



08/16/17 7/11
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte



2015

CLEARANCE FOR FACULTY/STAFF

Name : LUZ G. ASIO
Dept./Office: CASL, Philrootcrops

Position : Science Research Assistant
Last Day of Service in VSU: Oct. 31, 2014

Faculty/staff who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, return all copies to the Personnel Records and Performance Evaluation Office (PRPEO).

The above named faculty/staff is cleared of money, property and other responsibilities from VSU, Visca, Baybay City, Leyte as indicated below:

Purpose : ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others: _____

Effective Date : Nov. 1/14 Reason if Resignation : _____

Until further notice faculty/staff's address and Mobile No.: _____

DEPT./OFFICE	SIGNATURE/DATE	DEPT./OFFICE	SIGNATURE/DATE
1. Home Dept. Office	 MARCELO A. QUEVEDO	17. University Librarian	 Andreli D. Pardales 9th 11/29/15
2. Dean, College of Agriculture	 Victor B. Asio	18. University Physician	 Elwin Jay V. Yu
3. Dean, College of Arts and Sciences	 Remberto A. Patindol	19. University Registrar	 Eliezer L. Velasco
4. Dean, College of Education	 Lijueraj J. Cuadra	20. Head, Accounting Office	 Erlinda S. Esguerra 10/31/15
5. Dean, College of Mgt. and Economics	 Antonio P. Abamo	21. Head, Cash Division	 Corazon U. Nuevo
6. Dean, College of Engineering	 Roberto C. Guarte	22. Head, Records Office	 ASTERIA A. SEVILLA 1/7
7. Dean, College of Forestry and Natural Resources	 Renezita S. Come	23. Head, PRPEO	 Teresita L. Quiñanola 2/3/15
8. Dean, College of Veterinary Medicine	 Eugene B. Llanada 11-7-14	24. Head, Property	 Velma P. Bontuyan
9. Dean, Graduate School	 Beatriz S. Belonias 11/7/15	25. Director, GSD	 Nestor M. Israel
10. Dean of Students	 Manolo B. Loreto, Jr.	26. Director, Administration & Human Resource Dev't	 Lourdes B. Cano 11/7/15
11. Director, Institute of Human Kinetics	 Ricarido C. Nanggan, Jr.	27. OIC, Director, Finance	 Louella C. Ampac
12. Director, ecoFARM	 Pastor P. Garcia	28. Vice-President for Research & Extension	 Othello B. Capuno 11/11/15
13. Director, NARC	 Ruben M. Gapasin 11/10/14	29. Vice-President for Instruction	 Edgardo E. Tulin
14. Director, NCRC	 Maria Juliet C. Ceniza 11/12/14	30. Vice-President for Admin. & Finance	 Roberto C. Guarte 11/16/15
15. Director, PhilRootcrops	 Marcelo A. Quevedo	31. Vice-President for Planning and Resource Generation	 Victor B. Asio
16. VFA/AdPA	 RYSAN GUINOCOR		

APPROVED:

JOSE L. BACUSMO
President