CS Form No. 212									
Revised 2017	PERSO	NAL DAT	A SH	EET	Г				
	ntation made in the Personal Data Sheet and the	e Work Experience Sheet sh	all cause the fi	iling of adn	ninistrative/c	riminal case/s aç	gainst the per	son	
concerned. READ THE ATTACHED GUIL	DE TO FILLING OUT THE PERSONAL DATA SH	IEET (PDS) BEFORE ACCO	MPLISHING TH	IE PDS FOI	RM.				
Print legibly. Tick appropriate box	kes) and use separate sheet if necessary. Indicate	N/A if not applicable. DO NOT	ABBREVIATE.		1. CS ID No.		(Do not fill up. Fo	r CSC use only	
I. PERSONAL INFORMAT			and the second second	entral en		ne age de san de may a	ent game		
2. SURNAME	GUATLO								
FIRST NAME	JUCEL MARIE					NAME EXTENSION (JR.	, SR)		
MIDDLE NAME	TORREVILLAS								
DATE OF BIRTH (mm/dd/yyyy)	5/27/1996	16. CITIZENSHIP				Dual Citizenship	ip		
4. PLACE OF BIRTH	PASIG CITY	If holder of dual citize	nship,			Pls. indicate c		Ladon	
5. SEX	☐ Male ☐ Female	please indicate the de	etails.			and the second second second	_		
	✓ Single Married	17. RESIDENTIAL ADDRESS		119		RI	ZAL STREET		
6 CIVIL STATUS	☐ Widowed ☐ Separated	TO THE TO BE THE	Hous	se/Block/Lot N	lo.		Street		
	Other/s:	n executiva tractical	Sub	odivision/Villag	Ю		DISTRICT 21 Barangay	DASK LEY	
7. HEIGHT (m)	1.55	e territoria espaini	OF	RMOC CITY	1		LEYTE	LEYTE	
8. WEIGHT (kg)	45	ZIP CODE	Cn	ty/Municipality		6541	Province		
9. BLOOD TYPE	A+	18. PERMANENT ADDRESS	1 CUR	119	- Cultival	ARCHA C	IZAL STREET		
N	A	VISAYAS ET ATE VI	Hous	se/Block/Lot N	lo.	Г	Street		
10. GSIS ID NO.	N/A	DETAILS SAVABLE	Sub	odivision/Villag	e	L	DISTRICT 21 Barangay		
11. PAG-IBIG ID NO.	121216074792	U BIATE BAYABIY	ORMOC CITY City/Municipality			LEYTE Province			
12. PHILHEALTH NO.	13-252796554-7	ZIP CODE	6541		6541	Tromino			
13. SSS NO.	N/A	19. TELEPHONE NO.).			N/A			
14. TIN NO.	715-049-744	20. MOBILE NO.		09751490979					
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	jmarieguatlo@vsu.edu.ph						
II. FAMILY BACKGROUI	VD								
22. SPOUSE'S SURNAME	N/A		23. NAME of CH	ILDREN (Wri	te full name and	d list all)	DATE OF BIRT	H (mm/dd/yyyy	
FIRST NAME		NAME EXTENSION (JR., SR)	N/A						
MIDDLE NAME									
OCCUPATION									
EMPLOYER/BUSINESS NAME									
BUSINESS ADDRESS									
TELEPHONE NO.									
24. FATHER'S SURNAME	GUATLO	JR.							
FIRST NAME	MANUEL	on.							
MIDDLE NAME	CACHUELA		-						
25. MOTHER'S MAIDEN NAME									
SURNAME	TORREVILLAS	3							
FIRST NAME	CELSA								
MIDDLE NAME	DIANO			(C	ontinue on sej	parate sheet if neces	ssary)		
III. EDUCATIONAL BAC	KGROUND						10 10 10		
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGR (Write in full)	UNITS EARNED (if not graduated) GRADUATI		YEAR GRADUATED	SCHOLARSHIP ACADEMIC HONORS RECEIVED			
ELEMENTARY	ORMOC CITY SPED CENTER	PRIMARY EDUCATI	ION	From 2002	To 2008		2008	HIGHEST	
SECONDARY	NEW ORMOC CITY NATIONAL HIGH SCHOOL	HIGH SCHOOL (SCIENCE CLASS		2008	2012		2012	HONORS N/A	
VOCATIONAL / TRADE COURSE	N/A								
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN A		2012	2017		2017	DOST-SEI SCHOLAR	
GRADUATE STUDIES	UNIVERSITY OF THE PHILIPPINES LOS BAÑOS	MASTER OF SCIENCE IN ACCEPTANCE	GRICULTURAL	2018	PRESENT	31 units		DOST-ERDT SCHOLAR	

