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VISAYAS STATE UNIVERSITY
Baybay City, Leyte

May 10, 2016

Dr. Edgardo E. Tulin
President
Visayas State University



Thru: **Dr. Beatriz S. Belonias**
Office of the Vice President for Instruction

Sir:

Subject: **Request for the approval of Study Leave** *with* **for Ms. Babylyn C. Lambert**

Greetings!

We are pleased to inform your good office that **Ms. Babylyn C. Lambert** of the Department of Economics has been included in the first batch of approved nominees for the graduate studies scholarships of CHED for this academic year 2016-2017. In line with this, we would like to request your good office for an approval of her study leave to pursue doctoral degree in economics. In addition she is scheduled to go on study leave this academic year based on the department's faculty development plan.

Attached herewith is a copy of CHED Memorandum Order No. 26 series of 2016.

We look forward to your affirmative response on this request. Thank you very much.

Sincerely yours,

[Signature]
MOISES NEIL V. SERIÑO
Dept. Personnel Committee
Head, DOE

[Signature]
MA. SALOME B. BULAYOG
Dept. Personnel Committee

[Signature]
BRENDA M. RAMONEDA
Dept. Personnel Committee

Recommending Approval:

[Signature]
BEATRIZ S. BELONIAS, Ph.D.
Vice President for Instruction

VSFC Res. No. 103, series of 2016
Action: Recommending approval to
study leave with pay.

Dated: May 13, 2016

Approved

[Signature]
EDGARDO E. TULIN, Ph.D.
President