

## PERSONAL DATA SHEET

**WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.**

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	LONGATANG		
FIRST NAME	KLEER JEANN		NAME EXTENSION (JR., SR)
MIDDLE NAME	GALGO		
3. DATE OF BIRTH (mm/dd/yyyy)	9/9/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street ZONE 3 PATAG Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.52	ZIP CODE	6521
8. WEIGHT (kg)	63		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	ZONE 3 House/Block/Lot No. Street PATAG Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	NA	ZIP CODE	6521
11. PAG-IBIG ID NO.	913031131672		
12. PHILHEALTH NO.	120509926196		
13. SSS NO.	06-2823530-9	19. TELEPHONE NO.	NA
14. TIN NO.	287-400-402-000	20. MOBILE NO.	09507528084
15. AGENCY EMPLOYEE NO.	NA	21. E-MAIL ADDRESS (if any)	<a href="mailto:kleerjeann.longatang@vsu.edu.ph">kleerjeann.longatang@vsu.edu.ph</a>

## II. FAMILY BACKGROUND

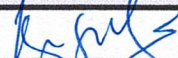
22. SPOUSE'S SURNAME	LONGATANG		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	LEONARD PAOLO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	NA			
OCCUPATION	SCIENCE RESEARCH AIDE			
EMPLOYER/BUSINESS NAME	INSTITUTE OF TROPICAL ECOLOGY AND ENVIRONMENTAL MANAGEMENT			
BUSINESS ADDRESS	ITEEM, VISAYAS STATE UNIVERSITY			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GALGO			
FIRST NAME	CHRISTOPHER	NAME EXTENSION (JR., SR) SR		
MIDDLE NAME	CABANTAC			
25. MOTHER'S MAIDEN NAME	CERCIA CABUSAO RATILLA			
SURNAME	RATILLA			
FIRST NAME	CERCIA			
MIDDLE NAME	CABUSAO			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GUADALUPE ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	1994	2000		2000	VALEDICTORIAN
SECONDARY	LSU LABORATORY HIGH SCHOOL	SECONDARY EDUCATION	2000	2004		2004	Honorable Scholar
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	VISAYAS STATE UNIVERSITY	BS BIOLOGY MAJOR IN ECOLOGY	2004	2008		2008	College Honor
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS TROPICAL ECOLOGY	2016	2019		2019	GTA

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/20/24
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#### IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	N/A					

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	<i>[Signature]</i>	DATE	04/20/24
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Civic Welfare Training Service (CWTS)	1/8/2019	12/31/2019	90	Team Coordinator (Team Loyalty)

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
Cross Site Visit of Students under the “2023 Science Immersion Program” of Philippine Science High School- Central Visayas Campus	07/08/2023	07/08/2023	8	Resource Person	Visayas State University-Main Campus, Baybay City ,Leyte	
Certificate Program Field Course: Conservation, Restoration, and Sustainable Use in Practice	06/05/2023	06/09/2023	40	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte	
National Trainers’ Training on Rainforestation	04/17/2023	04/21/2023	40	Resource Person	Visayas State University-Main Campus, Baybay City ,Leyte	
Capability Training for College/Department- Based Guidance Facilitators: RACE Against Suicide	04/13/2023	04/13/2023	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte	
Webinar on “ Exploring Initiatives in Solving Water and Sanitation	03/22/2023	03/22/2023	3	Participant	Visayas State University-Main Campus, Baybay City ,Leyte	
“Layo na, pero layo pa: Conversations on Creating a Gender- Equal and Socially-Inclusive University	03/08/2023	03/08/2023	8	Participant	ISRDS, Visayas State University-Main Campus, Baybay City ,Leyte	
ISO 9001:2015 Awareness/Re-awareness Virtual Seminar	02/15/2023	02/15/2023	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)	
Mandatory Orientation and Re-Orientation of Academic Advisers, and Department Enrolment Focal Persons, 2nd Semester A.Y. 2022-2023	02/10/2023	02/10/2023	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)	
Orientation/ Reorientation of Duties and Responsibilities of dDRCs and AdDRCs, and Cascading of Documents and Records Control Procedure Manuals and Guidelines	02/09/2023	02/09/2023	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)	
CFES Strategic Planning Workshop	11/23/2022	11/23/2022	8	Participant	2nd Floor CCE Building, Visayas State University, Baybay City, Leyte	
34th Joint VICARP -RRDEN Regional Research, Development and Extension Symposium“ Mainstreaming Rainforestation Technology and Long-Term Monitoring of RF Adopter’s Farm “Level II Cluster Review Presentation	11/17/2022	11/18/2022	16	Participant	RDE Hall, Visayas State University, Visca, Baybay City, Leyte	
Curriculum development workshop entitled “Integrating the Rainforestation Farming Approach into the DepEd-ALS Curriculum in Negros Province, Philippines	11/09/2022	11/11/2022	24	Facilitator	Guihulngan Negros Oriental	
VICARP -RRDEN “ Mainstreaming Rainforestation Technology and Long-Term Monitoring of RF Adopter’s Farm “Level II Cluster Review Presentation	10/24/2022	10/24/2022	8	Participant	RDE Hall, Visayas State University, Visca, Baybay City, Leyte	
VSU Newly- Hired Faculty Onboarding and Training Workshop on VSU E-Learning Environment	09/08/2022	09/09/2022	16	Participant	Zoom and VSU Workplace: Academic Staff	
Orientation/ Reorientation of Duties and Responsibilities of dDRCs and AdDRCs, and Cascading of Documents and Records Control Procedure Manuals and Guidelines	09/07/2022	09/07/2022	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte	
VSU Faculty Onboarding with the theme “Padayon sa Panaghiusa, VSU!	09/05/2022	09/07/2022	24	Participant	RDE Hall, Visayas State University, Visca, Baybay City, Leyte	

