

REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)		1. NAME OF EMPLOYEE <b>TAVEROS</b> <b>AGNES</b> <b>MORANTE</b> (Family Name) (Given Name) (Middle Name)	
2. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT Visayas State College of Agriculture		2. BUREAU OR OFFICE SUC	
3. DEPT./BRANCH/DIVISION DASVM		5. WORK STATION//PLACE OF WORK DASVM	
6a. PRES. APPROP. ACT/ BOARD RES/ ORD. NO. ITEM NO.	6b. PREV. APPRO. ACT/ BOARD RES/ ORD. NO. ITEM NO.	7a. SALARY P.A. 7b. OTHER COMPENSATION  P82,812.00	
8. OFFICIAL DESIGNATION OF POSITION Assistant Professor III		9. WORKING PROPOSED TITLE Assistant Professor III	
10. WAPCO CLASSIFICATION OF THIS POSITION Assistant Professor		11. OCCUPATION GROUP TITLE (leave blank)	
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY [ ] CITY [ ] PROVINCE [ ] 1st 2nd 3rd 4th 5th 6th [ ] [ ] [ ] [ ] [ ] [ ]			
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.			
Percent of Working Time	D U T I E S		
75%	Teaches undergraduate Animal Health and Veterinary Courses		
13%	Conducts Extension activities		
10%	Acts as Field Veterinarian of all College Projects of DASVM		
2%	Performs other functions as directed by the Dept. Head		
100%			



14. POSITION TITLE OF IMMEDIATE SUPERVISOR  
**Department Head**

15. POSITION TITLE OF NEXT HIGHER SUPERVISOR  
**Director of Instruction**

16. NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles)  
**None**

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

**computers, microscope, slide and overhead projectors, syringes**

18. CONTACT

	Occasional	Frequent
General Public	<input checked="" type="checkbox"/>	
Other Agencies	<input checked="" type="checkbox"/>	
Supervisors		<input checked="" type="checkbox"/>
Management	<input checked="" type="checkbox"/>	
Others (Specify)		

19. WORKING CONDITION

Normal Working Condition	<input checked="" type="checkbox"/>
Field Work	<input checked="" type="checkbox"/>
Field Trips	<input checked="" type="checkbox"/>
Exposed to Varied Weather	
Others (Specify)	

20. I CERTIFY that the above answers are accurate and complete.

June 6, 1995  
Date

AGNES M. TAVEROS  
Signature of Employee

21. Describe briefly the general function of the Unit or Section.

**Animal Science and Veterinary Medicine**

22. Describe briefly the general function of the position.

**Instruction, Research and Extension**

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education: **MS degree with specific area of specialization plus other requirments per QS of the College.**

Experience:

23b. Licenses or certificates required to do this work, if any.

**none**

24. I HEREBY CERTIFY that the above answers are accurate and complete.

6/6/95  
Date

SULPECIO C. BANTUGAN  
Signature and Title of Immediate Supervisor

25. APPROVED:

SAMUEL S. GO  
Head of Agency

Date

Head of Agency