

CS Form No. 001 (Revised 1998)

## Republic of the Philippines VISAYAS STATE UNIVERSITY Baybay, Leyte

## PLANTILLA OF CASUAL APPOINTMENT

Source of Funds: A.III.a Department/Div: ATEP-ILF Date Prepared by HRMDO: 0/01/10 Daily Wagel Period of Employment If renewal(include date of Name of Appointee/s Position Level SG Salary From To previous employment) 1. GLORIA, Reynaldo N. ADMIN ASSTIL 1 8 479.00 JAN. 1, 2010 FEB. 28, 2010 JULY 1-2009-DEC. 31, 2009

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project already been completed/finished or their performance are below par.

## CERTIFICATION:

This is to certify that all the requirements are pursuant to CSC MC NO. 40, s, 1998 as amended, have been complied with, reviewed and found in order.

TERESITA L. QUINANOLA

Sup Admin Officer 1/1/2010

APPROVED:

JOSE L. BACUSMO Appointing Authority 1/1/2010

Pinagtibay alinsuned sa resolusyon ng Komisyon ng Serbisyo Sibil Blg-93-58-42 na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS STATED HEREIN WHERE PUBLISHED ON 12/15/09 IN CSC BULLETIN PURSUANT TO CSC MC NO. 20.S. 2002.

TERESITA L. QUINANOLA HRMO/PO

VERIFIED BY: