

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) ☐ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Mazo		
FIRST NAME	Analyn		NAME EXTENSION (JR., SR) NA
MIDDLE NAME	Mendoza		
3. DATE OF BIRTH (mm/dd/yyyy)	01/24/1973	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Naawan, Misamis Oriental	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Duplex H2 VSU Campus House/Block/Lot No. Street Visca Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.57	ZIP CODE	6521
8. WEIGHT (kg)	61.5		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	House/Block/Lot No. Street Poblacion Subdivision/Village Barangay Naawan Misamis Oriental City/Municipality Province
10. GSIS ID NO.	006-0118-6862-5	ZIP CODE	9023
11. PAG-IBIG ID NO.	1700-0026-9333		
12. PHILHEALTH NO.	130000156893		
13. SSS NO.	N/A	19. TELEPHONE NO.	053 563 7536
14. TIN NO.	186-751-446	20. MOBILE NO.	09171624920
15. AGENCY EMPLOYEE NO.	V00329	21. E-MAIL ADDRESS (if any)	

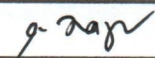
II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Mazo		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Andrew	NAME EXTENSION (JR., SR)	Harold Adrian M. Mazo	November 17, 1998
MIDDLE NAME	Antolan		Ivan Andrew M. Mazo	February 27, 2000
OCCUPATION	Teacher			
EMPLOYER/BUSINESS NAME	Visanayas State University			
BUSINESS ADDRESS	Institute of Human Kinetics, VSU, Baybay City, Leyte			
TELEPHONE NO.	053 563 7396			
24. FATHER'S SURNAME	Mendoza			
FIRST NAME	Antonio	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Daganio			
25. MOTHER'S MAIDEN NAME				
SURNAME	Abitona			
FIRST NAME	Evelyn			
MIDDLE NAME	Ababao		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Naawan Central School	Elemnetary Certificate	1979	1985		1985	None
SECONDARY	Naawan Fisheries High School	High School Diploma	1985	1989		1989	None
VOCATIONAL / TRADE COURSE	N/A						
COLLEGE	Mindanao State University, School of Marine Fisheries and Technology	BS Marine Biology	1989	1993		1993	None
GRADUATE STUDIES	University of San Carlos	MS Marine Biology	2004	2007		2007	None
	University of San Carlos	PhD Biology Track Marine Biology	2010	2014		2014	DOST-ASTHRDP

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Nov. 15, 2019
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#### IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Carrier Service Professional Exam	81.9	Nov. 8, 1997	CSC Regional Office No. 8	N/A	N/A

(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	<i>[Signature]</i>	DATE	Nov. 15, 2017
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
None						
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Annual Convention of the Federation of Institutions for Marine and Freshwater Sciences	16/10/2019	18/10/2019	16	Technical	SLSU, Southern Leyte
	Seminar on Aging: Lessons from tiny worms	15/08/2018	15/08/2018	4.0	Technical	DBS, VSU
	Regional Consultation workshop for the Preparation of the 6th Philippine Report to the Convention on Biological Convention and Localization of Philippine Biodiversity Strategy and Action Plan (PBSAP)	15/05/2018	19/05/2018		Technical	DENR
	Seminar on Implementing the General Education Curriculum thru OBE	17/04/2018	17/04/2018	8.0	Technical	CHED- Regional Office 8
	Seminar on QGIS, R&R Studio & ZOTERO	10/04/2018	11/04/2018	16.0	Technical	VSU
	Stakeholder's Forum on the Protection of the Coastal Zone of the City of Tacloban, The Municipality of Tanauan and the Municipality of Palo: Sharing Knowledge and Information on Ecosystems, Status and Sustainable use of Coastal and Marine Ecosystems	06/03/2018	06/03/2018	8.0	Technical	DOST 7, WetlandsInternational, & The Netherlands red Cross
	Seminar Workshop on Coaching for Effective Performance	22/02/2018	2/233/2018	16.0	Supervisory	VSU
	Reorientation Seminar on GAD Planning and Budgeting	13/02/2018	13/02/2018	3.0	Supervisory	VSU
	Consultative Workshop on ROSSSS	05/02/2018	05/02/2018	8.0	Supervisory	VSU
	PCRA Training for Baybay LGU	31/01/2018	31/01/2018	8.0	Technical	Baybay LGU & VSU
	Training- workshop of Accreditors on Outcomes- based Quality Assurance	03/10/2017	05/10/2017	24.0	Technical	AACCUP & CNU
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Open water SCUBA Diver		NA		NA	
(Continue on separate sheet if necessary)						
SIGNATURE		DATE				
[Signature]		Nov. 15, 2019				



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?  
  
b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

☐ YES☒ NO

If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:  
\_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

☐ YES☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):  
\_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify: \_\_\_\_\_

☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_


☐ YES☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Dr. Beatriz S. Belonias	OVPI, VSU	053 563 7106
Dr. Candilario L. Calibo	CAS Dean's Office, VSU	053 563 7747
Dr. Anthony S. Ilano	Biology Department, USC	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

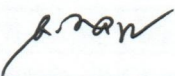



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: UMID

ID/License/Passport No.: 006-0118-6812-5

Date/Place of Issuance: Not indicated

  
Signature (Sign inside the box)  
Nov. 15, 2019  
Date Accomplished

  
Right Thumbmark

SUBSCRIBED AND SWORN to before me this 20 NOV 2019

affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSAN C. GUINOCOR  
VSU LEGAL OFFICER

Person Administering Oath

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## WORK EXPERIENCE SHEET

- Duration: October 31, 1993 – present
- Position: Instructor 1 – Assoc. Prof. 4
- Name of Office/Unit: Visayas State University
- Immediate Supervisor: Dr. Candelario L. Calibo
- Name of Agency/Organization and Location: Department of Biological Sciences, VSU, Baybay City, Leyte
  
- List of Accomplishments and Contributions (if any)
  - Developed instructional materials such as laboratory manuals, lecture guides and power point presentations
  - Conducted marine and freshwater researches as study leader and project leader
  - Conducted extension activities
  - Delivered lectures and laboratory classes to undergraduate students
  - Delivered trainings and seminars to clients such as fisher folks
  - Facilitate the implementation of the university projects in the department as department head
  
- Summary of Actual Duties
  - Conduct instruction, research, extension and administration functions. Instruction is carried out through teaching lecture and laboratory classes in undergraduate students; various research activities were carried out either as study leader or project leader; extension services are also provided to various clients such as LGUs, students from other universities and fisher folks.

  
ANALYN M. MAZO

(Signature over Printed Name  
of Employee/Applicant)

Date: November 19, 2019