

CS Form No. 212  
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME

COBICO

FIRST NAME

EDGARDO

MIDDLE NAME

GUMBA

NAME EXTENSION (JR., SR)

JR

3. DATE OF BIRTH  
(mm/dd/yyyy)

April 19, 1986

4. PLACE OF BIRTH

Baybay City Leyte

5. SEX

☒ Male ☐ Female

6. CIVIL STATUS

☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:

7. HEIGHT (m)

5'9

8. WEIGHT (kg)

80

9. BLOOD TYPE

B+

10. GSIS ID NO.

2006330209

11. PAG-IBIG ID NO.

121205641017

12. PHILHEALTH NO.

130251598208

13. SSS NO.

N/A

14. TIN NO.

265880328000

15. AGENCY EMPLOYEE NO.

N/A VO2106

16. CITIZENSHIP

☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization  
If holder of dual citizenship, please indicate the details.  
Pls. indicate country:

17. RESIDENTIAL ADDRESS

House/Block/Lot No.

Tipay

Subdivision/Village

Baybay City

City/Municipality

Street

Sta. Cruz

Barangay

Leyte

Province

18. PERMANENT ADDRESS

House/Block/Lot No.

Tipay

Subdivision/Village

Baybay City

City/Municipality

Street

Sta. Cruz

Barangay

Leyte

Province

19. TELEPHONE NO.

N/A

20. MOBILE NO.

09319714429

21. E-MAIL ADDRESS (if any)

jerrygumba19@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME

N/A

FIRST NAME

N/A

MIDDLE NAME

N/A

OCCUPATION

N/A

EMPLOYER/BUSINESS NAME

N/A

BUSINESS ADDRESS

N/A

TELEPHONE NO.

N/A

23. NAME of CHILDREN (Write full name and list all)

N/A

DATE OF BIRTH (mm/dd/yyyy)

N/A

24. FATHER'S SURNAME

COBICO

FIRST NAME

EDGARDO

MIDDLE NAME

LORETO

25. MOTHER'S MAIDEN NAME

GUMBA

FIRST NAME

BELINDA

MIDDLE NAME

URDANETA

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL

NAME OF SCHOOL  
(Write in full)

BASIC EDUCATION/DEGREE/COURSE  
(Write in full)

PERIOD OF ATTENDANCE

From

To

HIGHEST LEVEL/  
UNITS EARNED  
(if not graduated)

YEAR GRADUATED

SCHOLARSHIP/  
ACADEMIC  
HONORS  
RECEIVED

ELEMENTARY

Sta.Cruz elementary School

PRIMARY EDUCATION

1993

1999

1999

N/A

SECONDARY

Baybay National High School

SECONDARY EDUCATION

2001

2005

2005

N/A

VOCATIONAL /  
TRADE COURSE

TESDA NCII

EIM

2013

N/A

COLLEGE

N/A

N/A

N/A

N/A

GRADUATE STUDIES

N/A

N/A

N/A

N/A

(Continue on separate sheet if necessary)

SIGNATURE

DATE

JUNE 13, 2024

CS FORM 212 (Revised 2017), Page 1 of 4

#### IV. CIVIL SERVICE ELIGIBILITY

[illegible]


(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JUNE 13, 2024
-----------	---	------	---------------

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	FIRE FIGHTING AND RESCUE TRAINING	11/05/2018	11/09/2018	72 hrs	Technical	VISAYAS STATE UNIVERSITY-MAIN
	OVPAF STRATEGIC PLANNING WORKSHOP	2/15/2017	2/16/2017	16 hrs	Foundation	VISAYAS STATE UNIVERSITY-MAIN
	CONSUMER ELECTRONICS NCII	06/10/2010	12/17/2010	800 hrs	FOUNDATION	ORMOC CITY TECHNOLOGICAL AND MANPOWER TRAINING AND RESEARCH
	ELECTRICAL INSTALLATION MAINTENANCE	01/22/2013	06/18/2013	603 hrs	Technical	ORMOC CITY TECHNOLOGICAL AND MANPOWER TRAINING AND RESEARCH
	INTRODUCTION TO METROLOGY AND INDUSTRIAL CALIBRATION	07/12/2022	07/13/2022	16 hrs	Technical	VISAYAS STATE UNIVERSITY-MAIN
	DISATER RISK REDUCTION AND MANAGEMENT(DRRM)	04/04/2022	04/04/2022	8 hrs	TECHNICAL	KOICA(KOREA INTERNATIONAL COOPERATION AGENCY
	USER'S TRAINING OF FLUKE 1625-2,FLUKE-1630-2,FLUKE-II910,FLUKE-1777,FLUKETIS60+9Hz,FLUKE-	03/19/24	03/20/24	16hrs	TECHNICAL	PRESIDIUM.PH CORPORATION
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	ELECTRICIAN	N/A				N/A
	ELECTRONICS TECHNICIAN					
	DRIVER					
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	JUNE 13, 2024	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	If YES, give details: NO
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	If YES, give details: NO  If YES, give details: Date Filed: NO Status of Case/s: NO
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	If YES, give details: NO
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	If YES, give details: NO
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	If YES, give details: NO  If YES, give details: NO
39. Have you acquired the status of an immigrant or permanent resident of another country?	If YES, give details (country): NO
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	If YES, please specify: NO  If YES, please specify ID No: NO  If YES, please specify ID No: NO

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
ENGR. MARLON BURLAS	ORMOC CITY	9176341520
ENGR. MARIO LILIO VALENZONA	BAYBAY CITY	9176341514
MR. CLAUDIO ABABAT JR.	BAYBAY CITY	9268310890

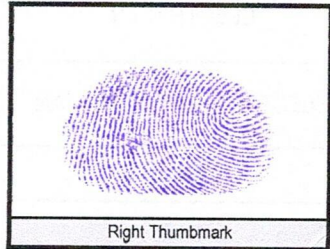
42.



EDGARDO G. GUINOCO JR.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: DRIVER'S LICENSE
ID/License/Passport No.: H12-11002150
Date/Place of Issuance: 04/19/2032- BAYBAY LTO OFFICE

Signature (Sign inside the box)
JUNE 13, 2024
Date Accomplished



SUBSCRIBED AND SWORN to before me this 28 JUN 2024, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCO JR.
YSU Civil Legal Officer
Person Administering Oath

## WORK EXPERIENCE SHEET


**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

**Sample: If applying to Supervising Administrative Officer**

- Duration: January 2, 2014– present
- Position: Sound Operator/Electrician
- Name of Office/Unit: Physical Plant Office
- Immediate Supervisor: Mario Marlon G. Burlas
- Name of Agency/ Visayas State University
  
- List of Accomplishments and Contributions (if any)
  - **Repair and Maintenance of VSU Electrical System**
  
- Summary of Actual Duties
  - Operate of Sound System
  - Repair and installation of Electrical

- Duration: June 1, 2023 – present
- Position: Electronic Technician and Sound Operator
- Name of Office/Unit: Physical Plant Office
- Immediate Supervisor: John Allan A. Gulles
- Name of Agency/ Visayas State University
  
- List of Accomplishments and Contributions (if any)
  - **Operate of Sound System**
  - **Repair of Laboratory equipment**
  
- Summary of Actual Duties
  - Operate of Sound System
  - Repair of Laboratory Equipment
  - Assist the repair of Air Conditioner and Refrigerator

  
EDGARDO G. COBICO JR.  
(Signature over Printed Name  
of Employee/Applicant)

Date: JUNE 20, 2024