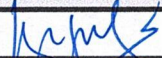
Mandatory Orientation and Re-Orientation of Academic Advisers, and Department Enrolment Focal Persons, and College Hotline Agents	08/25/2022	08/25/2022	8	Participant	Zoom and VSU Workplace: Academic Staff
Training on Rainforestation: A Strategy on Ecosystem- Based Disaster Risk Reduction	06/02/2022	06/03/2022	16	Resource Person	Brgy. Maganhan, Baybay City, Leyte
Basic Operations & Maintenance of LI-3000C Portable Leaf Area Meter, LICOR LI-250Q PAR Package & COLE-Parmer Micropipettors	05/17/2022	05/17/2022	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
Regional Workshop on Taxonomic Capacity Building on DNA Barcoding of Common Vascular Plants in the Tropics	04/17/2022	04/20/2022	32	Participant	UP Biology, Institute of Biology, College of Science, University of the Philippines Diliman
Regional Assembly of Gender and Development Focal Point Systems of Higher Education Institutions in Region VIII	03/28/2022	03/28/2022	3	Participant	Tacloban City, Leyte, ONLINE
Policy Forum "Enhancing and Sustaining Stakeholders' Participation in Watershed Management organized by the Forestry aDevelopment Center thru the UPLB Foundation.	10/13/2021	10/13/2021	3		Forestry Development Center thru UPLB Foundation, Inc.
Re-orientation of Employees' Duties and Responsibilities and Good Customer Service	09/23/2021	09/23/2021	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)
Webinar on Marine Biodiversity in Verde Island Passage (VIP)	08/19/2021	08/19/2021	2	Participant	The Department of Science and Technology (DOST) Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD) (ONLINE)
School on the Air on Rainforestation Farming aired over Groove FM	08/06/2021	08/06/2021	8	Resource Person	Cogon Hills, Baybay City, Leyte
Consolidating experiences and gains from forests and landscape restoration initiatives in the Philippines	05/26/2021	05/26/2021	8	Participant	Zoom
Philippine National herbarium and its role in advancing botanical research and conservation as part of the PNPSCI Webinar Series	05/22/2021	05/22/2021	3	Participant	Zoom
Photographing the Philippine Flora as part of the PNPSCI Webinar Series	04/17/2021	04/17/2021	3	Participant	Zoom
32th Joint VICARP -RRDEN Regional RDE Symposium	03/23/2021	03/24/2021	8	Participant	Zoom

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION
COMPUTER SKILLS( Microsoft Office)	ENDEAVOR AWARD (2019)	Visayas State University Alumni Association
	COLLEGE HONOR (2006-2007)	Couples for Christ
	HONORIFIC SCHOLAR (2000)	
	LEADERSHIP AWARD (2000)	Society of Graduate Student
		Organization of Biology Student

