

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No. _____ (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ESTUPA		
FIRST NAME	DIONESIO	NAME EXTENSION (JR., SR)	
MIDDLE NAME	INTINO		
3. DATE OF BIRTH (mm/dd/yyyy)	3/24/1976	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BALUGO, ALBUERA, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. _____ Street _____ BALUGO Subdivision/Village _____ Barangay _____ ALBUERA LEYTE City/Municipality _____ Province _____
7. HEIGHT (m)	5'2"	ZIP CODE	6542
8. WEIGHT (kg)	58 KG	18. PERMANENT ADDRESS	House/Block/Lot No. _____ Street _____ BALUGO Subdivision/Village _____ Barangay _____ ALBUERA LEYTE City/Municipality _____ Province _____
9. BLOOD TYPE	A+	ZIP CODE	6542
10. GSIS ID NO.		19. TELEPHONE NO.	
11. PAG-IBIG ID NO.		20. MOBILE NO.	09651340811
12. PHILHEALTH NO.		21. E-MAIL ADDRESS (if any)	dionestupa@gmail.com
13. SSS NO.			
14. TIN NO.			
15. AGENCY EMPLOYEE NO.			

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ESTUPA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LUCENA	NAME EXTENSION (JR., SR)	TRISHIA MAE P. ESTUPA	4/25/2006
MIDDLE NAME	PILAPIL		BRADLEY TAKESHI P. ESTUPA	9/1/2010
OCCUPATION	HOUSE WIFE			
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	ESTUPA			
FIRST NAME	SAMUEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME				
25. MOTHER'S MAIDEN NAME	ENTINO			
SURNAME	ESTUPA			
FIRST NAME	MARGARITA			
MIDDLE NAME	MESPIROS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Balugo Elem. School	Elementary	June 1983	April 1988		1988	Diploma
SECONDARY	Balugo, Natl. High School	Secondary	June 1988	April 1992		1992	Diploma
VOCATIONAL / TRADE COURSE	ManPower Ormoc City	Consumer Electronics	2008	2009		2009	Certificate
COLLEGE	SYSTEM TECHNOLOGY INSTITUTE (STI)	Computer Technician	6/8/1998	4/7/2000		2000	Diploma
GRADUATE STUDIES							

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	May 17, 2019

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	May 17, 2019
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIL GOVT. GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED


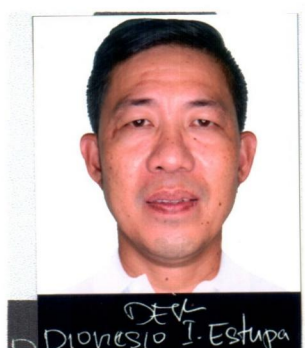


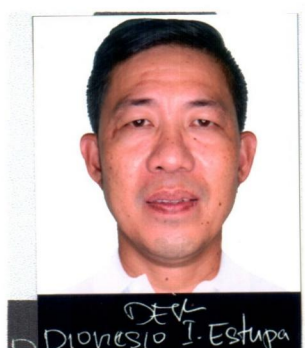


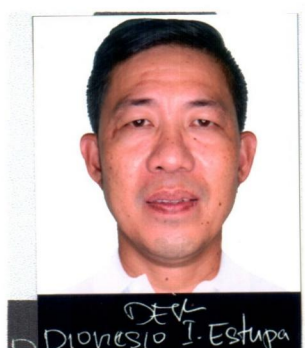

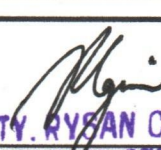
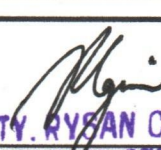
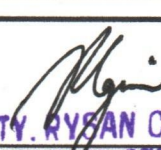
[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 17, 2019
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34. Are you related by consanguinity or affinity to appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?		<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)														
<table><tr><td>NAME</td><td>ADDRESS</td><td>TEL. NO.</td></tr><tr><td>Prof. Winston M. Tabada</td><td>VSU Visca Baybay City</td><td>053-335-2120</td></tr><tr><td>Mr. Rafael Vergara Jr.</td><td>VSU Visca Baybay City</td><td>053-563-7068</td></tr><tr><td></td><td></td><td></td></tr></table>			NAME	ADDRESS	TEL. NO.	Prof. Winston M. Tabada	VSU Visca Baybay City	053-335-2120	Mr. Rafael Vergara Jr.	VSU Visca Baybay City	053-563-7068			
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.														
<table><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: VSU ID Voo868</td></tr><tr><td>ID/License/Passport No.:</td></tr><tr><td>Date/Place of Issuance: Jan. 2015 VSU Visca Baybay City</td></tr></table>		Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: VSU ID Voo868	ID/License/Passport No.:	Date/Place of Issuance: Jan. 2015 VSU Visca Baybay City	<table><tr><td> Signature (Sign inside the box) 5/12/19 Date Accomplished</td><td> Dionesio I. Estupa</td></tr><tr><td> Right Thumbmark</td></tr></table>	 Signature (Sign inside the box) 5/12/19 Date Accomplished	 Dionesio I. Estupa	 Right Thumbmark					
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 Signature (Sign inside the box) 5/12/19 Date Accomplished	 Dionesio I. Estupa													
 Right Thumbmark														
SUBSCRIBED AND SWORN to before me this 04 JUN 2019, affiant exhibiting his/her validly issued government ID as indicated above.														
<table><tr><td> ATTY. RYSAN C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath</td></tr></table>			 ATTY. RYSAN C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath											
 ATTY. RYSAN C. GUINOCOR VSU LEGAL OFFICER Person Administering Oath														

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 1, 2015 - Present
- Position: Computer Technician
- Name of Office/Unit: Department of Computer Science and Technology
- Immediate Supervisor: Prof. WINSTON M. TABADA
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
 - Configuration and Installed the Linux Server Operating System at the DCST Server Room
- Summary of Actual Duties
 - Responsible for the maintenance and repair of all laboratory equipment at the DCST computer laboratory.
 - Assist the instructors and students during the laboratory classes.
 - Assist the needs of the students at the department.
 - Assist the participants during schedule ICT training and seminars.

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DIONESIO I. ESTUPA

(Signature over Printed Name
of Employee/Applicant)

Date: _____