



NOTICE OF SALARY ADJUSTMENT

February 13, 2025

MR. VIRGILIO C. ACILO
Records and Archives Office
VSU, Visca, City of Baybay, Leyte


Dear Mr. Acilo:

Pursuant to National Budget Circular No. 597 dated January 20, 2025, implementing Executive Order No. 64 dated August 2, 2024, your daily wage is hereby adjusted effective January 1, 2025, as follows:

- | | |
|--|-----------------|
| 1. Daily wage rate
under the new Salary; SG: 3, | <u>₱ 720.55</u> |
| 2. Actual daily wage rate
as of December 31, 2024;
SG: 3 | <u>693.86</u> |
| 3. Daily wage adjustment
effective: January 1, 2025 (1-2) | <u>₱ 26.69</u> |

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


PROSE IVY G. YEPES
President

Position Title: Administrative Aide III
Salary Grade: 3