CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only) FERNANDEZ 2. SURNAME AME EXTENSION (JR., SR) FIRST NAME RICKY DANN MIDDLE NAME MODINA 3. DATE OF BIRTH 01/26/1992 16. CITIZENSHIP √ Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization 4. PLACE OF BIRTH PANGASUGAN, BAYBAY, LEYTE Pls. indicate country: If holder of dual citizenship, please indicate the details. 5. SEX ✓ Male Female ✓ Single Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS House/Block/Lot No. Widowed Street Separated PANGASUGAN Other/s: Subdivision/Village Barangay BAYBAY LEYTE 7. HEIGHT (m) 1.68 m City/Municipality Province 8. WEIGHT (kg) 65 kg ZIP CODE 6521 0 9. BLOOD TYPE House/Block/Lot No. Street **PANGASUGAN** 10. GSIS ID NO. 02131-474802-8 Subdivision/Village Barangay BAYBAY LEYTE 11. PAG-IBIG ID NO. 121209636154 City/Municipality Province 13-025442107-4 12. PHILHEALTH NO. ZIP CODE 6521 13. SSS NO. N/A 19. TELEPHONE NO. N/A 14. TIN NO. 333-298-546 09983372625 20 MOBILE NO. 15. AGENCY EMPLOYEE NO V01236 21. E-MAIL ADDRESS (if any) danrickie2692@gmail.com N/A DATE OF BIRTH (mm/dd/yyyy) 22. SPOUSE'S SURNAME 23. NAME of CHILDREN (Write full name and list all) NAME EXTENSION (JR., SR) N/A N/A FIRST NAME N/A N/A MIDDLE NAME N/A N/A N/A OCCUPATION N/A EMPLOYER/BUSINESS NAME N/A N/A N/A **BUSINESS ADDRESS** N/A N/A N/A TELEPHONE NO. N/A N/A N/A 24. FATHER'S SURNAME **FERNANDEZ** N/A N/A NAME EXTENSION (JR., SR) FIRST NAME NARCISO N/A N/A **GUCELA** N/A N/A MIDDLE NAME 25. MOTHER'S MAIDEN NAME N/A N/A MODINA N/A N/A SURNAME **TERESITA** N/A N/A FIRST NAME **POSAS** (Continue on separate sheet if necessary) MIDDLE NAME SCHOLARSHIP! HIGHEST LEVEL/ PERIOD OF ATTENDANCE 26. BASIC EDUCATION/DEGREE/COURSE NAME OF SCHOOL YEAR ACADEMIC LEVEL UNITS EARNED GRADUATED HONORS (Write in full) (Write in full) (if not graduated) RECEIVED From To 1ST HON PANGASUGAN ELEMENTARY SCHOOL 2004 N/A 1998 2004 N/A **ELEMENTARY MENTION** SECONDARY **BUNGA NATIONAL HIGH SCHOOL** N/A 2005 2008 N/A 2008 N/A VOCATIONAL / N/A N/A N/A N/A N/A N/A N/A TRADE COURSE **VISAYAS STATE UNIVERSITY BACHELOR OF SCIENCE IN AGRIBUSINESS** 2008 2017 N/A N/A N/A COLLEGE **COLLEGE OF MAASIN** MASTER IN PUBLIC ADMINISTRATION PRESENT N/A N/A N/A **GRADUATE STUDIES** 2023 ie on separate sheet if necessar SIGNATURE DATE 6 13 34

