

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. CHIZKA MAE S. MARTINEZ has
assumed the duties and responsibilities as Administrative Aide III
_____ of Office Of The Data Protection Officer
effective April 16, 2021.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. CHIZKA MAE S. MARTINEZ as Administrative
Aide III.

Done this 16th day of April 2021 in Baybay City, Leyte.


Atty. RYSAN C. GUINOCOR
Head of Office/Department/Unit

Date: April 16, 2021

Attested by:


HONEY SOFIA V. COLIS
OIC HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*