

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. RICO MASCARIÑAS has assumed the duties and responsibilities as DRIVER II of MOTOR POOL SERVICES UNIT / PPO effective NOV 04 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. MASCARIÑAS as DRIVER II.

Done this 4th day of November 2024 in Baybay City Leyte.



MARLON G. BURLAS
Head of Office/Department/Unit

NOV 04 2024

Date: _____

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*