



VISAYAS
STATE UNIVERSITY

Office of the President

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NOTICE OF SALARY ADJUSTMENT

27-April-2020

Ms. Vera Stephanie B. Ballentes

CVM

VSU, Visca, City of Baybay, Leyte


Dear Ms. Ballentes:

Pursuant to National Budget Circular No. 579 dated January 24, 2020 implementing Republic Act No. 11466 dated January 8, 2020, your daily wage is hereby adjusted effective February 01, 2020 as follows:

1. Daily wage rate effective February 01, 2020,
under the New Salary Schedule; SG: 9, Step: 1 ₱ 853.82
2. Actual daily wage rate salary as of February 01, 2020;
SG: 9, Step: 1 ₱ 817.05
3. Daily wage adjustment effective: February 01, 2020 (1-2) ₱ 36.77

It is understood that this salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,


EDGARDO E. TULIN
President

Position Title: Administrative Assistant III

Salary Grade: 9

cc: **Records**, ODA-HRD, PRPEO, Accounting, GSIS, Payroll