



**VISAYAS**  
STATE UNIVERSITY

**OFFICE OF THE PRESIDENT**

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**Notice of Step Increment/s Due to Meritorious Performance**

January 3, 2020

**Dr. Zenaida C. Gonzaga**  
DOH  
VSU, Visca, Baybay City, Leyte

Dear Dr. Gonzaga:

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4)(d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as Professor V is hereby adjusted effective January 1, 2020 as follows:

1. Actual monthly basic salary as of January 1, 2020 (SG28, Step 1) **₱ 139,939.00** (1,679,268.00)
2. Add: Two ( 2 ) Step Increment/s Due to Meritorious Performance
3. Adjusted monthly basic salary effective January 1, 2020 (SG 28, Step 3) **₱ 144,544.0.00** (1,734,528.00)

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

  
**EDGARDO E. TULIN**  
President

Item No. PROF5-9-2019  
FY 2019 Personal Services Itemization and/or  
Plantilla of Personnel

cc: OHRA, ODHRM, OHRSPPR, OHPLB

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.