



**VISAYAS**  
STATE UNIVERSITY

**Office of the President**

2/F Administration Building  
Visca, Baybay City, Leyte, PHILIPPINES  
Telefax: +63 53 563 7067  
Email: op@vsu.edu.ph  
Website: www.vsu.edu.ph

**Notice of Salary Adjustment**


06-February-2020

Pursuant to National Budget Circular No. 579 dated January 24, 2020, implementing Republic Act No. 11466 dated January 8, 2020, the salary of the following faculty/staff are hereby adjusted effective January 1, 2020, as follows:

Name of Faculty/Staff	Item No. FY 2019 Plantilla of Personnel	Position	Salary Grade	Step Increment
A. COLIS, Honey Sofia V.	ADOF5-13-2004	Administrative Officer V	18	1
B. PANCITO, Myrna S.	ADOF5-16-2004	Administrative Officer V	18	1 - 4/24 3/24
1. Adjusted monthly basic salary effective January 1, 2020, under the new Salary Schedule				
SG 18 Step 1			<b>P 42,159.00</b>	(505,908.00) p.a.
2. Actual monthly basic salary as of December 31, 2019:				
SG 18 Step 1			<b>P 40,637.00</b>	(487,644.00) p.a.
3. Monthly salary adjustment effective January 1, 2020 (1-2)				
			<b>P 1,522.00</b>	

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

cc: Records, GSIS, PRPEO, Payroll