

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Jhonavel R. Castil has assumed the duties and responsibilities as Administrative Aide IIII of Accounting Office effective January 4, 2021.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. Castil as Administrative Aide IIII.

Done this 4 day of January, 2021 in VSU, Baybay City, Leyte.


ERLINDA S. ESGUERRA
Head of Office/Department/Unit

Date: 11/4/2021

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*