

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and () separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

I. PERSONAL INFORMATION

SURNAME	CAÑA		
FIRST NAME	LOLITO		NAME EXTENSION (JR., SR) NONE
MIDDLE NAME	DE LA CRUZ		
DATE OF BIRTH (mm/dd/yyyy)	12-26-58	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
PLACE OF BIRTH	TUBURAN, CEBU	If holder of dual citizenship, please indicate the details.	
SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	VSCA, VISCA House/Block/Lot No. Street Subdivision/Village PANGASUGAN City/Municipality Barangay BAYBAY LEYTE Province
HEIGHT (m)	5' 2"	ZIP CODE	6521
WEIGHT (kg)	60 KL.	18. PERMANENT ADDRESS	VSCA, VISCA House/Block/Lot No. Street Subdivision/Village PANGASUGAN City/Municipality Barangay BAYBAY LEYTE Province
BLOOD TYPE	O	ZIP CODE	6521
CGSIS ID NO.	006-0102-6204-9	19. TELEPHONE NO.	NONE
PAG-IBIG ID NO.	1700-0024-4756	20. MOBILE NO.	09058443626
PHILHEALTH NO.	13-000015105-0	21. E-MAIL ADDRESS (if any)	TDZITS.YAHOO.COM.PH
SSS NO.	NONE		
14. TIN NO.	116-623-601		
15. AGENCY EMPLOYEE NO.	NONE		

II. FAMILY BACKGROUND

SPOUSE'S SURNAME	CAÑA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	EMILIANA	NAME EXTENSION (JR., SR) NONE	RODNEY CAÑA	8-2-1980
MIDDLE NAME	GATCHALIAN		RANDY CAÑA	4-15-1982
OCCUPATION	FRUIT VENDOR		RICHARD CAÑA	12-22-1984
EMPLOYER/BUSINESS NAME	SELF EMPLOYED		EMILYN CAÑA	5-27-1985
BUSINESS ADDRESS	VISCA MARKET, BAYBAY CITY, LEYTE			
TELEPHONE NO.	NONE			
FATHER'S SURNAME	CAÑA			
FIRST NAME	DANIEL	NAME EXTENSION (JR., SR)		
MIDDLE NAME	AUMENTAR			
MOTHER'S MAIDEN NAME	VERGILLA SAYSON DE LA CRUZ			
SURNAME	CAÑA			
FIRST NAME	VERGILLA			
MIDDLE NAME	DE LA CRUZ			

III. EDUCATIONAL BACKGROUND

LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CAMP 7, ELEM. SCHOOL	PRIMARY	1963	68		1968	DIPLOMA
SECONDARY	TUBURAN, NAT'L. SCHOOL	HIGH SCHOOL	1970	73		1973	DIPLOMA
VOCATIONAL / TRADE COURSE	NONE						
COLLEGE	CEBU COLLEGE OF COMMERCE	DRAFTING TECHNOLOGY	1974	75	18		
GRADUATE STUDIES	NONE	N/A					

SIGNATURE		DATE	MAY 4, 2017
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

MAY 4, 2017

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

[illegible]

(Continue on separate sheet if necessary)


VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	MAY 4, 2017
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree? ☐ YES ☒ NO

b. within the fourth degree (for Local Government Unit - Career Employees)? ☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense? ☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court? ☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal? ☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector? ☐ YES ☒ NO

If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? ☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate? ☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country? ☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group? ☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability? ☐ YES ☒ NO

If YES, please specify ID No: _____

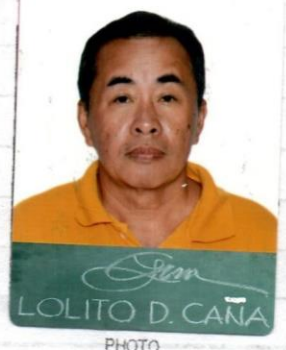
c. Are you a solo parent? ☐ YES ☒ NO

If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DIOSDADD TORRECAMPON	BRGY. CAGDALIPS BAYBAY CITY	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: Y000135

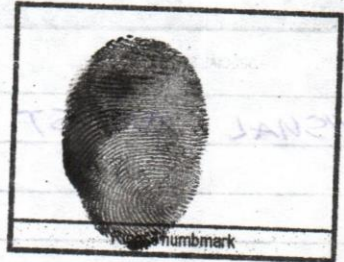
ID/License/Passport No.: _____

Date/Place of Issuance: _____

Signature (Sign inside the box)

MAY 4 2017

Date Accomplished



SUBSCRIBED AND SWORN to before me this MAY 05 2017, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR

NOTARY PUBLIC

Person Administering Oath

PTR 0195853 - BAYBAY/LEYTE - 1/12/17

IBP 1030924 - TACLOBAN CITY - 12/19/16

MCLE COMP. NO. V-0007522-07/20/15

ROLL OF ATTORNEYS NO. 57467