SIGNATURE

DATE

	RVICE ELIGIE							LICENSE (if a	nnlicable)
7. CAREE	R SERVICE/ RA 100 SPECIAL LAW	80 (BOARD/ BAR) UNDER S/ CES/ CSEE	RATING	DATE OF EXAMINATION /	PLACE OF EXAMINATION / CONFERMENT		RMENT		pplicable) Date of
BAR		Y / DRIVER'S LICENSE	(If Applicable)	CONFERMENT				NUMBER	Validity
RA 1080	(AGRICULTUR	AL ENGINEERING)	77.32%	08/23-24/2017	PRC MANILA		0008803	05/27/202	
							and Lak		
	XPERIENCE			ntinue on separate sheet					
	ite employmen	t. Start from your recer	nt work) Description	on of duties should i	be indicated in the attack	ned Work Ex	perience shee	L	
	n/dd/yyyy)	POSITION T (Write in full/Do not			ENCY / OFFICE / COMPANY I/Do not abbreviate)	MONTHLY SALARY	GRADE (if applicable)& STEP (Formal "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
7/1/2022	30/07/2023	MEDIA PRODUCTIO	N SPECIALIST	VISAYAS ST	TATE UNIVERSITY	18000.00	N/A	JOB ORDER	Y
8/23/2021	6/30/2022	PART-TIME INS	TRUCTOR	VISAYAS ST	TATE UNIVERSITY	18000.00	N/A	PART-TIME	Y
5/1/2021	7/31/2021	LAYOUT AI	RTIST	VISAYAS ST	TATE UNIVERSITY	12000.00	м/д	JOB ORDER	Υ
11/8/2017	6/30/2018	ENGINEE	RI	VISAYAS S	TATE UNIVERSITY	20000.00	H/A	JOB ORDER	Υ
					2.30				
entropies de la company			Marie Comment of the	Marie Discount of the Control of the			Alexander and a second		
			A Paris		1. (h)				
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					88 409 58 57				
	White the	Print a see good en sand			33/1/3				
454	Action 8 and						A CONTRACTOR		
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				Denvisa					
				pulas papas					
STATE OF THE REAL PROPERTY.			0 Li	ontinue on separate shee	t ii necessary)	T	08/23/8		

