

REPUBLIC OF THE PHILIPPINES BC-CSC Form No. 1 (Position Description Form)			1. NAME OF EMPLOYEE <i>Luchavez Diving Monte</i> <small>(Family Name) (Given Name) (Middle Name)</small>		
2. DEPARTMENT, CORPORATION OR AGENCY/ LOCAL GOVERNMENT LEYTE STATE UNIVERSITY			3. BUREAU OR OFFICE LSU		
4. DEPT./BRANCH/DIVISION <i>VSU Laboratory High School</i>			5. WORK STATION/PLACE OF WORK LSU		
3a. PRES. APPRO. ACT/ BOARD RES/ ORD. NO.		6b. PREV. APPRO ACT/ BOARD RES/ ITEM NO. <i>LS</i>		7a. SALARY P.A.: <i>P147,408.00</i> 7b. OTHER COMPENSATION: PERA/ACA	
3. OFFICIAL DESIGNATION OF POSITION <i>Instructor I</i>			9. WORKING PROPOSED TITLE		
10. WAPCO CLASSIFICATION OF THIS POSITION			11. OCCUPATION GROUP TITLE <small>(leave blank)</small>		
12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS MUNICIPALITY [] CITY [] PROVINCE []					
1st [] 2nd [] 3rd [] 4th [] 5th [] 6th []					
13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.					
Percent of Working Time : DUTIES					
<div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>85% - To teach Mathematics subjects at VSULHS</p> <p>10% - Adviser, IV- Neptune Section</p> <p>5% - To do other duties assigned by the Section</p> <hr/> <p>100%</p> </div> <div style="width: 65%;"> <p style="text-align: center;">Head of VSULHS Principal</p> </div> </div>					

