

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Carren Mae B. Vilbar has assumed the duties and responsibilities as Admin. Aide III of Recruitment, Selection, Placement and Personnel Records Office effective December 7, 2020.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. Carren Mae B. Vilbar as Administrative Aide III.

Done this 7th day of Dec, 2020 in Visayas State University, Visca, Baybay City, Leyte.


HONEY SOFIA V. COLIS
Head of Office/Department/Unit

Date: 12/7/2020, 2020

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*