NAME & ADDRESS OF ORGA (Write in full)	NIZATION	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
CACTUAL DUILIDDING	-0	From	To	ON COMO	0	PARILIO DEGICALO IL LICETRATIONI
FACTUAL, PHILIPPINE	:5	2/1/2022	PRESENT	ON-GOING	GI	RAPHIC DESIGN & ILLUSTRATION
			874			La planta de la compansión de la compans
F			-			
1.57						
LEARNING AND DEVELOPMENT (L&D) IN:		ntinue on separate :				
LEARING AND DEVELOPMENT (LGD) IN	TERVENTIONS/TRAINING P		DATES OF		Tree of LD	The many continues to
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		ATTEN (mm/d	ATTENDANCE (mm/dd/yyyy)		Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
GOOGLE UX DESIGN PROFESSIONA	AL CERTIFICATE	9/25/2022	PRESENT	ON-GOING	TECHNICAL	GOOGLE THROUGH COURSERA
RICE PRODUCTION 101 FOR AGRICUL	TURE TEACHERS	5/30/2022	6/3/2022	24.0	TECHNICAL	PHILIPPINE RICE RESEARCH INSTITUTE
WEBINAR ON FLUIDIZED BE	D DRYER	5/18/2022	5/18/2022	4.0	TECHNICAL	PHILIPPINE CENTER FOR POSTHARVES' DEVELOPMENT AND MECHANIZATION
NON-WOOD FOREST PRODUCTS PRESERVA	ATION AND TREATMENT	4/7/2022	4/7/2022	4.0	TECHNICAL	DOST - FOREST PRODUCTS RESEARCH A DEVELOPMENT INSTITUTE
1ST PSABE VISAYAS-WIDE CONVENTION			12/2/2021	16.0	TECHNICAL	PHILIPPINE SOCIETY OF AGRICULTURA AND BIOSYSTEMS ENGINEERS UNIVERSITY OF THE PHILIPPINES LOS
AGRI-MECHANIZATION SUMMIT		11/23/2021	11/23/2021	8.0	TECHNICAL	BAÑOS
STATISTICAL METHODS IN MATLAB			8/2/2021	16.0	TECHNICAL	DOST-ERDT THROUGH TECHSOURCE ACADEMY PHILIPPINE CENTER FOR POSTHARVES
WEBINAR ON CACAO POD BRIQUE	5/31/2021	5/31/2021	4.0	TECHNICAL	DEVELOPMENT AND MECHANIZATION	
TECHNO-TALAKAYAN ON AGRICULTURAL POSTHARVEST LOSSES PRE	5/24/2021	5/25/2021	16.0	TECHNICAL	PHILIPPINE CENTER FOR POSTHARVES DEVELOPMENT AND MECHANIZATION PHILIPPINE SOCIETY OF AGRICULTURA	
70TH PSABE ANNUAL NATIONAL	CONVENTION	4/26/2021	4/28/2021	24.0	TECHNICAL	AND BIOSYSTEMS ENGINEERS
						Termination of a production of the second of
						Construction of Malman (Ch. 16.

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J. Alkania						nen nuñant ni
		10			A SERVICE TO SERVICE	
	H A MALERANIE	2 Dec 1985			880 0	3 (1) (2) (3) (3) (4) (4) (4) (4) (4) (4
		Continue on separa	te sheet if necess	ary)		
III. OTHER INFORMATION		NON ACADEMIC DIS	TINCTIONS / REC	COGNITION		MEMBERSHIP IN ASSOCIATION/ORGANIZAT
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION 33. 34. (Write in full) 35. (Write in full) 36. PH 37. PLACE, THESIS PRESENTATION POSTER AND ORAL CATEGORIES AT PSABE 37. PH				PHILIPPINE SOCIETY OF AGRICULTU	
GRAPHIC DESIGN AND LAYOUT	3RD PLACE, THESIS PRESENTATION POSTER AND ORAL CATEGORIES AND BIOSYSTEMS ENGINEERS ANNUAL NATIONAL CONVENTION AND BIOSYSTEMS ENGINEERS					
UX DESIGN	3RD PLACE, ESSAY WRITING AT REGIONAL CULTURE AND ARTS COMPETITION PASUC-8 2ND PLACE, DESKTOP PUBLISHING AT REGIONAL TERTIARY SCHOOLS PRESS CONFERENCE - 8					
PRODUCT BRANDING AND VISUAL IDENTITY	2ND PLACE, ESSAY					
and a section section of the	1ST PLACE, PAPER					. w lay or Will your " an or see a cook
		(Continue on sep	arate sheet if nece	essary)		A0 (02 (000)
SIGNATURE	(Color	li			DATE	08 /23 /2023 CS FORM 212 (Revised 2017), P