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Philippine Native Plants Conservation Society Inc. 6th International Symposium: Saving the Plants that Save Us: Conservation of Native Flora Amidst Calamities	11/15/2021	11/19/2021	15	Participant	Philippine Native Plants Conservation Society Inc. Manila Philippines (ONLINE)
3rd International Conference on Integrated Natural Resources and Environment Management (INREM)	11/17/2021	11/19/2021	8	Participant	Integrated Natural Resources and Environment Management (INREM)UPLB (ONLINE)
National Conference on Agriculture, Fisheries nad Forestry	11/4/2021	11/5/2021	16	Presenter/Pa	National Conference on Agriculture, Fisheries nad Forestry (Northeastern Mindanao State University) (ONLINE)
Policy Forum "Enhancing and Sustaining Stakeholders' Participation in Watershed Management"	10/13/2021	10/13/2021	3	Participant	Forestry Development Center thru UPLB Foundation, Inc.
Re- Orientation of Employees' Stuties and Responsibilities and Good Customer Service	9/23/2021	9/23/2021	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)
Webinar on Marine Biodiversity in Verde Island Passage (VIP)	8/19/2021	8/19/2021	2	Participant	The Department of Science and Technology (DOST) Philippine Council for Agriculture, Aquatic and Natural Resources Research and Development (PCAARRD) (ONLINE)
Consolidating Experienes and Gains from Forests and landscape Restortaion litiatives in the Philippines	5/26/2021	5/26/2021	8	Participant	ICRAF Southeast Asia (ONLINE)
Philippine National Herbarium and its role in Advancing Botanical Research and Conservation	5/22/2021	5/22/2021	3	Participant	Philippine Native Plants Conservation Society Inc. Manila Philippines (ONLINE)
Photographing the Philippine Flora	4/17/2021	4/17/2021	3	Participant	Philippine Native Plants Conservation Society Inc. Manila Philippines (ONLINE)
32nd Joint ViCARP and RRDEN Regional RDE Symposium	3/23/2021	3/24/2021	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)
Webinar on Navigating the Digital Shify: Instructional Materials to Support the University's Flexible Learning	3/18/2021	3/18/2021	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte (ONLINE)
12th International Coference on Environmental and Rural Development	3/5/2021	3/6/2021	16	Participant/ F	12th International Coference on Environmental and Rural Development (ONLINE)
Gender, Climate, and Disaster Resilience: Challenges of Equity and Sustainability (CCARPH-NRC) Lecture Series	3/1/2021	3/1/2021	3	Participant	The Coastal Cities at Risk in the Phippines & Disaster Resilience (CCARPH)project and Nationla Resiliene Council (NRC)ONLINE

ISO 9001: 1st Surveillance Audit	2/4/2021	2/5/2021	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
International Training for the Philippines Field Course of the Yale Certificate Program	12/1/2020	01/18/2020	56	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte
Training on Community- Based Climate Resiliency and Disaster Risk Management	12/16/2019	12/19/2019	32	Resource Pe	Municipality of Barugo Leyte
Training on Community- Based Climate Resiliency and Disaster Risk Management	12/16/2019	12/19/2019	32	Facilitator	Municipality of Barugo Leyte
Training on Community- Based Climate Resiliency and Disaster Risk Management	07/31/2019	2/8/2019	24	Resource Pe	Municipality of San Miguel Leyte
Training on Community- Based Climate Resiliency and Disaster Risk Management	07/31/2019	2/8/2019	24	Facilitator	Municipality of San Miguel Leyte
Use of VSU GIS Map Server and Field Data Collection using Open Data Kit( ODK) Technology using Android Phone	06/26/2019	06/26/2019	8	Participant	EcoFARMI-Visayas State University-Main Campus, Baybay City ,Leyte
International Training "Restoration Boot Camp for Tropical Asian Forests"	06/17/2019	06/22/2019	48	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte
Training Course on Nursery Establishment and Community- Based Seedling Production	05/16/2019	05/18/2019	24	Facilitator	Bayan Academy, Basey Samar
International Training of Trainers on Rainforestation for WWF- Myanmar	04/22/2019	04/26/2019	40	Facilitator	Visayas State University-Main Campus, Baybay City ,Leyte
Training- Workshop on Data Management and Parametric Analysis	12/4/2019	12/4/2019	8	Participant	ViSERDAC-Visayas State University-Main Campus, Baybay City ,Leyte
Echo Seminar-Workshop on the 1st Association of Education Researchers and Trainers (ASSERT) National Convention on Outcome- Based Education with the theme Synergizing Academic and Workplace Outcomes	7/2/2018	7/2/2018	8	Participant	CCE-Visayas State University-Main Campus, Baybay City ,Leyte
Training Workshop in Preparation for Level II AACUP Accreditation	01/18/2018	01/19/2018	16	Participant	Visayas State University-Main Campus, Baybay City ,Leyte
Seminar on Forest Landscape Restoration: Concepts, Approaches and Challenges	03/17/2017	03/17/2017	8	Participant	Visayas State University-Main Campus, Baybay City ,Leyte

