


PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.  
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.  
Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION			
2. SURNAME	LORETO		
FIRST NAME	DALE	NAME EXTENSION (JR., SR)	
MIDDLE NAME	PICAL		
3. DATE OF BIRTH (mm/dd/yyyy)	July 17, 1973	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		
7. HEIGHT (m)	1.70	17. RESIDENTIAL ADDRESS	NA C. Arellano House/Block/Lot No. Street NA Brgy. Lope Montefolka (Zone 3) Subdivision/Village Barangay Baybay Leyte City/Municipality Province 6521
8. WEIGHT (kg)	85	ZIP CODE	
9. BLOOD TYPE	"A"	18. PERMANENT ADDRESS	NA C. Arellano House/Block/Lot No. Street NA Brgy. Lope Montefolka (Zone 3) Subdivision/Village Barangay Baybay Leyte City/Municipality Province 6521
10. GSIS ID NO.	73071701091	ZIP CODE	
11. PAG-IBIG ID NO.	000306309106	19. TELEPHONE NO.	(053) 563-7229
12. PHILHEALTH NO.	13-000047148-9	20. MOBILE NO.	+63955 420 1801
13. SSS NO.	33-2123253-8	21. E-MAIL ADDRESS (if any)	dale_loreto@yahoo.com
14. TIN NO.	178-353-559		
15. AGENCY EMPLOYEE NO.	V-00667		

II. FAMILY BACKGROUND				
22. SPOUSE'S SURNAME	ABELLANA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MA. RUTZIE	NAME EXTENSION (JR., SR)	KRIS MARIE A. LORETO	August 30, 2001
MIDDLE NAME	BARNES			
OCCUPATION	NURSE			
EMPLOYER/BUSINESS NAME	LG Nursery			
BUSINESS ADDRESS	DOHA, QATAR			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	LORETO			
FIRST NAME	DELFIN	Jr.		
MIDDLE NAME	ABELLERA			
25. MOTHER'S MAIDEN NAME	PICAL			
SURNAME	LETICIA			
FIRST NAME	ESPINOSA			
MIDDLE NAME			(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY NORTH CENTRAL SCHOOL	PRIMARY EDUCATION	June 1980	March 1986	NA	1986	NA
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL	HIGH SCHOOL	June 1986	April 1990	NA	1990	NA
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	UNIVERSITY OF CEBU	BS COMPUTER ENGINEERING	June 1990	October 1994	NA	1994	NA
GRADUATE STUDIES	NA	NA	NA	NA	NA	NA	NA

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	June 07, 2019



IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Non-Professional Driver's License	NA	NA	NA	H03-01-035847	17/07/2023

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format *00-01)/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
From	To						
1/1/2019	Present	Science Research Assistant	Visayas State University	P17,975.00	Salary Grade 9	Contractual	Yes
1/1/2018	31/12/2018	Science Research Assistant	Visayas State University	P17,473.00	Salary Grade 9	Contractual	Yes
01/01/2017	31/12/2017	Science Research Assistant	Visayas State University	P16,986.00	Salary Grade 9	Contractual	Yes
01/01/2016	31/12/2016	Science Research Assistant	Visayas State University	P16,512.00	Salary Grade 9	Contractual	Yes
01/01/2014	31/12/2015	Science Research Assistant	Visayas State University	P16,051.00	Salary Grade 9	Contractual	Yes
01/07/2013	31/12/2013	Science Research Assistant	Visayas State University	P14,857.00	Salary Grade 9	Contractual	Yes
01/01/2011	30/06/2013	Science Research Assistant	Visayas State University	P13,663.00	Salary Grade 9	Contractual	Yes
01/01/2010	31/12/2010	Science Research Assistant	Visayas State University	P12,469.00	Salary Grade 9	Contractual	Yes
01/07/2009	31/12/2009	Science Research Assistant	Visayas State University	P11,275.00	Salary Grade 9	Contractual	Yes
01/01/2009	30/06/2009	Science Research Assistant	Visayas State University	P11,275.01	Salary Grade 9	Contractual	Yes
01/07/2008	31/12/2008	Science Research Assistant	Visayas State University	P11,275.02	Salary Grade 9	Contractual	Yes
01/07/2007	30/06/2008	Science Research Assistant	Visayas State University	P10,250.00	Salary Grade 9	Contractual	Yes
01/01/2004	06/30/2007	Science Research Assistant	Leyte State University	P9,318.00	Salary Grade 9	Contractual	Yes
07/01/2003	12/31/2003	Science Research Assistant	Leyte State University	P9,318.00	Salary Grade 9	Contractual	Yes
01/01/2003	06/30/2003	Science Research Assistant	Leyte State University	P9,318.00	Salary Grade 9	Contractual	Yes
02/18/2002	12/31/2002	Science Research Assistant	Leyte State University	P9,318.00	Salary Grade 9	Contractual	Yes
03/01/2000	2/17/2002	Science Aide	Visayas State College of Agriculture	P6,211.00	Salary Grade 4	Contractual	Yes
01/01/2000	01/31/2000	Science Aide	Visayas State College of Agriculture	P6,211.00	Salary Grade 4	Contractual	Yes
02/08/1999	12/31/1999	Science Aide	Visayas State College of Agriculture	P6,211.00	Salary Grade 4	Contractual	Yes
01/03/1995	12/31/1996	Graphics/CAD Operator	SPI Technologies Inc.	P6,000.00	NA	Permanent	No

