



**VISAYAS**  
STATE UNIVERSITY

**Office of the President**

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**NOTICE OF SALARY ADJUSTMENT**

06-February-2020

**Ms. Lenita L. Caintic**

Guesthouse

VSU, Visca, City of Baybay, Leyte

Dear Ms. Caintic:

Pursuant to National Budget Circular No. 579 dated January 24, 2020 implementing Republic Act No. 11466 dated January 8, 2020, your daily wage is hereby adjusted effective January 1, 2020 as follows:

1. Daily wage rate effective January 1, 2020,  
under the New Salary Schedule; SG: 1, Step: 1 **P 525.05**
2. Actual daily wage rate salary as of December 31, 2019;  
SG: 1, Step: 1 **P 503.09**
3. Daily wage adjustment effective: January 1, 2020 (1-2) **P 21.96**

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

Position Title: Administrative Aide I

Salary Grade: 1

cc: Records, ODA-HRD, PRPEO, Accounting, GSIS, Payroll