

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VESTRA		
FIRST NAME	JEREMIAS		
MIDDLE NAME	SANGRE		
3. DATE OF BIRTH (mm/dd/yyyy)	06/09/2020	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	MANAGEMENT HOUSE NO. 2
7. HEIGHT (m)	160.00cm	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	72.50kg		1453 Brgy. Gauadalupe
9. BLOOD TYPE	"A"		Subdivision/Village Barangay
10. GSIS ID NO.	63060901912		BAYBAY CITY LEYTE
11. PAG-IBIG ID NO.	1700-0026-4449	ZIP CODE	City/Municipality Province
12. PHILHEALTH NO.	13-000014302-3		6521
13. SSS NO.	06-1271773-6	18. PERMANENT ADDRESS	House/Block/Lot No. Street
14. TIN NO.	116-627-620	ZIP CODE	1453 Brgy. Gauadalupe
15. AGENCY EMPLOYEE NO.	V000691		Subdivision/Village Barangay
			BAYBAY CITY LEYTE
			City/Municipality Province
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	0923-411-8536/0965-625-0770
		21. E-MAIL ADDRESS (if any)	jsvestra63@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	VESTRA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	SARAH	NAME EXTENSION (JR., SR)	JESA MAY DUAT VESTRA	05/22/1991
MIDDLE NAME	DUAT		JERRY JAY DUAT VESTRA	08/17/1994
OCCUPATION	SELF-EMPLOYED		ANN GAY DUAT VESTRA	06/24/1999
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	VESTRA (DECEASED)			
FIRST NAME	PEDRO			
MIDDLE NAME	GATO			
25. MOTHER'S MAIDEN NAME				
SURNAME	SANGRE (DECEASED)			
FIRST NAME	PONCIANA			
MIDDLE NAME	BONA			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HIMAY-ANGAN, ELEM. SCHOOL	ELEM. EDUCATION	1971	1978	N/A	1978	1st Honor
SECONDARY	HIMAYANGAN BRGY. HIGH SCHOOL	HIGH SCHOOL	1978	1982	N/A	1982	Validictorian
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BS-AGRICULTURE	1982	1986	N/A	1986	N/A
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY						

SIGNATURE	DATE	05/20/2020
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
N.A.					

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format *00-0*) INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
01/01/2020	PRESENT	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-	18,784.00	9	CONTRACT'L	YES
01/01/2019	12/31/2019	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	17,975.00	9	CONTRACT'L	YES
01/01/2018	12/31/18	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	17,473.00	9	CONTRACT'L	YES
01/01/2017	12/31/2017	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	16,986.00	9	CONTRACT'L	YES
01/01/2016	12/31/2016	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	16,512.00	9	CONTRACT'L	YES
01/01/2015	12/31/2015	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	16,512.00	9	CONTRACT'L	YES
01/01/2014	12/31/2014	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	14,857.00	9	CONTRACT'L	YES
01/01/2013	12/31/2013	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	14,857.00	9	CONTRACT'L	YES
01/01/2012	12/31/2012	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	14,857.00	9	CONTRACT'L	YES
01/01/2011	12/31/2011	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	14,857.00	9	CONTRACT'L	YES
01/01/2010	12/31/2010	SCIENCE RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	14,857.00	9	CONTRACT'L	YES
01/01/2009	12/31/2009	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/2008	12/31/2008	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/2007	12/31/2007	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/2006	12/31/2006	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/2005	12/31/2005	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/2003	12/31/2003	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/2002	12/31/2002	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/2001	12/31/2001	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/2000	12/31/2000	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/1999	12/31/1999	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/1998	12/31/1998	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/1997	12/31/1997	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/1996	12/31/1996	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/1995	12/31/1995	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/1994	12/31/1994	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES
01/01/1993	12/31/1993	RESEARCH ASSISTANT	NATIONAL COCONT RESEARCH CENTER-VISAYAS	10,249.80	9	CONTRACT'L	YES

(Continue on separate sheet if necessary)

SIGNATURE		DATE	05/20/2020
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	IGLESIA NI CRISTO CHURCH	05/27/2014	05/27/2014	12.0	ORGANIZER
	IGLESIA NI CRISTO CHURCH	04/13/2014	04/13/2014	12.0	ORGANIZER
	IGLESIA NI CRISTO CHURCH	02/15/2014	02/15/2014	12.0	ORGANIZER
	IGLESIA NI CRISTO CHURCH	11/26/2013	11/26/2013	12.0	ORGANIZER
	IGLESIA NI CRISTO CHURCH	11/13/2013	11/13/2013	12.0	ORGANIZER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


[illegible]

separate sheet if necessary)

VIII

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
COMPUTER LITERATE	BEST SCIENCE RESEARCH ASSITANT AWARDEE	VSU- ADMINISTRATIVE PERSONNEL
GARDENING		
COOKING		
TABLE TENNIS		
LAWN TENNIS		
VOLLEYBALL		
CARPENTRY		

(attach separate sheet if necessary)

SIGNATURE		DATE	05/20/2020
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. RODOLFO G. ESCALADA	VISCA, BAYBAY, LEYTE	0915-180-5096
PROF. TESSIE C. NUÑEZ	VISCA, BAYBAY, LEYTE	(053) 563-7706
PROF. ALFREDO G. DINGAL	VISCA, BAYBAY, LEYTE	(053) 563-7706

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

PHOTO

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: V000692

ID/License/Passport No.: H03-030833

Date/Place of Issuance: JUNE 03, 2019/BAYBAY CITY

Signature (Sign inside the box)

05/20/2020

Date Accomplished

SUBSCRIBED AND SWORN to before me this 30 JUN 2020, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN E. GUINOCOR

Person Administering Oath

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