

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	OGALESKO		
FIRST NAME	RHEA JENNY	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ABUCOT		
3. DATE OF BIRTH (mm/dd/yyyy)	12/4/1994	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	C. ARELLANO
7. HEIGHT (m)	1.64	House/Block/Lot No.	Street
8. WEIGHT (kg)	56	Subdivision/Village	SAN JUAN
9. BLOOD TYPE	N/A	City/Municipality	LEYTE
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	N/A	18. PERMANENT ADDRESS	House/Block/Lot No. Street
12. PHILHEALTH NO.	13-025313097-1	Subdivision/Village	Barangay
13. SSS NO.	N/A	City/Municipality	CATARMAN NORTHERN SAMAR
14. TIN NO.	480-883-954	ZIP CODE	6400
15. AGENCY EMPLOYEE NO.	N/A	19. TELEPHONE NO.	N/A
		20. MOBILE NO.	+639554855810
		21. E-MAIL ADDRESS (if any)	riogalesco@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	OGALESKO			
FIRST NAME	ANTONIO	SR		
MIDDLE NAME	VALEN			
25. MOTHER'S MAIDEN NAME				
SURNAME	ABUCOT			
FIRST NAME	REMEDIOS			
MIDDLE NAME	MAPA			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GABAS CENTRAL ELEMENTARY SCHOOL	BASIC EDUCATION	2001	2007		2007	1st Hon. Mention
SECONDARY	VISAYAS STATE UNIVERSITY-LABORATORY HIGH SCHOOL	SECONDARY EDUCATION	2007	2011		2011	with Honors
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	VISAYAS STATE UNIVERSITY	BS in DEVELOPMENT COMMUNICATION	2011	2015		2015	Cum Laude
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MS in DEVELOPMENT COMMUNICATION			24 UNITS		

(Continue on separate sheet if necessary)

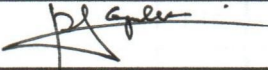
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
PRESIDENTIAL DECREE NO. 907		04/22/2015	CIVIL SERVICE COMMISSION REGIONAL OFFICE VIII	100108150608	10/16/2015

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/N)
From	To						
8/1/2016	present	EDUCATION RESEARCH ASSISTANT	VISAYAS STATE UNIVERSITY-OFFICE OF THE GRADUATE SCHOOL	P16, 985.10		CASUAL	YES
01/03/2016	07/29/2016	ADMINISTRATIVE ASSISTANT I	DEPARTMENT OF AGRICULTURE REGION VIII- BOTTOM UP BUDGETING OFFICE	P13, 816.00		JOB ORDER	YES
11/02/2015	12/31/2015	ADMINISTRATIVE ASSISTANT III	DEPARTMENT OF AGRICULTURE REGION VIII- BOTTOM UP BUDGETING OFFICE	P16, 038.00		JOB ORDER	YES
05/18/2015	10/30/2015	SCIENCE RESEARCH ASSISTANT	VISAYAS STATE UNIVERSITY-OFFICE OF THE VICE PRESIDENT FOR RESEARCH AND	P8,000.00		JOB ORDER	YES
01 /06/2015	05/16/2015	LAYOUT ARTIST/GRAPHIC DESIGNER	PIXELMAX PRINTING AND IMAGING SOLUTIONS	P6,240.00		TEMPORARY	NO
03/15/2014	03/31/2014	RESEARCH ENCODER	PHILIPPINE HIGHER EDUCATION RESEARCH NETWORK (PHERNET)	P3,480.00		JOB ORDER	NO
06/22/2013	04/19/2014	STUDENT FACILITATOR	VISAYAS STATE UNIVERSITY-NATIONAL SERVICE TRAINING PROGRAM	P2,000.00		JOB ORDER	YES

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12/28/17
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A				

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

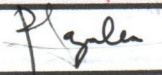
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Visayas State University Strategic Planning-Briefing	6/23/2017	6/23/2017	4	Technical	Visayas State University
	Pinoy Media Congress -Media and Information Literacy	2/16/2017	2/17/2017	12	Advance communication	Philippine Association of Communication Educators Foundation, Inc., Visayas State University
	Reorientation of Department/Office Secretaries	11/15/2016	11/15/2016	4	Professional	Visayas Satte University, Office of Development and Human Resource
	Gender Sensitivity Training on Human Rights, CEDAW and VAWC	03/09/2016	03/09/2016	8	Professional	Department of Agriculture
	The Orientation on the Magna Carta for Women	03/08/2016	03/08/2016	6	Professional	Department of Agriculture
	Technical Forum on Coping with Challenges of the ASEAN Economic Community (AEC) and Climate Change	11/27/2015	11/27/2015	6	Technical	Department of Agriculture
	Pre-employment Orientation Seminar	04/17/2015	04/17/2015	4	Self development	Visayas State University, Department of Labor and Employment
	PH+SocialGood Summit:Tacloban #2030NOW	09/20/2014	09/20/2014	8	Advance communication	Rappler, Freidrich Norman Foundation, World Vision
	Regional Tertiary Schools Press Conference: Rebuilding Eastern Visayas through Campus Journalism	08/06/2013	08/08/2014	24	Advance communication	Amaranth, Visayas State University, RTSPAA, PACE, Rappler
	Academe Orientation of Pantawid Pamilyang Pilipino Program (4Ps)	10/10/2013	10/10/2013	7	Professional	Department of Social Welfare and Development, Visayas State University
	MoveLeyte2: Harnessing Social Media for Honest Election	08/09/2013	08/09/2013	6	Advance communication	Rappler, Visayas State University
	MoveLeyte: Social Media for Environmental Awareness and Disaster Preparedness	01/05/2013	01/05/2013	6	Advance communication	Rappler, Visayas State University
	Rappler Chat Series: Social Media for Social Change	09/12/2012	09/12/2012	5	Advance communication	Rappler, University of the Philippines Los Banos
	Regional Tertiary Schools Press Conference	03/01/2012	03/03/2012	24	Advance communication	Amaranth, Visayas State University, RTSPAA, PACE, Rappler

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Advanced Computer Skills		N/A		Member/Administrative Personnel Association
	Communication Skills				Member/Graduate Student Council
	Video Editing				Associate Editor/ Amaranth
	Photo Editing				Member/ Development Communicators' Society
	Data encoding and Processing Skills				Secretary/Magnum Opus Photography Club
					Facilitator/ Civic Welfare Training Service

(Continue on separate sheet if necessary)

SIGNATURE		DATE	12/28/17
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:
Date Filed:
Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	CEL. NO.
Dr. Anabella B. Tulin	Visca, Baybay City, Leyte	9173064899
Dr. Editha G. Cagasan	Visca, Baybay City, Leyte	9155913358
Dr. Christina Gabrillo	Visca, Baybay City, Leyte	9322497436

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PHILHEALTH ID
ID/License/Passport No.: 13-025313097-1
Date/Place of Issuance: Baybay City, Leyte

(Signature (Sign inside the box))
12/28/17
Date Accomplished

Right Thumbmark

SUBSCRIBED AND SWORN to before me this JAN 12 2018, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR
NOTARY PUBLIC
Person Administering Oath

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