


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. GIDEON NIEL D. TAN has assumed the duties and responsibilities as Instructor I of Department of Business and Management effective Jan. 1, 2020.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Tan as Instructor I.

Done this 1st day of January 2020 in _____.


NILDA T. AMESTOSO
Head of Office/Department/Unit

Date: Jan-1, 2020

Attested by:


LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*