	C ON THE BUILDING	1 NAME OF EMPLOYEE
	C OF THE PHILIPPINES	1. NAME OF EMPLOYEE MAZO ANALYN MENDOZA
BC-CSC Form No. 1 (Position Description Form)		(Family Name) (Given Name) (Middle Name)
	CORPORATION OR AGENCY/	3. BUREAU OR OFFICE
LOCAL GOVERN		Only by their warrance and alless
LEYTI	E STATE UNIVERSITY	LSU
DEPT./BRANCH/	DIVISION	5. WORK STATION/PLACE OF WORK
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a. PRES. APPRO.	6b. PREV. APPRO.	7a. SALARY P.A.: P 134,004.00
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OFFICIAL DESIG	GNATION OF POSITION INSTRUCTOR III	9. WORKING PROPOSED TITLE
10. WAPCO CLASSIFICATION OF THIS POSITION		11. OCCUPATION GROUP TITLE (leave blank)
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14: POSITION TITLE OF IMMEDIATE SUPERVISOR	15. POSITION OF NEXT HIGHER SUPERVISOR 2/9
(Single Stabile) Department Head (Single Stabile)	Dean
16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU I Only by their item nos. and titles) None	DIRECTLY SUPERVISE (if more than (7) list
17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly	in performance of work.
microscope, computer, etc.	DEPTABRANCH/DIVISION
18. CONTACT Occasional Frequent General Public [X] [] Other Agencies [X] [] Supervisors [] [X] Management [] [X] Others (Specify) [] [X] students 20. I CERTIFY that the above answers are accurate and complete the complete that the state of the complete that the complete that the complete that the state of the complete that the complete t	19. WORKING CONDITION Normal Working Condition [X] Field Work [] Field Trips [] Exposed to Varied Weather [] Other's (Specify) []
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130/AV031	se von
October 18, 2006	ANALYN M. MAZO
Date	Signature of Employee
Date	Signature of Employee
21. Describe briefly the general function of the Unit or Section	S STATEMENT OF BUTTER AND MESPONSIBILD ES. I
To deliver instruction, conduct research & extension activ	vities in biology and related fields.
22. Describe briefly the general function of the position. To deliver instruction, conduct research & extension active.	vities pastacof
10 deriver instruction, conduct research & extension activ	/ILICS.
23a. Indicate the required qualifications by years and kind of vacancy for this position. (Keep the position in mind rai incumbent. This item should be filled for all positions of	ther than the qualifications of the present
Education: BS degree in the area of speci	ialization
Experience: Nemex 1 yr. of relevant experie	ence; 4 hrs. of relevant training.
23b. Licenses or certificates required to do this work, if any. None	
24. I HEREBY CERTIFY that the above answers are accurat	e and complete
	BEATRIZ S. BELONIAS
Date	Signature and Title of Immediate
	Supervisor
25. APPROVED	
	(B. 17) - 1일 : 10 [1] 12 : [1] (1) (1) (1) (1) (1) (1) (1) (1) (1) (1)
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	PACIENCIA P. MILAN
Date	Head of Agency