

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Maria Roberta S. Miraflor has assumed the duties and responsibilities as Administrative Officer III of Records and Archives Office effective July 3, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Miraflor as Administrative Officer III.

Done this 11th day of July, 2023 in VSU, Baybay City, Leyte.


RYSAN C. GUINOCOR
Head of Office/Department/Unit

Date: July 3, 2023

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*