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 07, 2019
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

[illegible]

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 07, 2019
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<p>34. Are you related by consanguinity or affinity to appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Dr. Erlinda A. Vasquez</td> <td>PhilRootcrops, VSU, Baybay City, Leyte</td> <td>(053) 563-7229</td> </tr> <tr> <td>Dr. Pastor P. Garcia</td> <td>FARMI, VSU, Baybay City, Leyte</td> <td>(053) 563-8264</td> </tr> <tr> <td>Dr. Buenaventura B. Dargantes</td> <td>ISRDS, VSU, Baybay City, Leyte</td> <td>(053) 563-7695</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Dr. Erlinda A. Vasquez	PhilRootcrops, VSU, Baybay City, Leyte	(053) 563-7229	Dr. Pastor P. Garcia	FARMI, VSU, Baybay City, Leyte	(053) 563-8264	Dr. Buenaventura B. Dargantes	ISRDS, VSU, Baybay City, Leyte	(053) 563-7695
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;">Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td style="padding: 2px;">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td style="padding: 2px;">Government Issued ID: <b>GSIS UMID</b></td> </tr> <tr> <td style="padding: 2px;">ID/License/Passport No.: <b>CRN:006-0118-6463-7</b></td> </tr> <tr> <td style="padding: 2px;">Date/Place of Issuance: <b>Tacloban City</b></td> </tr> </table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)	PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: <b>GSIS UMID</b>	ID/License/Passport No.: <b>CRN:006-0118-6463-7</b>	Date/Place of Issuance: <b>Tacloban City</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center; padding: 10px;">             Signature (Sign inside the box)  <b>June 07, 2019</b>            Date Accomplished         </td> </tr> </table>	 Signature (Sign inside the box) <b>June 07, 2019</b> Date Accomplished						
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<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;"> <p>ID picture taken within the last 6 months 3.5 cm. X 4.5 cm (passport size)</p> <p>With full and handwritten name tag and signature over printed name</p> <p>Computer generated or photocopied picture is not acceptable</p> </div> <p style="text-align: center; margin-bottom: 10px;">PHOTO</p> <div style="border: 1px solid black; padding: 10px; text-align: center;"> <p>Right Thumbmark</p> </div>													
<p>SUBSCRIBED AND SWORN to before me this <u>18 JUN 2019</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; padding: 10px; text-align: center; margin-top: 10px;">   <b>ATTY. RYSA C. GUINOCOR</b>  <b>VSU LEGAL OFFICER</b>            Person Administering Oath         </div>													



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: February 18, 2002 – present
- Position: Science Research Assistant
- Name of Office/Unit: PhilRootcrops
- Immediate Supervisor: Alan B. Loreto
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Developed Rootcrops Germplasm Database
  - Developed Interactive Multimedia CD for Rootcrops Cultural Management
  - Developed and Design PhilRootcrops Webpage
  - Developed GIS Maps for Rootcrops production and Suitability Maps for Rootcrops in Region VIII
  - Developed GIS Maps for CRVA for the Province of Negros and Cebu Province
  - Developed GIS Maps for Suitability of selected crops in selected Municipalities of So. Leyte with the impact of Climate Change
- Summary of Actual Duties
  - Responsible for the development of programming and maintenance of Rootcrops germplasm database (sweetpotato, cassava, taro, yam); repair & maintenance of Digital and Computer related equipments (Hardware & Software), Local Area Network (LAN); update and maintained PhilRootcrops Webpage; GIS mapping and performs other related functions.

- Duration: February 2, 1998 – February 17, 2001
- Position: Science Aide
- Name of Office/Unit: ISRDS
- Immediate Supervisor: Buenaventura B. Dargantes
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Developed GIS maps for selected Crops of Region VIII and Suitability maps of selected crops in Region VIII

- Summary of Actual Duties

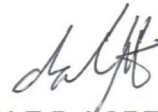
- Conduct survey of Shallow Tube Wells respondent in the Cebu Province; encode the data in the computer; maintenance of computer equipment (Hardware & software); developed GIS maps for food security and performs other related functions.

- Duration: March 3, 1995 – December 31, 1996
- Position: Graphics/CAD Operator
- Name of Office/Unit: SPI Technologies INC.
- Immediate Supervisor: Richard Dumaguete
- Name of Agency/Organization and Location: SPI Technologies INC., SPI Bldg., Pascor Drive, Sto. Niño, Parañaque, Metro Manila

- List of Accomplishments and Contributions (if any)

- Summary of Actual Duties

- Assist in data encoding for the database of the cables and Manholes; digitize maps, cables, manholes with a specified identification; assign as final checker for Quality Inspector and performs other related functions.



**DALE P. LORETO**

(Signature over Printed Name  
of Employee/Applicant)

Date: June 07, 2019