

CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VILLAMOR		
FIRST NAME	ABEGAIL	NAME EXTENSION (JR., SR)	
MIDDLE NAME	BADILLA		
3. DATE OF BIRTH (mm/dd/yyyy)	02/22/1999	16. CITIZENSHIP	<div><input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship</div> <div><input type="checkbox"/> by birth <input type="checkbox"/> by naturalization</div> <div>Pls. indicate country:</div> <div>Philippines</div>
4. PLACE OF BIRTH	BRGY. BOOD, MARIBOJOC, BOHOL	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<div><input checked="" type="checkbox"/> Single <input type="checkbox"/> Married</div> <div><input type="checkbox"/> Widowed <input type="checkbox"/> Separated</div> <div><input type="checkbox"/> Other/s:</div>		
7. HEIGHT (m)	1.58	17. RESIDENTIAL ADDRESS	FERNANDEZ BOARDINGHOUSE N/A
8. WEIGHT (kg)	50		House/Block/Lot No. Street
9. BLOOD TYPE	N/A		N/A PANGASUGAN
10. GSIS ID NO.	2006126549		Subdivision/Village Barangay
11. PAG-IBIG ID NO.	121308579951		BAYBAY LEYTE
12. PHILHEALTH NO.	13-025590519-9	ZIP CODE	City/Municipality Province
13. SSS NO.	N/A		6521
14. TIN NO.	613-955-448-000	18. PERMANENT ADDRESS	N/A PUROK 3
15. AGENCY EMPLOYEE NO.	N/A		House/Block/Lot No. Street
			N/A BOOD
			Subdivision/Village Barangay
			MARIBOJOC BOHOL
		ZIP CODE	City/Municipality Province
			6336
19. TELEPHONE NO.	N/A		
20. MOBILE NO.	09380040800		
21. E-MAIL ADDRESS (if any)	abegail.villamor@vsu.edu.ph		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	VILLAMOR			
FIRST NAME	NENITO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	VALDUEZA			
25. MOTHER'S MAIDEN NAME				
SURNAME	BADILLA			
FIRST NAME	MARY GRACE			
MIDDLE NAME	GAL		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LAGTANGON ELEMENTARY SCHOOL	PRIMARY	06/03/2006	04/10/2012	N/A	2012	VALEDICTORIAN
SECONDARY	UNIVERSITY OF BOHOL	SENIOR HIGH SCHOOL	04/06/2012	04/09/2018	N/A	2016	WITH HIGH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS AGRICULTURAL AND BIOSYSTEMS ENGINEERING	08/04/2018	08/12/2022	N/A	2022	CUM LAUDE
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	DECEMBER 14, 2023
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	
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DATE _____

DECEMBER 14, 2023

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	RESEARCH ACADEMY ON CAMPUS SCIENCEDIRECT ARTICLES AND JOUNALS: CHOOSING THE RIGHT ONE FOR YOUR RESEARCH	01/29/2021	01/29/2021	4.0	PARTICIPANT	DEPARTMENT OF SCIENCE AND TECHNOLOGY - PHILIPPINE COUNCUL FOR INDUSTRY, ENERGY AND EMERGING TECHNOLOGY RESEARCH AND
	ASIAN INSTITUTE OF TECHNOLOGY EDUCATION AND INNOVATION CAMP "THE EDUCATION AND INNOVATION CAMP ON NEW TECHNOLOGIES FOR DEVELOPMENT"	09/24/2021	10/07/2021	96.0	PARTICIPANT	ASIAN INSTITUTE OF TECHNOLOGY, THAILAND
	2ND YOUTH IN AGRICULTURE SUMMIT "SPARK, ENCOURAGE, ENGAGE THE YOUTH TO DEVELOP (SEED) NEW LEADERS IN AGRICULTURE"	04/21/2022	04/22/2022	16.0	PARTICIPANT	BUREAU OF SOILS AND WATER MANAGEMENT, CONVENTION HALL, VISAYAS AVENUE, QUEZON CITY
	HARMONIZING FACILITIES AND EQUIPMENT USED FOR RESEARCH	08/17/2023	08/17/2023	8.0	PARTICIPANT	VSU, ECO-FARMI TRAINING HALL
	IN-HOUSE REVIEW	05/08/2023	05/12/2023	40.0	PRESENTER	VSU, OVPREI BUILDING
	35TH JOINT VICARP -RRDEN REGIONAL SYMPOSIUM	11/30/2023	12/012/2023	16.0	POSTER PRESENTER	RDE HALL, VSU, BAYBAY CITY
	NATIONAL SCIENCE AND TECHNOLOGY WEEK	11/21/2023	11/26/2023	48.0	EXHIBITOR	DEPERTMENT OF SCIENCE AND TECHNOLOGY- ILOILO CONVENTION
	ABACA-NOBASYON 2023	05/24/2023	05/27/2023	32.0	EXHIBITOR	DEPARTMENT OF SCIENCE AND TECHNOLOGY - SPORTS COMPLEX,
	RICE MACHINERY OPERATIONS	06/26/2023	07/28/2023	240.0	TRAINEE	TESDA - KING LEON INTEGRATED FARM, LIBERTY, HILONGOS, LEYTE

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER-AIDED DRAFTING (CAD)		N/A		Administrative Personnel Association (AAPA)
	READING ARTICLES		N/A		
	LEARNING/ADAPTIBILITY		N/A		
	COMPUTER		N/A		
	PROGRAMMING		N/A		
	RICE MACHINERY OPERATIONS				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	DECEMBER 14, 2023
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☐ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
MA. GRACE C. SUMARIA	grace.curay@vsu.edu.ph	09327291428
ELDON P. DE PADUA	eldon.depadua@vsu.edu.ph	09159675079
NILO L. LEORNA	nilo.leorna@vsu.edu.ph	09996915424

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **TIN**

ID/License/Passport No.: **613-955-448-0000**

Date/Place of Issuance: **SEPTEMBER 2, 2022/ORMOC CITY**

Signature (Sign inside the box)

DECEMBER 14, 2023

Date Accomplished

ABEGAIL B. VILLAMOR

PHOTO

Right Thumbmark

SUBSCRIBED AND SWORN to before me this **11 JAN 2024**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN L. GUINOCOR

VSU Chief Legal Officer

Person Administering Oath

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Sample: If applying to Supervising Administrative Officer

- Duration: September 1, 2022 – Present
- Position: Science Aide
- Name of Office/Unit: National Abaca Research Center
- Immediate Supervisor: Feliciano G. Sinon
- Name of Agency/Organization and Location: Visayas State University
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
- Assists in crafting research and extension proposals related to processing and utilization of abaca and other natural fibers
- Assists in conducting research and extension activities on abaca processing and utilization
- Assists in gathering data for the research and extension projects on abaca processing and utilization
- Assists the direct supervisor on other assigned responsibilities/committees of the center


ABEGAIL B. VILLAMOR

(Signature over Printed Name
of Employee/Applicant)

Date: 01/29/2024