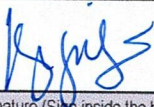
<b>Project Seminar- Workshop for Phase II Component 1 with the Salcedo and Tolosa Industrial Policy Coordinating Committees</b>	<b>8/3/2016</b>	<b>9/3/2016</b>	<b>16</b>	<b>Participant</b>	<b>Visayas State University-Main Campus, Baybay City ,Leyte</b>
<b>Seminar- Workshop on the Formulation of RDE and Social Program Plans</b>	<b>12/21/2015</b>	<b>12/23/2015</b>	<b>24</b>	<b>Participant</b>	<b>Visayas State University-Villaba Campus, Villaba Leyte</b>

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>End of Contract</u>
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
DR. TEOFANES A. PATINDOL	VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE	563-7497
DR. MARLITO M. BANDE	VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE	563-7497
ANGELITA B. ORIAS	VISAYAS STATE UNIVERSITY MAIN CAMPUS BAYBAY CITY, LEYTE	563-7497

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

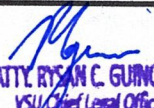
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: <b>Philhealth ID</b>
ID/License/Passport No.: <b>120509926196</b>
Date/Place of Issuance: <b>Baybay, Leyte</b>


Signature (Sign inside the box)
<b>April 20, 2024</b>
Date Accomplished



PHOTO



SUBSCRIBED AND SWORN to before me this <b>14 MAY 2024</b> , affiant exhibiting his/her validly issued government ID as indicated above.
 <b>ATTY. RYAN C. GUINOCOR</b> VSU Chief Legal Officer Person Administering Oath

## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 23, 2020 – Present
- Position: Instructor I
- Name of Office/Unit: Institute of Tropical Ecology and Environmental Management
- Immediate Supervisor: Teofanes A. Patindol
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte 6521 Philippines

- List of Accomplishments and Contributions (if any)

**Lecturer**, Institute of Tropical Ecology and Environmental Management (2<sup>nd</sup> Semester 2019-2020, 1<sup>st</sup> Semester 2020-2021)

- Environmental Science (Envi 11)
- General Principles of Environmental Science (Envi 11e)
- Natural Resource and Environmental Management (Envi 110)
- Fundamentals of Environmental Science (Envi 111e)
- Coastal and Marine Resource Management (Envi 114n)
- Watershed Management (Envi 116n)
- Environmental Monitoring (Envi 118n)
- Biological Diversity of Tropical Ecosystem (TREC 205)
- Summary of Actual Duties

Prepares class learning materials, conducts classes (face-to-face and online), conducts research, development and extension works.

- Duration: August 2019- December 2019
- Position: Instructor (Part-time)
- Name of Office/Unit: Institute of Tropical Ecology and Environmental Management
- Immediate Supervisor: Marlito Jose M. Bande
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte 6521 Philippines

- List of Accomplishments and Contributions (if any)
  - Handled lecture classes on Environmental Science courses.
  - Training Coordinator NSTP-CWTS

- Summary of Actual Duties

Responsible for instruction and minor administration requirements

- Duration: August 2017– May 2019
- Position: Graduate Teaching Assistant (GTA)
- Name of Office/Unit: Institute of Tropical Ecology and Environmental Management – Visayas State University
- Immediate Supervisor: Dr. Marlito Jose M. Bande
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte 6521 Philippines
  - List of Accomplishments and Contributions (if any)
    - Taught undergraduate Environmental Science courses
    - Handled DRR subject for Senior High School Students
    - Collated and consolidated AACCUP files for Level II accreditation of BS Environmental Management and MS Tropical Ecology
    - Collated and consolidated files for RQAT Evaluation
- Summary of Actual Duties

Responsible for instruction and minor administration requirements

  
KLEER JEANN G. LONGATANG

(Signature over Printed Name  
of Employee/Applicant)

Date: April 20, 2024