

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DUARTE		
FIRST NAME	ARNULFO	NAME EXTENSION (JR., SR.) N/A	
MIDDLE NAME	MACION		
3. DATE OF BIRTH (mm/dd/yyyy)	JAN /07/1980	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	CABLIHAN MAASIN CITY SO. LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.64		House/Block/Lot No. Street
8. WEIGHT (kg)	60	ZIP CODE	CABULIHAN
9. BLOOD TYPE	B		Subdivision/Village Barangay
10. GSIS ID NO.	N/A		MAASIN CITY SO. LEYTE
11. PAG-IBIG ID NO.	N/A		City/Municipality Province
12. PHILHEALTH NO.	130500594951	18. PERMANENT ADDRESS	
13. SSS NO.	3382037222		House/Block/Lot No. Street
14. TIN NO.	424218790		CABULIHAN
15. AGENCY EMPLOYEE NO.		19. TELEPHONE NO.	Subdivision/Village Barangay
		20. MOBILE NO.	MAASIN CITY SO. LEYTE
		21. E-MAIL ADDRESS (if any)	City/Municipality Province
			6600
			6600
			N/A
			09276766841
			oflunra-duarte@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	DUARTE	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	HYACINTH	N/A	3/17/1985
MIDDLE NAME	BLANCO	N/A	N/A
OCCUPATION	N/A		
EMPLOYER/BUSINESS NAME	N/A		
BUSINESS ADDRESS	N/A		
TELEPHONE NO.	N/A		
24. FATHER'S SURNAME	DUARTE		11/1/1947
FIRST NAME	DOMINADOR		
MIDDLE NAME	MANTILLA		
25. MOTHER'S MAIDEN NAME	MACION		7/18/1949
SURNAME	DUARTE		
FIRST NAME	PRESINA		
MIDDLE NAME	PAMAONG		

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CABLIHAN ELEMENTARY SCHOOL		1987	1993		1993	
SECONDARY	GUADALUPE NATIONAL HIGH SCHOOL		1993	1997		1997	
VOCATIONAL / TRADE COURSE	N/A	N/A					
COLLEGE	SAINT JOSEPH COLLEGE	B.S. CRIMINOLOGY	1998	2002		2002	
GRADUATE STUDIES	N/A	N/A					

SIGNATURE

DATE

November 23, 2020

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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	November 23, 2020
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
GUJARATI SPEAKING	N/A	PROFESSIONAL CRIMINOLOGIST ASSOCIATION OF THE PHILIPPINES
HAIR DRESSING		
WELDING		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	November 23, 2020
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☐ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☐ NO

If YES, give details:  
\_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☐ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:  
\_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No:  
\_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No:  
\_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
NILO L. LEORNA	VISAYAS STATE UNIVERSITY	9162798085
PEDRO O. LESIDAN	VISAYAS STATE UNIVERSITY	9352323024
CLIMACO ESPINA	VISAYAS STATE UNIVERSITY	90641000157

PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: H12-13-002128

ID/License/Passport No.:

Date/Place of Issuance: FEB. 3, 2017 BAYBAY CITY LEYTE

ARNULFO M. DUARTE

Signature (Sign inside the box)

November 23, 2020

Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this 24 NOV 2020, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RICHARD GUINOCOR  
SOLICITOR GENERAL  
OFFICER

Person Administering Oath

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