/18	4/21/18	8	Technical	VISAYAS STATE UNIVERSITY
	Training on identification of proper and complete items Technical and parameters and orientation of the purchase request (PR) module of the supply properties procurement	8/28/20	8/28/20	8	Managerial	VISAYAS STATE UNIVERSITY
	Webinar on root system architecture and root tuber crop productivity: Novel insights from the sweetpotato	6/25/21	6/25/21	4	Technical	VISAYAS STATE UNIVERSITY

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	DRIVING (R1)		N/A		KABALIKAT CIVICOM 938 STATION
					KNIGHTS OF COLUMBUS

(Continue on separate sheet if necessary)

SIGNATURE	DATE
	06/20/22

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
JOSE L. BACUSMO	BRGY. STA. CRUZ, BAYBAY	9686906880
FEDERICO GODOY	VSU, BAYBAY	9754481699
MAE ANN A. BRAVO	VSU, BAYBAY	9464729899

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **DRIVE'S LISENCE**

ID/License/Passport No.: **H12-19-001151**

Date/Place of Issuance: **DECEMBER 4, 2019**

Signature (Sign inside the box)

06/20/22

Date Accomplished

SUBSCRIBED AND SWORN to before me this **25 JUL 2022** affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

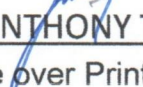
CS FORM 212 (Revised 2017). Page 4 of 4

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: March 2, 2020-November 30, 2021
- Position: Science Research Assistant
- Name of Office/Unit: Production Division
- Immediate Supervisor: Jose L. Bacusmo
- Name of Agency/Organization and Location: PhilRootcrops
 - List of Accomplishments and Contributions (if any)
 - Maintain the sweetpotato varieties and collections
 - Supported the development of new sweetpotato varieties
 - Summary of Actual Duties
 - Responsible for the maintenance of sweetpotato collections and assist in development or breeding of new sweetpotato varieties and perform other related functions.


MARK ANTHONY T. CINCO
(Signature over Printed Name
of Employee/Applicant)

Date: 06/20/22