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· ·		*				
34. Are you related by consanguinity or affinity to the ap- chief of bureau or office or to the person who has in Bureau or Department where you will be apppointed a. within the third degree?	nmediate supervision over you in the Office,	YES NO				
b. within the fourth degree (for Local Government U	Init - Career Employees)?	☐ YES ☑ NO If YES, give details:				
35. a. Have you ever been found guilty of any administration	rative offense?	☐ YES ☑ NO If YES, give details:				
b. Have you been criminally charged before any co	☐ YES ☑ NO If YES, give details: Date Filed: Status of Case/s:					
36. Have you ever been convicted of any crime or violating any court or tribunal?	☐ YES ☑ NO If YES, give details:					
37. Have you ever been separated from the service in dropped from the rolls, dismissal, termination, end the public or private sector?	any of the following modes: resignation, retirement, of term, finished contract or phased out (abolition) in	YES VICES If YES, give details:	0			
38. a. Have you ever been a candidate in a national or Barangay election)?	☐ YES ☑ NO If YES, give details:					
b. Have you resigned from the government service election to promote/actively campaign for a nation.	☐ YES ☑ NO If YES, give details:					
39. Have you acquired the status of an immigrant or p	☐ YES ☑ NO If YES, give details (country):					
and (c) Solo Parents Welfare Act of 2000 (RA 897 a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	72), please answer the following items:	☐ YES ☐ If YES, please specify: ☐ YES ☐ If YES, please specify ID No: ☐ YES ☐ If YES, please specify ID No:	NO			
41. REFERENCES (Person not related by consanguinity or affinit	y to applicant /appointee)					
NAME	ADDRESS	TEL. NO.				
RINA A. BAWAR	LOS BAÑOS	व्याग ।46मग्रहा	90			
JED ASAPH D. CORTES JESSIE JAMES D. LAYAN	BAYBAY CITY	09098144813				
42. I declare under oath that I have personally accomplete statement pursuant to the provisions Philippines. I authorize the agency head/authorize	complished this Personal Data Sheet which is a too of pertinent laws, rules and regulations of the ed representative to verify/validate the contents state this document and its attachments shall cause	Republic of the	JUCEL MARIE T. GUATLO PHOTO			
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PRC ID/License/Passport No.: 0008803	etc.) Signature (Sign-inside the bo)X)				
Date/Place of Issuance: 09/17/2017 - PRC MANILA SUBSCRIBED AND SWORN to before me this	Date Accomplished AUG 2 4 2823 affiant exhibit	ting his/her validly issued government	Right Thumbmark			
DOC. NO. 1487 PAGE NO. 75 BOOK NO. 11 SERIES OF 2013	ATTY. KIEFER CURT L. PETILL PUBLIC A FORNEY I Pursuant to R.A. 9406 Person Administering Oath		тели ID as indicated above.			

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: July 1, 2022 July 30, 2023
- · Position: Media Production Specialist
- Name of Office/Unit: VSU Brand Book Task Force
- Immediate Supervisor: Jed Asaph D. Cortes
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Established the branding and visual identity of the university through the publication of VSU Brand Book
 - Summary of Actual Duties
 - Responsible for the coordinating between offices and/or units for the implementation
 of the VSU branding and visual identity, establish the design and layout of the VSU
 Brand Book, ready the material of the VSU Brand Book for printing and publication,
 and performs other related functions.
- Duration: August 1, 2021 June 30, 2022
- Position: Part-time Instructor
- Name of Office/Unit: VSU Department of Agricultural and Biosystems Engineering
- Immediate Supervisor: Eldon P. de Padua
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Established the course syllabus and learning modules of assigned course/subjects
 - Assist the department for its accreditations in ISO and AACCUP
 - Summary of Actual Duties
 - Responsible for teaching the following subjects
 - 1st Sem, AY 2021-2022
 - ESci 110 Precalculus for Engineers
 - ESci 116n Differential Equations
 - 2nd Sem, AY 2021-2022
 - ESci 116n Differential Equations
 - AEng 40 Fundamentals of Agricultural Engineering

- Duration: November 8, 2017 = June 30, 2018
- Position: Engineer I
- Name of Office/Unit: College of Engineering
- Immediate Supervisor: Roberto C. Guarte
- Name of Agency/Organization and Location: Visayas State University, Baybay Cit, Leyte
 - List of Accomplishments and Contributions (if any)
 - Supervised and established the publication, website, and research journal of the College of Engineering in VSU
 - Summary of Actual Duties
 - Design and establish the publication materials for the College, write quarterly reports as early as 2016 to 2018, prepared the materials for offline and online publications, responds to concerns and performs other related tasks.

JUCEL MARIE T. GUATLO
(Signature over Printed Name

Signature over Printed Name of Employee/Applicant)

Date: <u>23/08/2023</u>