


Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. ARCHIE B. MANAGBANAG has assumed the duties and responsibilities as SECURITY GUARD I of VISAYAS STATE UNIVERSITY effective JULY 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. ARCHIE B. MANAGBANAG as SECURITY GUARD I.

Done this 24th day of JULY 2021 in Visayas State University.

  
**JULIUS V. ABELA**  
Head, OUDRRM

Date: 7/1/2021

Attested by:

  
**HONEY SOFIA V. COLIS**  
OIC-Director, ODHRM

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*