	ERVICE ELIG			T DATE OF			4.1	LICENSE (if	applicable)
7. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE (If Applicable)			EXAMINATION / CONFERMENT	EXAMINATION / PLACE OF EXAMINATION / CONFERMENT					
Civil Service Professional Eligibility 81.0			06/08/2017	asin City, Southern Leyte		Cert. No. 0227, s.2017	01/09/201		
	XPERIENCE ate employme	nt. Start from your recent		ontinue on separate sha		l Work Exper	rience sheet.		
28. INCLUSIVE DATES (mm/dd/yyyy)			POSITION TITLE (Write in full/Do not abbreviate)		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVI (Y/ N)
1/02/2021	PRESENT	ADMIN AIDE III		VSU- ACCOUNT	TING OFFICE	667.18/day	410	CASUAL	Υ
4/09/2018	31/01/2021	ADMIN AIDE I		VSU- ACCOUNT	TING OFFICE	9,961.20	410	JOB ORDER	Υ
5/03/2018	21/07/2018	FIBER WAREHOUSEMAN		PULP SPECIAL		9,000.00	414	CONTRACTUAL	N
14/07/2017	31/12/2017	ADMIN AIDE I		VISAYAS STAT COMMISSION O		7,000.00	414	JOB ORDER	Υ
				a supply on					
		17						al strategy	
								2054	
									3-15
								270-15	
									7.2
			(6)		9 2 2 3 2 3 3 3 3 3 3 3 3 3 3 3 3 3 3 3				nglayer.
eton.							the last entraction		
		T							
37									
		a a		- Y					
					+				0,
							anto a proper kind we	5 page 4 months (10 page)	
rando en entre de la composición de la			(0	Continue on separate sh	eet if necessary) *		**		

9. NAME & ADDRESS OF O	NAME & ADDRESS OF ORGANIZATION			NUMBER OF HOURS		
29. NAME & ADDRESS OF ORGANIZATION (Write in full)			INCLUSIVE DATES (mm/dd/yyyy) From To		STANCE TO SECURE	POSITION / NATURE OF WORK
N/A	N/A	N/A	N/A		N/A	
N/A	N/A	N/A N/A	N/A N/A		N/A	
N/A	N/A			1	N/A	
N/A	N/A	N/A	N/A		N/A	
N/A	N/A	N/A	N/A		N/A	
N/A		N/A	I/A N/A	N/A	N/A	
N/A	N/A	N/A	N/A		N/A	
I. LEARNING AND DEVELOPMENT (L&D)		tinue on separate s)		
). TITLE OF LEARNING AND DEVELOPMENT INTE (Write in full	INCLUSIVE ATTEN (mm/di	DATES OF DANCE d/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
Appreciate P. Diemonal of Course	nuncia Describio	From	To	240	Technical	0000
Appraisal & Disposal of Gover PPB Basic Course Training on the RA 9184 Rules and Regulations Act of 2016 for		8/22/2023	11/15/2023 8/24/2023	24.0	Technical	COA Region 8 Visayas State University
Laws and Rules on Government		10/25/2022	10/28/2022	32.0	Technical	COA Region 8
9001:2015 Awareness/Re-aw		08/30/2022	08/31/2022		Technical	Visayas State University
Webinar: RA11313 Safe		12/10/2020	10/12/2020	3.0	Kehniaal	Visayas State University
ISO 9001:2015 Awareness/Re-a	wareness Webinar	11/27/2020	11/27/2020	4.0	Technical	Visayas State University
Webinar " Seminar on Financ	ial Management"	12/2/2020	3/12/2020	16.0	Technical	VICARP-DOST-PCAARRD Los Baños Lagui
Orientation Workshop Among J	O, Clerk & Lab. Tech.	1/15/2019	1/15/2019	8.0	Technical	Visayas State University
GST cum Orientation on Skills Com	petency and Efficiency	5/4/2018	5/4/2018	8.0	Technical	Visayas State University
III. OTHER INFORMATION 31. SPECIAL SKILLS and HOBBIES TECHNICAL SKILLS (MICROSOFT) INTERPERSONAL SKILLS		N-ACADEMIC DISTII (Writ	NCTIONS / RECOC e in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZAT (Write in full) N/A N/A
	(C	ontinue on separate		(I) 8 I		
	The state of the s	Name and Address of the Owner, where the Owner, which is the Owner, where the Owner, which is the Owner,	THE RESERVE OF THE PARTY OF THE			

