

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms/Mr. LETTY JEAN C. LOR has assumed the duties and responsibilities as Administrative Aide III of Visayas State University effective March 16, 2018.

This certification is issued in connection with the issuance of the appointment of Ms/Mr Letty Jean C. Lor as Administrative Aide III.

Done this 16th day of March 2018 in Visayas State University.

MARIA AURORA T.W. TABADA
Head of Office/Department/Unit

Date: March 16, 2018

Attested by:

LOURDES B. CANO
Highest Ranking HRMO

201 file
Admin
COA
CSC

*For submission to CSCFO
within 30 days from the
date of assumption of the
appointee*