

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. VALERIE D. CIRCULADO has
assumed the duties and responsibilities as Administrative Aide III of
Cash Division Office effective January 3, 2018.

This certification is issued in connection with the issuance of the
appointment of Ms./Mr. CIRCULADO as Administrative Aide III.

Done this 3rd day of January 2019 in _____.


CORAZON U. NUEVO
Supervising Administrative Officer

Date: 1/4/19

Attested by:


LOURDES B. CANO
Director for Admin. & Human Resource Development

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*