34. Are you related by consanguinity or affinity to the appointin chief of bureau or office or to the person who has immediate.		A 3 e*
Bureau or Department where you will be apppointed,		
a. within the third degree?	☐ YES ☑ NO	
b. within the fourth degree (for Local Government Unit - Ca	reer Employees)?	YES NO
40		If YES, give details:
35. a. Have you ever been found guilty of any administrative of	iense?	☐ YES ✓ NO
		If YES, give details:
b. Have you been criminally charged before any court?		YES V NO
D. Have you been chillinally charged belote any court:		If YES, give details:
		Date Filed:
		Status of Case/s:
36. Have you ever been convicted of any crime or violation of a	any law decree ordinance or regulation	
by any court or tribunal?	Thy law, decree, ordinance or regulation	YES V NO
by any court of thounar:		If YES, give details:
37. Have you ever been separated from the service in any of the		✓ YES NO
retirement, dropped from the rolls, dismissal, termination, e	nd of term, finished contract or phased	If YES, give details:
out (abolition) in the public or private sector?		resignation
38. a. Have you ever been a candidate in a national or local ele	ection held within the last year (except	YES V NO
Barangay election)?		If YES, give details:
b. Have you resigned from the government service during t	he three (3)-month period before the last	YES NO
election to promote/actively campaign for a national or loca		If YES, give details:
	-01 3.25x25stat - 440a0 (52.5s)	Ti Lo, giro dotano.
39. Have you acquired the status of an immigrant or permanen	t resident of another country?	☐ YES ☑ NO
		If YES, give details (country):
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Ma	. (**) 보면 이 전투 1. (조리 :) 전략 (14일) 전략 (조리 :) 전략 (조리 :) 전략 (조리 :) 전략 (조리 :) (조리 :) (조리 :) (조리 :) (조리 :	
7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972)	, please answer the following items:	
a. Are you a member of any indigenous group?		YES NO
		If YES, please specify:
b. Are you a person with disability?		YES NO
		If YES, please specify ID No:
c. Are you a solo parent?		☐ YES ✓ NO
		If YES, please specify ID No:
41. REFERENCES (Person not related by consanguinity or affinity to applicar	it /appointee)	
NAME	<u> </u>	77. 110
	ADDRESS	TEL. NO.
ERLINDA S. ESGUERRA	ZONE 23, BAYBAY, LEYTE	9176341538
NILDA T. AMESTOSO	VISCA, BAYBAY, LEYTE	9258222964
117.117.117.117.1	VISCA, DATDAT, LETTE	9258222964
DEXTER S. MAGAN	PANGASUGAN, BAYBAY, LEYTE	9053804045
42. I declare under oath that I have personally accomplished	this Personal Data Sheet which is a t	true correct and
complete statement pursuant to the provisions of pertin	ent laws, rules and regulations of the	Republic of the
Philippines. I authorize the agency head/authorized repr	esentative to verify/validate the contents	ts stated herein. RICKY DANN M. FERNANDEZ
I agree that any misrepresentation made in this doc	ument and its attachments shall cau-	se the filing of PHOTO
administrative/criminal case/s against me.		
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		and the second
	DE	
Government Issued ID: TIN ID	10,1	
ID/License/Passport No.: 333-298-546	box)	
Date/Place of Issuance: 09-15-17	(OX)	
Duton lade of issuance. 93-19-11	Oate Accomplished	Right Thumbmark
SUBSCRIBED AND SWOPN to before me this	JUN 2024 affiant exhibiti	
SUBSCRIBED AND SWORN to before me this	, affiant exhibiti	ting his/her validly issued government ID as indicated above.
	-//	
		i
1	M/loa.	
	THE PROPERTY OF THE PROPERTY O	
	WITH STANK COMMONDA	

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: September 24, 2018 present
- Position: Administrative Aide I
- Name of Office/Unit: VSU-ACCOUNTING OFFICE
- Immediate Supervisor: Nick Freddy R. Bello
- Name of Agency/Organization and Location: VISAYAS STATE UNIVERSITY
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - o Posting of Cash Advance and Liquidation of Travel and Petty Cash.
 - Posting of Partial Payments, Warranty of Supplies and Materials and Construction of Building and Establishments.
 - Pre Audit of Supplies and Materials, Travel and Payrolls
- Duration: July 4, 2017 December 31, 2017
- Position: Administrative Aide I
- Name of Office/Unit: VSU-COA
- Immediate Supervisor: June Lilia R. Kirong
- Name of Agency/Organization and Location: VISAYAS STATE UNIVERSITY
 - List of Accomplishments and Contributions (if any)
 - Summary of Actual Duties
 - Responsible in receiving documents from Visayas State University and other external campuses, sorting of all the documents received accordingly by funds, month and year, encode all the documents received and do other task assigned by the auditors.

(Signature over Printed Name of Employee/Applicant)

Date: 6/13/24